



**MINUTES OF THE
TOWN COUNCIL MEETING
July 21, 2011**

I. Bruce A. Wahl, Mayor, called the meeting to order at 8:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Ingrid K. Lamb, Patrick J. Mahoney and Julie Spano, Council Members, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Cheri Beard, Assistant Town Treasurer, Jay Berry, Superintendent of Public Works, William Watson, Zoning Administrator and Code Enforcement Officer, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WWTP Superintendent and Wilson Cochran, Project Manager. Absent were Dr. James Parent, Town Administrator and Leslie Porter, Town Treasurer.

II. Pledge of Allegiance. Mr. Mahoney led the pledge of allegiance.

III. Approve the Agenda.

MOTION: Mr. Mahoney moved to approve the agenda. Seconded by Mr. Cumbo, all in favor.

IV. Public Comment on any item on the agenda. None.

V. Approval of the minutes of the June 16, 2011 Public Hearing.

MOTION: Mr. Mahoney moved to approve the minutes of the June 16, 2011 Public Hearing. Seconded by Mr. Cumbo, all in favor.

Approval of the minutes of the June 16, 2011 Town Council Meeting.

MOTION: Mr. Mahoney moved to approve the minutes of the June 16, 2011 Town Council Meeting. Seconded by Mr. Cumbo, all in favor.

Approval of the minutes of the June 16, 2011 Emergency Public Hearing.

MOTION: Mr. Mahoney moved to approve the minutes of the June 16, 2011 Emergency Public Hearing. Seconded by Mr. Cumbo, all in favor.

VI. Petitions and Communications:

A. Presentation to Ronnie O'Bier - The Mayor presented a Certificate of Heroism to Mr. Ronnie O'Bier for his quick actions in alerting and assisting long time friends of Chesapeake Beach, Mike & Cheryl Emery, out of harms way when he noticed a fire on their property.

- B. Deputy's Report** – First Sergeant Bowen submitted the attached written report.
- C. Public Works Report** – Mr. Berry submitted the attached written report. Mr. Mahoney asked the status of the Mobi Mats for Bayfront Park.
- D. Code Enforcement Officer's Report-** Mr. Watson submitted the attached written report.
- E. Town Engineer's Report** – Mr. Woodburn submitted the attached written report.
- F. Water Park Report** – Mrs. VanWagner submitted the attached written report.
- G. Wastewater Treatment Plant Report** – Mr. Castro submitted the attached written report. Mr. Carpenter congratulated Mr. Castro and his colleagues in the awesome job they are doing at the Plant.
- H. North Beach Volunteer Fire Department** – Mr. Gordy submitted the attached written report. Mr. Gordy reported on the boat fire that occurred and an update on funds for the "Gator" and hopes to have it in service sometime in August.
- I. Treasurer's Report** – No report.
- J. Mayor's Report** –
1. The Mayor encouraged everyone that hasn't had a chance to get on the new railway trail to make an effort to do so and thanked Diane Burr for all the coverage.
 2. The Mayor reported the July 3rd fireworks went off beautifully despite the threat of storms. The Mayor stated there were some problems concerning the shooting off of aerial fireworks which are illegal and stated the Town will be enforcing the law concerning such.
 3. The Mayor reported that several weeks ago he gave Executive Director, Ren Serey and Education and Conservation Coordinator, Mary Owens of the Critical Area Commission a personal tour of the new railway trail and has invited them to prepare interpretive signage on the history of the trail and about critical area which will be displayed at the trail.
 4. The Mayor stated the Chesapeake Beach Oyster Cultivation Society is up and running with a water sampling subcommittee taking samples and doing testing.
 5. The Mayor thanked everyone for his birthday wishes.
 6. The Mayor stated that the Comcast franchise agreement is about to expire and expects to present an ordinance for introduction at the August Town Council meeting and a new franchise agreement to vote on in September.

VII. Resolutions & Ordinance:

- A. **Introduce Ordinance O-11-8, an Ordinance of the Town Council of the Town of Chesapeake Beach, Maryland, vacating, abandoning, and closing a portion of the right of way known as Harbor Road and authorizing the Mayor to execute quit claim deeds reflecting said abandonment in favor of the abutting property owners.** A public hearing will be scheduled for 7:45 p.m. prior to the next regularly scheduled meeting.

