



**MINUTES OF THE  
TOWN COUNCIL MEETING  
April 19, 2012**

**I.** Bruce A. Wahl, Mayor, called the meeting to order at 8:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Ingrid K. Lamb, Patrick J. Mahoney and Julie L. Spano, Council Members, Dr. James Parent, Town Administrator, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Leslie Porter, Town Treasurer, Jay Berry, Superintendent of Public Works, Chris Jakubiak, Zoning Administrator, William Watson, Code Enforcement Officer, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager, Wilson Cochran, Project Manager and First Sergeant Bowen.

**II.** **Pledge of Allegiance.** Ms. Lamb led the Pledge of Allegiance.

**III.** **Approve the Agenda.**

**MOTION:** Mr. Mahoney moved to approve the agenda as presented. Seconded by Mr. Cumbo, all in favor.

**IV.** **Public Comment on any item on the agenda.** None

**Approval of the minutes of the March 15, 2012 Town Council Meeting.**

**MOTION:** Mr. Mahoney moved to approve the minutes of the March 15, 2012 Town Council Meeting. Seconded by Mr. Cumbo, all in favor.

**Approval of the minutes of the March 15, 2012 Executive Session.**

**MOTION:** Mr. Mahoney moved to approve the minutes of the March 15, 2012 Executive Session. Seconded by Dr. Beaudin, all in favor.

**Approval of the minutes of the March 26, 2012 Budget Work Session.**

**MOTION:** Mr. Mahoney moved to approve the minutes of the March 26, 2012 Budget Work Session. Seconded by Dr. Beaudin, all in favor.

**V.** **Petitions and Communications:**

**A.** **Deputy's Report** – First Sergeant Bowen submitted the attached written report. Mr. Mahoney commented that with warm weather approaching, activity at Bayfront Park would be on the rise and asked First Sergeant if the deputy bike patrol would continue for this year as it was very effective last year.

**B.** **Public Works Report** – Mr. Berry submitted the attached written report.

- C. Code Enforcement Officer's Report-** Mr. Watson submitted the attached written report and addressed Council's questions on several code issues.
- D. Town Engineer's Report –** Mr. Woodburn submitted the attached written report. Dr. Beaudin asked Mr. Woodburn for a status report on the condition of the Veterans Park.
- E. Water Park Report –** Mrs. VanWagner submitted the attached written report. Mrs. Van Wagner reported work is underway in preparation for the season opening.
- F. Wastewater Treatment Plant Report –** Mr. Castro submitted the attached written report. Mr. Castro stated MDE did its annual inspection of the Plant on March 26, 2012.
- G. North Beach Volunteer Fire Department Report –** Mr. Gordy submitted the attached written report. Mr. Bobby Abner was present to thank and express his gratitude to the Fire Department and all those involved in making the benefit held for his son, Johnny, a success. In addition, Mr. Abner presented a check in the amount of \$500 to the Fire Department and expressed a special thanks to Mr. Mahoney for his support.
- H. Treasurer's Report –** Mrs. Porter stated the Council had received the 3<sup>rd</sup> quarter financial reports and addressed questions from the Council.
- I. Mayor's Report –**
1. The Mayor reported that the recycling tonnage continues to rise stating February's total was 23.52 tons and March totaled 30.17 tons.
  2. The Mayor stated that the parking lot at Bayfront Park will be resurfaced and restriped next week and the lot will be closed during that time.
  3. The Mayor reported that from April 5<sup>th</sup> through April 17<sup>th</sup> there were 198 violations recorded by OptoTraffic, averaging about 22 per day.
  4. The Mayor stated that the Bayfront Park beach cleanup day is Saturday, April 21<sup>st</sup> at 10:00 a.m.

## **VI. Resolutions & Ordinances**

- A. Vote on Ordinance O-12-1, an Ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2012 to June 30, 2013 and setting municipal tax rates.**

**MOTION:** Dr. Beaudin moved to approve Ordinance O-12-1.  
Seconded by Mr. Mahoney.

**MOTION:** Mr. Carpenter moved to amend Ordinance O-12-1 to reduce the property tax rate from \$.37 cents to \$.36 cents resulting in about a \$71,000 reduction in revenue. Seconded by Mr. Mahoney.

