



**MINUTES OF THE
TOWN COUNCIL MEETING
March 17, 2011**

I. Bruce A. Wahl, Mayor, called the meeting to order at 8:05 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo and Patrick J. Mahoney, Council Members, Elissa Levan, Town Attorney, Dr. James Parent, Town Administrator, Sharon L. Humm, Town Clerk, Leslie Porter, Town Treasurer, Wilson Cochran, Superintendent of Public Works, Jay Berry, Assistant Superintendent of Public Works, William Watson, Zoning Administrator and Code Enforcement Officer, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager and Jon Castro, WWTP Superintendent. Absent were Ingrid K. Lamb and Julie L. Spano, Council Members.

II. Pledge of Allegiance. Mr. Mahoney led the pledge of allegiance.

III. Approve the Agenda.

MOTION: Mr. Mahoney moved to approve the agenda. Seconded by Dr. Beaudin.

MOTION: Mr. Carpenter moved to amend the agenda to add under Old Business the Sansbury Drive Traffic Calming issue. Seconded by Mr. Mahoney.

The Council voted to approve the agenda as amended, all in favor.

IV. Public Comment on any item on the agenda.

1. Mr. Steve Brower of 2292 Sansbury Drive commented on the speeding problem on Sansbury Drive in Richfield Station.
2. Scott Kaiser of 2253 Sansbury Drive commented on the need for more stop sign enforcement in Richfield Station.

Approval of the minutes of the February 17, 2011 Town Council Meeting.

MOTION: Mr. Carpenter moved to approve the minutes of the February 17, 2011 Town Council Meeting. Seconded by Dr. Beaudin.

MOTION: Mr. Carpenter moved to amend the minutes under Unfinished Business, #2, to correct the "4th of July" to the "3rd of July". Seconded by Mr. Mahoney.

The Council voted on the February 17, 2011 Town Council minutes as amended, all in favor.

Approval of the minutes of the February 28, 2011 Budget Work Session.

MOTION: Mr. Mahoney moved to approve the minutes of the February 28, 2011 Budget Work Session. Seconded by Dr. Beaudin, all in favor.

V. Petitions and Communications:

- A. Friends of Felines** – Mr. Bruce Brignull, Chairperson of the Friends of Felines, an all volunteer, nonprofit organization, gave a presentation on their mission to reduce and cap the feral/stray cat population in Calvert County using humane means, instructing volunteers in the techniques of Trap, Neuter, Return and Maintain (TNRM).
- B. Beach Elementary-** Sandy Shoemaker was present to announce that the Beach Elementary will hold their 7th annual School Auction for Education at the American Legion on Saturday, April 2nd at 6:00 p.m. and invited all to come out and support the event.
- C. Deputy's Report** – First Sergeant Bowen submitted the attached written report.
- D. Public Works Report** – Mr. Cochran submitted the attached written report. Mr. Cochran gave a brief report on the incident that occurred at the Valley View pump station, which through the SCADA system, Mr. Berry was able to catch and resolve without any loss of service or spills. Mr. Mahoney asked Mr. Cochran about the pricing on the Mobi Mats.
- E. Code Enforcement Officer's Report-** Mr. Watson submitted the attached written report. Mr. Watson gave a status report on the illegal Bed and Breakfast at 14th Street.
- F. Town Engineer's Report** – Mr. Woodburn submitted the attached written report. Mr. Woodburn gave a brief update on the concession stand and the remaining items currently being worked on under the Kellams Field Reconstruction project.
- G. Water Park Report** – Mrs. VanWagner submitted the attached written report.
- H. Wastewater Treatment Plant Report** – Mr. Castro submitted the attached report. Mr. Castro reported on the new sludge disposal operation.
- I. North Beach Volunteer Fire Department** – Mr. Gordy submitted the attached written report. Mr. Gordy read a letter of appreciation to the Mayor and Town Council for the Town's generous donation and support of the fire department.
- J. Treasurer's Report** – Mrs. Porter submitted to the Council a memorandum listing all modifications made to the FY12 General Fund and Water Park Fund budgets subsequent to the February 28th work session. Mrs. Porter provided a schedule for the remainder of the FY12 budget cycle.