VIII. Report of Officers, Boards and Committees:

- A. **Planning & Zoning Commission** – There was a meeting held on July 13, 2011. Mr. Watson announced that the Planning and Zoning meeting for August will be held at the Northeast Community Center and Richard Eskin of the Maryland Department of Environment will discuss the TMDL (Total Daily Maximum Load) and watershed implementation plan that is currently being developed and encouraged everyone to come out.
- B. **Board of Appeals** – There was no hearing held.
- C. **Water Park Advisory Board** – Mr. Cumbo stated the Board met July 19th and stated that LGIT will be scheduling a time to come down and do a workshop on “slip and falls”.
- D. **Skateboard Park Committee** – Mr. Carpenter reported a meeting was held July 16th and three out of five designers were present to answers questions. Mr. Carpenter stated that designs are on display in the lobby and welcomed comments. The committee will be meeting to choose a designer, present to Council and begin the design process.
- E. **Cable Advisory Committee** – There was no meeting held.

IX. Unfinished Business:

1. Veterans Park - Mr. Berry reported that the test patch applied to the brick at the Veterans Park seems to be working and he and Town Engineer, Paul Woodburn will be working on a scope of work.

X. New Business: None

XI. Public Comment:

Public comment was received by:

1. Special Events Chair, Pat Carpenter, gave a report on upcoming events which included the August and September moonlight cruises, the September 11th memorial service at Veterans Park, the dedication of the Railway Trail and Operation Second Chance.

XII. Council Lightning Round:

1. Mr. Mahoney thanked everyone for coming.
2. Mr. Carpenter thanked the fire department for a quick response on the boat fire.
3. Ms. Lamb thanked everyone for coming out.
4. Ms. Spano thanked everyone for coming out.
5. Mr. Cumbo thanked everyone for coming.
6. Dr. Beaudin had no comment.

XIII. Adjournment:

There being no further business, the meeting adjourned at 8:40 p.m. on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

Submitted by,



Sharon L. Humm
Town Clerk

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: July 13, 2011
To: Sharon Humm
From: First Sergeant Craig Bowen
Re: Sheriff's Office Report-Chesapeake Beach

In June, the Sheriff's Office handled 544 calls for service in Chesapeake Beach. This is down from 655 in May.

Call Breakdown for June:

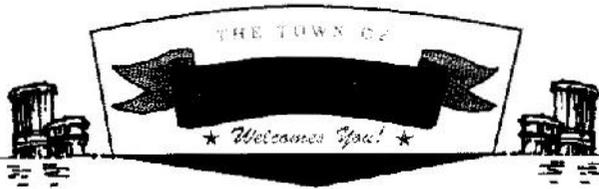
370 calls were self initiated (patrol checks, follow-up investigations, etc)

174 calls were received by other means (citizens, alarm companies, etc)

Of the 174 calls, we handled:

- 2 Assaults – (1 closed and 1 under investigation)
- 0 Robberies
- 3 CDS Violations
- 15 Thefts – (3 closed and 12 under investigation)
- 2 Burglaries (both under investigation)
- 4 Destruction of Property – (all under investigation)
- 2 DWI's

The remaining calls were minor non-criminal calls that required no further police action



Jay Berry,
Superintendent Public Works

July 21, 2011

Public Works Report

Water Park – We are currently dealing with a new leak in the baby pool.

Rail Way Trail- The PW crew is keeping up with the trash and working on cutting back the over growth. There are a couple of dead trees that have fallen close to the trail that we have removed and some we have not got to yet. We will continue our efforts to keep the trail safe, beautiful and clean.

Graffiti – We continue to take care of graffiti as we find it. There is no new graffiti to report at this time.

SCADA – The SCADA system is still performing well. We will be adding the new tower to SCADA as we bring it online. We are also looking for ways to increase the amount of data we can collect and streamline the data we are currently getting to make the system better and more efficient. I am working with John from Godwin Pumps to get each of our back up pumps tied in to the SCADA system. The next thing will be to tie in the flow meters at each wet well to the SCADA system.

Flushing- Wilson is currently gathering the drawings and information to update the Unidirectional Flushing Plan. He is also tracking brown water complaints to see if any additional measures need to be taken for a specific area of Town. The complaints have shown a dramatic drop since the Unidirectional Flushing Plan was implemented.

Water Leaks- The Public Works Crew continues to deal with water leaks. There is an average of 2 leaks a month on the Town's system. They are being addressed in order of seriousness and repaired as quickly as possible. As the system ages, there will continue to be new leaks. This is normal with any infrastructure.