After discussion, the Council voted on the amendment, all in favor.

The Council voted on Ordinance O-12-1 as amended, all in favor.

- B. Vote on Ordinance O-12-2, an Ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2012 to June 30, 2013.**

**MOTION:** Mr. Mahoney moved to approve Ordinance O-12-2. Seconded by Dr. Beaudin, all in favor.

- C. Introduce Ordinance O-12-3, an Ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2012 to June 30, 2013.** A public hearing will be held at 7:30 p.m. prior to the next regularly scheduled meeting.
- D. Introduce Ordinance O-12-4, an Ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2012 to June 30, 2013 and setting rates, charges and fees related to water and sewer services by the Town.** A public hearing will immediately follow the public hearing on Ordinance O-12-3.
- E. Introduce Ordinance O-12-5, an Ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2012 to June 30, 2013,** A public hearing will immediately follow the public hearing on Ordinance O-12-4.

**VII. Report of Officers, Boards and Committees:**

- A. Planning & Zoning Commission** – There was an informational meeting held April 11, 2012. Mr. Jakubiak was present to give a report.
- B. Board of Appeals** – There were no hearings held in April. Mr. Jakubiak stated a hearing will be scheduled for June.
- C. Cable TV Advisory Committee** – There was a meeting held April 4, 2012.
- D. Water Park Advisory Board** – Mr. Cumbo stated the committee met Tuesday, April 17<sup>th</sup>. Mr. Cumbo reported a meeting is scheduled with the consultant of SplashTacular for Wednesday, April 25<sup>th</sup> and they will return and make a presentation on Thursday, April 26<sup>th</sup>. Mr. Cumbo stated that the committee will begin working to develop a 5 year plan.

- E. **Skateboard Park Committee** – Mr. Carpenter reported that April 23<sup>rd</sup> is the date in which the Department of Natural Resources will inform the Town of the results of the grant application.
- F. **Election Advisory Committee** – Mr. Carpenter reported that a meeting was held Saturday, March 24<sup>th</sup> to discuss the location of the municipal polling place for the upcoming election and campaign finance disclosure. The committee discussed two options on the location of a polling place. Mr. Carpenter reported that he had a call into Gail Hatfield, County Elections Administrator, to discuss the options and further discussion will continue on campaign finance disclosure at the next committee meeting.
- G. **Chesapeake Beach Oyster Cultivation Society Committee** – Mr. Bacon gave the water monitoring report.
- H. **Chesapeake Beach Stars and Stripes Committee** – Mrs. O'Dell gave an update on the upcoming Stars and Stripes Festival to be held May 26-28, 2012. She announced that tickets can now be purchased online for the USO show and also the Moonlight Cruises. Mrs. O'Dell stated volunteers are needed for the festival and those wanting to volunteer could sign up with Marsha Steiner at the North Beach Town Hall.

**VIII. Unfinished Business:**

- 1. Mr. Mahoney asked Mr. Watson as to the status of the code violation at 7526 C Street.

**IX. New Business:**

- 1. **Mr. Cumbo asked Council consideration for the approval of a not to exceed \$20,000 purchase for a new sound system for the Water Park.** Mr. Cumbo stated that the current budget has the available funds needed for a new sound system. Currently two proposals have been received and awaiting a third. Mr. Cumbo is asking that the Council authorize the Mayor to negotiate and enter into a contract for the purchase of a new sound system in an amount not to exceed \$20,000.

**MOTION:** Mr. Cumbo moved to approve the purchase of a new sound system for the Water Park in an amount not to exceed \$20,000 and to authorize the Mayor to negotiate and enter into a contract for the purchase of a new sound system. Seconded by Dr. Beaudin. Ayes, Dr. Beaudin, Mr. Carpenter and Mr. Cumbo. Opposed, Ms. Lamb, Mr. Mahoney and Ms. Spano.