K. Mayor's Report –

1. The Mayor announced that the Town received a check in the amount of \$723,703 from the Federal Government for the Railway Trail and gave a progress report on the trail.
2. The Mayor stated it has been seven weeks since the Town assumed responsibility for the WWTP and all is well.
3. The Mayor stated a budget work session for the Utility Fund and the WWTP Fund will be set for April 18th.
4. The Mayor was pleased to report that the island on Old Bayside Road and 261 across from the Beach Elementary School has been landscaped.
5. The Mayor stated he has asked Connie O'Dell to head up a committee for the "Memorial Day Weekend Festival" for 2012.

VI. Resolutions & Ordinance:

- A. **Emergency Ordinance O-11-1 of the Town Council of Chesapeake Beach, Maryland amending the adopted Water Park Enterprise Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2010 to June 30, 2011 to appropriate additional funds to complete certain previously approved capital improvements.** The Mayor stated that due to the lack of a 2/3 majority of the Council being present, that Emergency Ordinance O-11-1 would be introduced as a regular Ordinance and a public hearing would be set for 7:55 p.m. prior to the next regularly scheduled town meeting.
- B. **Ordinance O-11-2, an Ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2011 to June 30, 2012 and setting municipal tax rates.** A public hearing will be set for 7:30 p.m. prior to the next regularly scheduled meeting.
- C. **Ordinance O-11-3, an Ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2011 to June 30, 2012.** A public hearing will immediately follow after the public hearing on Ordinance O-11-2.
- D. **Ordinance O-11-4, an Ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the fiscal year**

July 1, 2011 to June 30, 2012. A public hearing will immediately follow after the public hearing on Ordinance O-11-3.

VII. Report of Officers, Boards and Committees:

- A. **Planning & Zoning Commission** – There was no meeting held in March.
- B. **Board of Appeals** – There was a hearing held March 1, 2011.
- C. **Water Park Advisory Board** – Mr. Cumbo gave a progress report on the water park concession stand project.
- D. **Skateboard Park Committee** – Mr. Carpenter stated that a RFP has been sent to fifteen designer firms that expressed an interest in bidding on the project with a due date back of May 1st.
- E. **Utility System Rate Committee** – No report.
- F. **BayFront Park Committee** – Mr. Mahoney submitted to Council a committee report with recommendations, needs and issues of concern.

VIII. Unfinished Business:

- 1. Sansbury Drive Traffic Calming Device - Mr. Carpenter thanked Mr. Brower for his letter of concern in reference to the speeding problem at Sansbury Drive. Mr. Carpenter stated what has been done to date, he feels, has not fully addressed the problem and further improvement is necessary in order to try and resolve the problem.
- 2. Mr. Cumbo asked the status on the alternative energy program that the Town pursued some time ago.
- 3. Mr. Carpenter questioned again the status of repayment of the \$16,000 fine paid by the Town concerning the WWTP.
- 4. Mr. Cumbo stated, due to missing the budget work session, that he would at this time, like to designate his allotted \$2,000 under “Grants to Local Organizations” for FY2011-2012 to the Beach Buccaneers.

IX. New Business:

- 1. The Mayor read and presented a proclamation from the Mayor and Town Council to the Red Cross recognizing March as American Red Cross Month. Mr. Larry Thomas of the American Red Cross was present to receive the proclamation.
- 2. Confirm appointment of John Bacon to the Board of Appeals as an alternate.

MOTION: Mr. Mahoney moved to confirm the appointment of John Bacon to the Board of Appeals as an alternate member. Seconded by Mr. Cumbo, all in favor.

3. Consider entering into an agreement with OptoTraffic for speed monitoring services.

MOTION: Mr. Mahoney moved to approve authorizing the Mayor to enter into an agreement with OptoTraffic contingent upon a further agreement with the Sherriff's Department. Seconded by Dr. Beaudin.

MOTION: Mr. Cumbo moved to table this item until next month.
Seconded by Dr. Beaudin, all in favor

4. Consider awarding a contract to GOEL Services, Inc. in the amount not to exceed \$65,480 for the "B" Street Boardwalk Decking Replacement, Phase II.