Memorandum

TO: Mayor and Town Council
FROM: Bill Watson, Code Enforcement Officer, Zoning Administrator
DATE: July 21, 2011
SUBJECT: Code Enforcement Status Report
Planning & Zoning Report

Code Enforcement

Location	Vehicles Addressed	Status
8309 Bayside Road – Inoperable Vehicle on Street	Sheriff Tagged vehicle, resolved	
3804 26 th Street – Inoperable Vehicle	Tags affixed	
8727 D Street – Inoperable Vehicle	Moved	
8221 E Street – 2 inoperable vehicles	Moved	

Location	Grass & Other Violations	Status
7537 C Street – Siding needing repair, painting, gutters		Letter returned. Making alternate service.
3525 Elizabeth Court – Chickens		Preparing citation and affidavits
3821 10th Street - Trash		Letter sent 6/22/11. Cleaned up
8709 C Street – House in disrepair		Letter sent 5/18/11. Preparing Citations
8350 G Street – Grass		Preparing permission letter for owner to sign to have Town Mow
4013 14 th Street – Grass		Mowed
End of D Street		Tall Grass. Called owner. Part mowed.

- 7603 Old Bayside Road – Zoning Violations, Fence without permit and Abandoned pool. No action, yet.. Preparing citations and affidavits
- 3512 Elizabeth Court – Illegal accessory dwelling. Letter sent 6/21/11. Resolved

Court Status

- No cases presently pending in Court

Planning & Zoning - Meeting was held 7/13/11 – Approved Final Plat for 16 unit Condominium Building – Harbor Vista North

Board of Appeals No meeting was held.

TOWN OF CHESAPEAKE BEACH
Engineering Report

Trail – The trail is nearing completion. (see attached update).

Fishing Creek Water Samples – Have taken water samples in fishing creek to monitor for water quality. A new committee has been formed to take this over. The first meeting is July 16, 2011.

WWTP – (ENR upgrades) – Design is ongoing. The 90% design submittal has been provided for to MDE for permit review. We anticipate going out for bid in July. We have implemented ways to efficiently use make up water (purple pipe) with the ENR project. We are finalizing grant funding from the EPA for a portion of the project.

Chesapeake Village Water Tower – The steel tank is erected and the internal piping and electrical systems are nearly complete. Substantial completion is pending (see attached update).

Kellams Field Reconstruction –Remaining items include the press box and batting cage platform and minor punch list items. Homes by Les is currently working on these items. The field is getting a new spring overlay.

Dredge Spoil Site – (see attached update).

SCADA –The new Chesapeake Village water tower and 1st Street flow meters are currently being installed.

Richfield Station – Preparations are being made over the long term maintenance for the water tower structure.

Water Park – The concession is open. Punch list items are complete.

‘B’ Street Boardwalk – The Phase III Boardwalk will go out for bid shortly.

Veterans Park - Have been researching sealers to stop the lime leaching from the benches. Will continue to monitor small section that we applied sample sealer too (see attached).

11721 WOODMORE ROAD, SUITE 200 MITCHELLVILLE, MD 20721



BEN DYER ASSOCIATES, INC.
ENGINEERS, SURVEYORS, PLANNERS
TELEPHONE: 301-430-2000

To: Paul Woodburn, P.E.
From: JJ Brown
Subject: Weekly Report for the Town of Chesapeake Beach, J-B03021-4775
Date: July 15, 2011

Chesapeake Beach Railway Trail – Paving of the Richfield spur section of the trail is complete. Gradient has installed top soil, seeded and straw along the entire asphalt trail in Richfield and Bayview Hills. F and F Landscaping will onsite throughout the rest of the summer to continue to water plantings. The SHA fall planting season starts September 15th, F and F Landscaping will be onsite to removal all dead material and replant. They will also finish planting the remainder of the plant balance. The trail signage will be installed by the end of the month. Interpretive sign proofs have been sent back so the signs can be manufactured. All proposed change orders have been approved by SHA. A preliminary punch list has been created.

Chesapeake Village Water Tower- Fence installation has been complete and front gate has been installed. Contractor is working on running punch list items. Site has been stabilized and an anticipated start up and online date of mid August is expected.

Spoils Pond- Homes by Les has completed construction of the bank of the Spoils Pond. An as-built survey has been completed with no major elevation concerns, final elevations are within 0.2' of proposed elevation of 8.0'. Contractor will monitor stabilization and settlement of the site.

Veteran's Park- Continuing to monitor bench were sample sealer was applied. Sealer has been repelling water from being absorbed by the bricks and mortar on the bench. Applied sealer to stamped bricks at Veteran's Park and will continue to monitor.

Fishing Creek Dredge- Crandell has completed the emergency dredging project along the Fishing Creek channel. The pre and post dredging survey has been received and is currently being reviewed. The Army Corps of Engineers has taken additional samples at Windward Key to further investigate the quantity levels of "dibenzo a h anthracene." We hope to have this resolved shortly and if the trace levels are not detectable in the new samples we will be able to use Crandell's dredge spoils site.

'E' Street Pump Station Influent Pipe- Pipe is being surveyed and it has been determined that the last manhole before the pump station has settled and is leaning 6.0 to 7.0%. Working to eliminate potential sewage backups from this pump station.