The Mayor exercised his right to break a tie vote and cast his vote in favor of the motion. **Motion passes.**

- 2. Mr. Mahoney stated that the Bayfront Park beach cleanup would be held on Saturday, April 21<sup>st</sup> at 10 a.m. and encouraged all to come out.

**X. Public Comment:**

Public comment was received by:

1. Jeff Krahling of 3216 Ina Chase

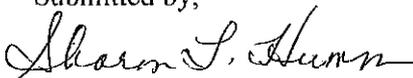
**Council Lightning Round:**

1. Mr. Mahoney applauded the Mayor, his colleagues and staff on a great job of working together on the budget.
2. Mr. Carpenter invited all to come join the North Beach Garden Club in planting the town on Saturday, April 21st and stated the Election Advisory Committee will hold its next meeting on May 12, 2012 at 10:00 a.m. at Town Hall.
3. Ms. Lamb thanked everyone for coming.
4. Ms. Spano thanked Mr. Carpenter for all his work on the skateboard park.
5. Mr. Cumbo thanked the Council for allowing him the opportunity to express his opinion on several issues.
6. Dr. Beaudin reminded everyone that the Beach Elementary PTA's Beach Bay Luau will be Saturday, April 21, 2012 at 6 p.m. at the American Legion and encouraged all to come out.

**XI. Adjournment:**

There being no further business, the meeting adjourned at 9:27 p.m. on a motion by Mr. Mahoney. Seconded by Ms. Lamb, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk



**PUBLIC HEARING MINUTES**  
**April 19, 2012**

- I. Bruce A. Wahl, Mayor, called the public hearing to order at 7:30 p.m. In attendance were: Dr. Valerie Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Ingrid K. Lamb, Patrick J. Mahoney and Julie L. Spano, Council Members, Elissa Levan, Town Attorney, Dr. James Parent, Town Administrator, Sharon L. Humm, Town Clerk, Leslie Porter, Town Treasurer, Jay Berry, Superintendent of Public Works, Chris Jakubiak, Zoning Administrator, William Watson, Code Enforcement Officer, Paul Woodburn, Town Engineer, Marilyn Van Wagner, Water Park General Manager, Wilson Cochran, Project Manager and First Sergeant Bowen.

**Ordinance O-12-1, an Ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2012 to June 30, 2013 and setting municipal tax rates.**

The Mayor stated a work session was held on February 27, 2012 on the proposed budget for the General Fund and Mitigation Fund. Mrs. Porter addressed the Council on the proposed budget for the General Fund. Mrs. Porter reported with increases to Real Estate taxes, Admissions and Amusement Taxes, state income taxes and gasoline taxes the FY13 budget, overall, is anticipating a projected 7.7% revenue increase. Mrs. Porter stated that the proposed real estate tax rate holds constant at \$.37 cents per \$100 assessed value and the constant yield for FY13 is at 36.96 cents. The Town is exempt from constant yield hearing requirements.

**General Government**

**Expenditures-** Mrs. Porter stated that a 3% salary increase for all exempt employees and a step increase for all non-exempt employees are being proposed in the FY13 budget. Mrs. Porter reported that with a slight increase in the audit and a drop in legal fees, code enforcement and property and workers comp insurance, that overall, the total general government is projected to decrease about 2%.

**Public Safety Expenditures** –Mrs. Porter stated the budgeted amount in this category increased approximately 1%.

**Public Works Expenditures** - Mrs. Porter reported that with increases in salaries, holiday lights, maintenance and repair and property maintenance an overall increase of about 3% is projected.

Mrs. Porter reported an additional \$60,000 in mitigation funding is proposed to fund the purple pipe project, and a contribution of \$200,000 to the rainy day fund is included in the budget.

Mrs. Porter addressed Councilman Mahoney in regards to the breakdown of Grants to Local Organizations and his concern on Admission and Amusement Taxes.

Councilman Carpenter stated that at the appropriate time he would be introducing an amendment to the proposed General Fund budget to reduce the property tax rate from \$.37 cents to \$.36 cents per \$100 assessed, resulting in a loss in revenue of about \$71,000.

Dr. Beaudin asked Mr. Berry about the possible need to purchase a flat bottom boat.

