



MINUTES OF THE
TOWN COUNCIL INFORMATIONAL
WORK SESSION
August 3, 2017

- I. Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance were: Dr. Valerie Beaudin, Stewart B. Cumbo, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, and Sharon L. Humm, Town Clerk.

- II. **Pledge of Allegiance** – The Mayor led the Pledge of Allegiance.

The Mayor asked a moment of silence for the passing of long-time resident Clara Mae Buckmaster.

The Mayor took the opportunity to recognize and thank Dan Cox, the Town's summer intern, for his interest, enthusiasm, and dedicated involvement in our local government operations. Dan was faithful in attending numerous committees, boards and Town Council meetings to learn all he could about local government. The Mayor wished Dan well in his future endeavors.

- III. **Informational Discussion on the following items:**

- A. Presentation by Haddon Town Planning Associates – Ms. Patricia Haddon of Haddon Town Planning presented to the Council a brief overview of her qualifications and experience in Planning. Ms. Haddon has over 20 years of experience in local government and presently works with the Calvert County Department of Planning and Zoning. Ms. Haddon stated she has been with the County since 2006 and is looking to retire by February of next year. Ms. Haddon stated her experience includes administration of growth management programs, Town Center planning, infrastructure planning (including roads, trails, sidewalks, water and sewer, etc.) and serves as staff to the County Planning Commission. Ms. Haddon commented that she had read the Town's zoning ordinance and its comprehensive plan.

The Council thanked Ms. Haddon for her interest in submitting a proposal for the position and each Council member presented their questions to Ms. Haddon. Questions ranged from thoughts on the town's zoning ordinance, her thoughts on critical issues facing Chesapeake Beach, opinion on fee-in-lieu, how to keep the small town feel with evitable growth, the subject of sidewalks and grants and the permitting process with the County and how to ensure County approvals coincide with Town approved site plans.

Planning and Zoning member Megan Reiser was present. Mrs. Reiser commented an issue of concern is infill development and the Commission would be looking for guidance in that area.

- B. Presentation by Bowman Consulting – Mr. Donovan Corum of Bowman Consulting Group presented to the Council a brief overview of his company and what they could provide for

the Town. Mr. Corum, AICP, PLA, with over 24 years of experience, would be the Town's principal contact. Though based out of the Frederick, MD office, he stated he is in the Annapolis office one to two days a week. The Council thanked Mr. Corum for his interest in submitting a proposal and then presented their questions to him.

The Mayor stated the final bidder, Jakubiak and Associates, will give his presentation at the September 7th work session, and the RFP will be voted on at the September 21st Town Council meeting.

- C. Ethics Ordinance – The Mayor stated that Ethics Chairman, Phillip Kete and Commission member Ingrid Lamb were present. The Mayor reported, that at the July Town Council meeting, Mr. Kete briefed the Council on actions taken at their July meeting, and, one of those actions was the recommendation of an ethics ordinance to send to the State. Mr. Kete commented the Commission had an ethics model in which they would like to send to the State Ethics Commission and is requesting Council approval. This model was approved by the State in December of 2014 but was not acted on by the Town Council. The current ethics ordinance, which was passed by the Council in 2016, unfortunately, did not meet the requirements of the State. The intention of the Commission is to get something to the State that would meet their approval before October 1, 2017. The commission then would work to make modifications that are of a concern to the Council, and present to the State, in hopes of approval before the April 1, 2018 deadline for financial disclosure statements.

The Mayor asked for comments from the Council.

The Council expressed their concerns with the proposed model, particularly with financial disclosure. There was discussion as to who should be required to do a financial disclosure statement. It was stated that the model does not include the Town Administrator and Town Engineer but the Council suggested maybe it should. Several Council members suggested taking the current ordinance, in which the Town approved, (but the State disapproved), and make the necessary changes to comply with the State's requirements, per the State's June 11, 2017 letter, and submit that to the State.

The Mayor stated this would be discussed further at the September work session as well.

Public Comment – There was no public comment received.

IV. Adjournment:

The meeting adjourned at 8:06 p.m. on a motion by Councilwoman Beaudin. Seconded by Councilman Cumbo, all in favor.

Submitted by,



Sharon L. Humm
Town Clerk