MOTION: Mr. Mahoney moved to approve awarding a contract to GOEL Services, Inc. in the amount not to exceed \$65,480 for the "B" Street Boardwalk Decking Replacement, Phase II. Seconded by Mr. Cumbo, all in favor.

5. Consider awarding a contract to Homes & Garden by Les in an amount not to exceed \$39,750 to complete the fill necessary to raise the existing dredge spoil facility embankment two (2) feet.

MOTION: Mr. Cumbo moved to award a contract to Homes & Garden by Les in the amount not to exceed \$39,750 to complete the fill necessary to raise the existing dredge spoil facility embankment two (2) feet. Seconded by Dr. Beaudin, all in favor.

6. Chesapeake Village Elevated Water Tank Project Change Orders from original contract value of \$1,939,300 to adjusted contract value of \$1,848,976.

MOTION: Dr. Beaudin moved to approve the reduction in the original contract value of \$1,939,300 to the adjusted contract value of \$1,848,976. Seconded by Mr. Mahoney, all in favor.

X. Public Comment:

Public comment was received by:

1. Jeff Krahling
2. Charlotte Allison
3. Pat Carpenter

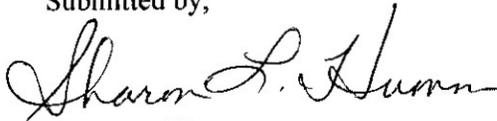
XI. Council Lightning Round:

1. Mr. Mahoney wished everyone a safe and Happy St. Patrick's Day.
2. Mr. Carpenter wished his lovely wife Pat, of twenty four years, a Happy Anniversary.
3. Mr. Cumbo wished the Carpenters a Happy Anniversary.
4. Dr. Beaudin wished the Carpenters a Happy Anniversary, reminded everyone of the Beach Bay Luau, April 2nd at the American Legion from 6 pm to 10 pm and thoughts and prayers for the people of Japan.
5. The Mayor thanked the American Red Cross along with the fire department for their help with the fire at 28th Street. The Mayor announced the next Mayor's night out would be the first Monday in April for the Richfield Station community.

XII. Adjournment:

There being no further business, the meeting adjourned at 10:30 p.m. on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

Submitted by,



Sharon L. Humm
Town Clerk

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: March 08, 2011
To: Sharon Humm
From: First Sergeant Craig Bowen
Re: Sheriff's Office Report-Chesapeake Beach

In February, the Sheriff's Office handled 503 calls for service in Chesapeake Beach. This is up from 424 in January.

Call Breakdown for February:

365 calls were self initiated (patrol checks, follow-up investigations, etc)

138 calls were received by other means (citizens, alarm companies, etc)

Of the 138 calls, we handled:

- 3 Assaults - (all closed)
- 0 Robbery
- 2 CDS Violations
- 2 Thefts – 1 closed and 1 under investigation
- 3 Burglary – (1 closed and 2 under investigation)
- 4 Destruction of Property – (1 closed and 3 under investigation)
- 3 DWI

The remaining calls were minor non-criminal calls that required no further police action



Wilson Cochran
Superintendent Public Works

March 17, 2011

Public Works Report

Water Park – The renovation to the snack bar has begun. The concrete and piles are being completed then the additions can begin.

Graffiti – We continue to take care of graffiti as we find it. No major incidents of graffiti have been reported in the last month.

SCADA – We successfully used the SCADA system data to balance the water system between our two current towers. We are ready for the new tower to come online. Mr. Berry also caught a lack of flow at the Valley View pump station due to a clogged influent line. The problem was found and resolved with no loss of service and no spills.

Richfield Station Wet Well- We continue to monitor the control. We have had no significant change in the operation and there are no incidents to report.

Public Works Improvements- We now have Town water and sewer at the Public Works Yard. The storage containers are in and being utilized to organize the stocked items. We have taken delivery of a new Ford F-450 Dual wheel truck, Bobcat Skid Steer Loader, and Kubota utility vehicle.