Public comment was taken and received by:

1. Jeff Krahling of 3216 Ina Chase
2. Connie O'Dell of 3908 17<sup>th</sup> Street
3. John Bacon of 8718 C Street
4. Mary Ann Valaer of 7610 Bayside Road

There being no further comments, the hearing adjourned at 7:56 p.m. on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

The Mayor opened the public hearing at 7:57 p.m. on the following Ordinance:

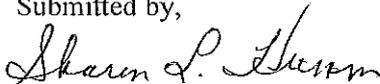
**Ordinance O-12-2, an Ordinance of the Town Council of  
Chesapeake Beach, Maryland, adopting the annual budget for the  
Mitigation Fund of the Town of Chesapeake Beach for the fiscal year  
July 1, 2012 to June 30, 2013.**

Mrs. Porter stated that the governmental mitigation fees of \$72,000 is an estimate for mitigation fees for the ENR project, and the proposed use of funds is an additional \$60,000 for the purple pipe project.

Public comment was taken.

There being no further comments the hearing was adjourned at 7:59 on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

Submitted by,



Sharon L. Humm

Town Clerk

# Memo



## CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: April 03, 2012  
To: Sharon Humm  
From: First Sergeant Craig Bowen  
Re: Sheriff's Office Report-Chesapeake Beach

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In March, the Sheriff's Office handled **622** calls for service in Chesapeake Beach. This is up from 558 calls in February.

Call Breakdown for March:

437 calls were self initiated (patrol checks, follow-up investigations, etc)

185 calls were received by other means (citizens, alarm companies, etc)

Of the 622 calls, we handled:

- 6 Assaults (all closed by arrest)
- 0 Robbery
- 4 CDS Violations
- 4 Thefts (2 closed and 2 under investigation)
  - *2 Theft of cell phones (unrelated)*
  - *Theft of jacket*
  - *Theft of lacrosse stick*
- 2 Burglaries (both open. Both to vacant residences)
- 6 Destruction of Property (all under investigation. unrelated)
- 5 DWI

**Breakdown of Dispatched/Self Initiated Calls**

911 hangup - 7	Domestic - 9	Special Assignment - 3
Abandoned vehicle - 1	DWI - 5	Suicide Attempt - 2
Accident - 12	Eviction - 4	Summons service - 13
Alarm - 19	Firearms complaint - 1	Suspicious person - 12
Alcohol Violation - 1	Follow up - 14	Suspicious vehicle - 8
Animal Complaint - 2	Found Property - 2	Telephone misuse - 1
Assault - 2	Fraud - 2	Theft - 6
Assist motorist - 3	Harassment - 2	Traffic complaint - 6
Assist other department - 8	Loitering - 2	Traffic control - 1
Assist sick/injured - 5	Loud Party/Music - 4	Traffic assignment - 3
Attempt to Locate - 14	Mental subject - 1	Trespassing - 6
Burglary - 3	Noise complaint - 1	Unknown problem - 1
CDS violation - 7	Parking complaint - 5	Warrant service - 1
Check Welfare - 8	Patrol check - 380	
Conservator - 6	Person with weapon - 1	
Destruction of Property - 8	Police Information - 4	
Disorderly - 12	Protective order - 4	

**\*\*Note – The reportable incident totals on page 1 may differ from the dispatched totals on page 2. The breakdown on page 2 represents all calls dispatched/self initiated by the sheriff's office. The totals listed on page 1 may be less due to factors the deputy learns upon arrival to the scene\*\***



Jay Berry,  
Superintendent Public Works

April 19th, 2012

## Public Works Report

Water Park – The public works crew has installed the #2 river propulsion which was sent out to be rebuilt over the off season. We have completed all of the repairs to baby pool and put the rock water fall back together. We are continuing to prep the park for opening day at this time.

Graffiti – We continue to take care of graffiti as we find it. There is no new graffiti to report at this time.

Chesapeake Village water tower – The water tower is currently on line. Wilson is working with the contractor and Ben Dyer to address an ongoing punch list. We have installed new chlorine analyzers at all three tower locations. They are hooked to the SCADA system and now we will be able to monitor the chlorine levels 24/7.