Water Park Report

Marilyn VanWagner,
General Manager Water Park
July 15, 2011

Concession Stand-

The Beachcomber Grill is doing well. The Operation is running more and more efficient as each week passes. The employees are improving each week on learning to work as a team and are also getting a rhythm down on the new equipment. The new awning was installed last week. It looks very attractive and also keeps our guests in the shade while they order their food. This years Food Sales are up about 25% compared to last years sales.

Marketing -

We are offering the "Family" Season Pass again this year which is a special only for Chesapeake Beach Residents. When the entire family joins, each family member will enjoy a 50% savings when compared to the price of an "individual" Season Pass.

Splash Radio is still a big hit. This private Radio Station has allowed us to boost sales on some of our items such as Lockers and Big Squirts. It has also allowed us to get community service messages and safety messages out to our Guests. We also have ads running currently for five sponsors on the station.

Chesapeake Beach Appreciation Days -

New! Starting last week, Tuesdays are Chesapeake Beach Appreciation Days. For all Chesapeake Beach Residents, you can enjoy half price admission every Tuesday....and if you come from 4 PM - 7PM on Tuesdays, you can get in free of charge.

Character Days-

Worth mentioning again, we have four "Character Days" this year. The Next Character Day is Monday July 25. Dora the Explorer. Bob the Builder and Sponge Bob will all be visiting the park. To find out more about these special days please visit our website at

<http://www.chesapeakebeachwaterpark.com>

Night Slides -

Friday evenings from June 17 - August 19, come swim and slide with us. We will be open until 10:30 PM on those Friday evenings. We look forward to seeing you!

Safety -

The complimentary Life Jackets that are being offered this year have been a big hit. We have 20 Life Jackets hanging near the front gate for those who feel unsure of themselves in the water. They are used frequently. We will look into the need for more of these life jackets.

Red Cross Blood Drive -

On Tuesday, July 26, 1 Pm - 7 Pm, we will hold a Blood Drive at the North East Community Center. All persons signing up will receive a free daily Water Park pass. Please call 800 - Red Cross to schedule your Life-Saving donation.

Maintenance -

- Baby Pool is being worked on. Public Works is searching for a leak.
- We have struggled with keeping the caulking down in the river this year. It is a tough process to repair it while the pool is full.
- Many little small repairs were discussed with Public Works last week.

Employee Appreciation Party -

This Thursday, July 21, we are having an Employee Appreciation Party. The families of the Water Park employees are all invited to come to the park for the day. When the park closes that evening we will have a Pizza Party for all employees and lots of fun and games.



CHESAPEAKE BEACH WASTEWATER TREATMENT PLANT REPORT

Jon Castro, Superintendent

July 15, 2011

Plant Operation:

On the night of June 17, 2011, the area was hit with a bad thunder storm that caused some damages to the wastewater treatment plant. Electric power was off at the plant for nineteen hours after the storm. The plant generator maintained all plant equipment operation until power was restored to the area. During the storm the plant suffered the equipment failure of one of the Influent Pumps VFD. The backup pumps were able to handle the flow into the plant and a spare VFD was replaced on the pump and put back into operation. The Froth Spray Pump was lost due to an electric surge which occurred during the storm. The plant also lost some of its computer programming. The plant made it thru the storm with no violations and all of the equipment which failed due to the storm has been repaired and reset.

The plant is in the process of switching over to the Mission Scada System to monitor its alarms. It is the same system that monitors the Towns Water Plants and Pump Stations. This will enable the Town to monitor all Water and Wastewater Operations under one system. The Mission unit has been installed at the plant and should be on line by July 19, 2011.

There were no incidents to report in the plant's Solids Handling Operation or the Lab Sampling Operation.

Plant operations for this monthly report did not have to use the Shell Fish Tank. The last date it was used was on April 16, 2011.

The plant had 5 emergency alarms responded to during this report period. All of the alarms were due to thunder storms which during the storms plant equipment shut off for either high flows or electric surges caused by lightning.

The plant went off the electric grid for Enernoc on 5-31-11 for 3 hours. This was the first call for reducing the electric power at the plant for the 2011 season.

The Wastewater Treatment Plant had no violations or spills to report.

Future Projects:

The ENR upgrade for the Chesapeake Beach Wastewater Treatment Plant is at the 90% design stage and is scheduled for construction to begin in the fall of 2011.

The last phase of the Bio-monitoring testing for the plant's Effluent will take place this July of 2011. These tests are a requirement per the plant's discharge permit. The renewal of the plant's discharge permit expires in October of 2012. The renewal application is due in August of 2011.