Snow Removal- The snow season is drawing to an end but as anyone who lives in Maryland knows it isn't over yet. The staff is ready for any late season storms that may arise and the addition of the new truck will greatly improve our capabilities

Flushing- We have begun the spring round of flushing. We had hoped that the new tower would be online but did not want to get off schedule. We will be conducting fire hydrant checks after the flushing is complete. When the new tower does come online we will rework our flushing plan and do a flush of just Chesapeake Village lines to verify the plan works.



Memorandum

TO: Mayor and Town Council
FROM: Bill Watson, Code Enforcement Officer, Zoning Administrator *Bill*
DATE: March 17, 2011
SUBJECT: Code Enforcement Status Report
 Planning & Zoning Report

Code Enforcement

Location	Vehicles Addressed	Status
3814 26 th Street – Vehicle with no tags	Covered with Tarp	
3906 16 th Street – Vehicle with no tags	Removed	
3620 28 th Street – Work truck with no tags	Letter Sent 1/20/11	
8221 E Street – Pick-up truck with no Tags	Letter Sent 1/20/11 – returned, unclaimed	
7516 H Street – Vehicle on Street with 2 flat tires	Removed	
7356 G Street – 2 untagged vehicles	Letter returned, unclaimed	
Bayside Road – 8700 Block West Side White vehicle not moved for some time	Vehicle tags valid and registered to resident in that area.	
3609 12 th Street – 6 inoperable Vehicles	Process Server served owner on 2/17/2011	
8216 Bayside Road – 2 inoperable vehicles	Process server served, Owner called 3/10/11 – will tow within 10 days	

Grass & Trash Violations

Location	Status
8226 Bayside Road – Trash & debris	Letter Sent 1/20/11, returned, unclaimed

- Illegal Bed & Breakfast - 4012 14th Street. Process server attempting service.
- 3811 28th Street – Driveway & fence constructed without permit Working with Owner to obtain proper permit

Court Status

- No cases presently pending in Court

Planning & Zoning

No meeting was held in March

Board of Appeals

Held meeting on March 1 to hear 2 cases. Appeal on Zoning Administrator's decision to deny permit for Professional Occupation in Residence and Variance Appeal to allow required parking to be on street. Both denied.

TOWN OF CHESAPEAKE BEACH
Engineering Report

Trail – The project is well underway. Approximately 95% of the pilings are in and the Bayview Hills and Calvert County Park paved portions of the trail are paved. The boardwalk decking and structural portions are currently being constructed (see attached update).

WWTP – (ENR upgrades) – Design is ongoing. The cost estimate and associated funding requirements are currently in review at MDE and a response has been promised by the end of the month. The 60% design submittal has been provided for our review and a meeting is scheduled for the end of February to discuss. We have implemented ways to efficiently dispose of the sludge now and when the ENR project is completed. The 90% design plans are expected by April 1, 2011.

Chesapeake Village Water Tower – The steel tank is erected and the internal piping and electrical systems are nearly complete. Substantial completion is pending. Final completion has been moved to March 2011 – weather depending. The new well has passed all MDE required tests and should be on line with completion of the tower (see attached update).

Kellams Field Reconstruction – Remaining items include the press box and batting cage platform and punchlist items. Homes by Les is currently working on these items.

Dredge Spoil Site – Permits to raise the spoil site embankment have been issued and work is ongoing. The first of three – “1 foot lifts” of dirt has been placed. We are working with the MDNR to obtain up to 100K± in funding to allow for a partial dredging until the Federal project commences. The Corps of Engineers has put the channel dredging project out for public notice and is proceeding with design and permitting. The Corps just completed the soil boring analysis for the dredge material. The study shows that the material is more of a silty sand. This material is not within specifications to be directly placed on the beach at North Beach. We are working with the Corps to determine alternate solutions for the silty sand disposal. We have received three bids to complete the embankment work on the dredge spoil facility. Homes by Les is the low bidder with a proposal of \$39,750.00

SCADA – The new water tower and flow meters are to follow. The new Chesapeake Village Tower is currently being added to the system.

Richfield Station – Preparations are being made over the long term maintenance for the water tower structure. The traffic calming work has begun and will be completed this month.

