



**MINUTES OF THE PLANNING AND ZONING COMMISSION  
SEPTEMBER 12, 2012**

I. Jeff Labar called the meeting to order at 7:08 pm. In attendance were Eleanor Nelson, Megan Reiser, Nancy Feuerle, Randy Getman, Commission Members. Chris Jakubiak, Planning and Zoning Administrator, Fran Addicott, Planning and Zoning Secretary, and Kathy Johnson, Asst. Planning and Zoning Secretary. Absent was Tim Stafford.

**II. Approval of the July 11, 2012 Planning and Zoning Meeting minutes as written.**

**Motion:** Ms. Reiser moved to approve the minutes of the July 11, 2012 Planning and Zoning Commission meetings as written. Seconded by Ms. Feuerle, all in favor.

**III. Proposed Text Amendment concerning Administrative Adjustments.**

Chris Jakubiak discussed Administrative Adjustments.

**IV. Discussion of the existing Section 290-10 (D) (2) which allows Administrative approval of residential development on non-conforming lots without regards for setback standards.**

Chris had an open discussion of the Exceptions to Minimum Lot Sizes and Lot Widths from the Zoning Book. #290-19 Item D (2)

**V. Site Plan Review & Approval**

Chris discussed a Site Plan Ordinance and no action was taken.

There being no further business, the meeting adjourned at 9:07 pm on a motion by Ms. Nelson, seconded by Ms. Feuerle, all in favor.

Submitted by,

Fran Addicott, Secretary  
Planning and Zoning