Water Park – The concession building permit & construction documents are completed and in for permit review. The project was awarded to AQC, Inc. Crandell Construction has begun installation of the piling foundation.

‘B’ Street Boardwalk – The Phase II Boardwalk replacement bids are in. The low bidder was GOEL Services, Inc.



Water Park Report

Marilyn VanWagner, General Manager Water Park
March 11, 2011

Concession Stand-

The concrete has been cut and taken away where the new pilings are being installed. The contractor, Absolute Quality should have construction underway very soon.

Operations-

-Continue to work on putting together an Operations Manual for the Water Park. This manual will help with the training of new employees as well as serve as a guide for all future management teams. The manual is very detailed and to date is about two thirds completed.

Staffing -

- We are currently taking applications for the 2011 Season.
- Lifeguard Managers, Pool Operators, Swim Instructors and Cashiers have all signed up for training and will attend training sometime over the next month for their positions.

POS System -

- Met with our current rep for DBS, Mike Holtzman, and discussed the changes that need to take place this year with the new concession stands. We also discussed training package options.

Marketing -

- We will be offering the "Family" Season Pass again this year which is a special only for Chesapeake Beach Residents. When the entire family joins, each family member will enjoy a 50% savings when compared to the price of an individual pass season pass in Chesapeake Beach.

- Our face book page now has 142 members. This will be an effective marketing tool as we move forward and offer special events and promotions. Please join our face book page so you can be updated on the special events at the water park as they are announced.

- Working on getting music. The music will be offered through a company called Splash Radio and besides having Music; this will enable us to make announcements, recognize groups, and advertise our sponsors, and notify the customers about special events.

Maintenance -

- new nets have been ordered, ropes are being discussed.
- Checking into what to do to the concrete, cracked in many places
- The Water Tower was not safe and is almost completely removed.
- The pool will need to be acid washed soon.
- Gathering a few estimates to repair a few of the slides.
- A Palm Tree blew down in the wind and I am gathering quotes for the Insurance Company.

Shade -

- Met with a rep from ...All Recreations about Shade Systems and awnings.



CHESAPEAKE BEACH WASTEWATER TREATMENT PLANT REPORT

Jon Castro, Superintendent

March 17, 2011

Plant Operation:

Mayor Bruce Wahl scheduled a tour of the Chesapeake Beach Wastewater Treatment Plant with two of the Maryland House of Delegates. On February 28, 2011 the House of Delegates Minority Speaker Anthony O'Donnell and Mayor Wahl toured the Wastewater Treatment Plant. The following Monday on March 7, 2011 House Delegate Mark Fisher and Mayor Wahl toured the Wastewater Plant. The Delegates were given an overlook of the Plant's operating processes and what's to be involved in the ENR Upgrade to improve treatment for the discharge of the Plants Effluent into the Chesapeake Bay.

The Sludge Disposal operation at the plant was transferred to Duffield Hauling on March 7, 2011. The operation of the sludge press will still be operated by the Town wastewater employees while the hauling of the sludge for disposal will now be handled by Duffield Hauling. Duffield Hauling placed a sealed and covered trailer at the Bulk Trash loading ramp. The plant staff will still fill the Town Dump Truck from the press and then take it to the trailer and transferred. The trailer will then be hauled to the King George, VA. Landfill for disposal by Duffield Hauling. The new disposal operation is a temporary operation until the ENR Upgrade. A new Sludge Press and Building will be part of the ENR Upgrade and the building will house the sludge trailer. This change of operation will improve the plants staff work duties along with saving the Town money.

The Engineering firm of Whitman, Requardt & Associates, LLP met with the Town Engineer Paul Woodburn and Jon Castro, CBWWTP Superintendent, on February 15, 2011. The meeting was for the 60% ENR Design Review for the Wastewater Treatment Plant. Many items were discussed on the design plans and will now move to the 90% completion stage of the ENR Upgrade Design.

The Wastewater Treatment Plant had no violations or spills to report.

Future Projects:

The ENR upgrade for the Chesapeake Beach Wastewater Treatment Plant is at the 60% stage of design and moving toward the 90% completion stage.

The basin mixers will be pulled for repair or replacement later in the month of March 2011.