Rail Way Trail- We continue our efforts to keep trail looking good. The volunteer clean up went very well and thank you to all that came out to help!

Water leak- There is a leak in the medium between the entrance to Richfield Station and the entrance to the High Lands. This leak is at a cross connection between two 8 inch lines and a 12 inch line. This leak has been repaired since our last Council meeting and is now on line.

Wet wells- We continue to check and monitor all of our wet wells as part of our preventative maintenance schedule. We will be pulling and checking the water park wet well pumps this month.

Fire hydrant – We are setting up to prep and paint some of the 150+ hydrants in town.

Water meter/MXU- The public works crew is changing out the old radio read MXU's with a new 20 year MXU. This will be done in phases as the old type MXU's have reached the end of their life at this time.



# MEMORANDUM

**TO:** Mayor and Town Council  
**FROM:** Bill Watson, Code Enforcement Officer  
**DATE:** April 19, 2012  
**SUBJECT:** Code Enforcement Status Report

## Code Enforcement

Location	Vehicles Addressed	Status
Alleged Inoperable vehicle at 7524 C Inoperable Vehicle – 8730 D Street	It was properly tagged Citation	

Location	Grass & Other Violations	Status
7336 C Street – Abandoned pool		Citation Served. Pool to be covered and fine paid within 2 weeks
7524 C Street – Trash in yard		Cleaned up
7626 C Street – Dangerous Building (Shed)		Citation, Owner gives permission to tear down
3609 12 <sup>th</sup> Street – Trash, No Siding on rear of house		Citations sent, Trash removed, Siding Installed
8717 D Street – Tall Grass		Citation
3676 Silverton Lane – Animal Waste in yard		Citation
8727 D Street – Tree Debris in rear yard		Owner will cut, bundle and call for pick-up

## Court Status

- No cases presently pending in Court

**TOWN OF CHESAPEAKE BEACH**  
Engineering Report

Trail – The temporary trail section through Richfield Station has been installed and informational signs are posted. The main trail entrance Kellams Field camera has been installed and is in use. All appears to be working well. Concept plans for a Trail extension from the Tressel and thru the Richfield Station Rail bed have been developed and provided to the Critical Area Commission for a first look see.

WWTP – (ENR upgrades) – Grading and building permits have been issued by the County. We received DPW&T approval and sediment control approval. The package to the Critical Area Commission has been approved. Bid packages are assembled and ready to go out as soon as MDE gives the go ahead.

Kellams Field Reconstruction – The safety net for the larger baseball field is on order.

Richfield Station Water Tower – Inspection of the water tower has been completed. The recommendations outline the need to clean the inside of the tank and to repaint various locations on the interior and exterior of the tank over the next several years.

Water Park – Winter repairs and 2012 improvements are ongoing. The blue slide tower is designed and permitted for completion by mid May. Building permit has been issued by Calvert County.

‘E’ Street Pump Station Influent Sewer Pipe - The Town will be performing test holes over the sewer pipe to determine the extent of the ‘belly’ in the pipe. Recommendation for repairs will follow test hole investigation.

Bayside Water Tower – Working on the designated water line connection from the main 10” pump house line which will include a new chlorine feed system.

Bay Front Park – Working on the parking lot maintenance and restriping. Hope to have this completed within the coming months weather depending.

Skate Park – Final design plans are underway.

Purple Pipe – We are moving forward with layouts for installation of the pipe to serve the Route 260 landscaping areas and Kellams Field.

Stormwater Quality Research – Researching Stormwater Quality opportunities within major developed areas of the Town. This includes actively pursuing several grant opportunities.

Grant Opportunities – All available grants through Chesapeake Bay Trust have been applied for. Will continue to monitor future grant openings. The MDE and Chesapeake Bay Trust grants will help the Fishing Creek clean up, water quality upgrades, Mears Avenue water quality, funding more oyster cages, wetland plantings and Fishing Creek water quality monitoring. A \$1,000 Chesapeake Bay Trust Grant was awarded last month.

Street Lights – We are preparing to install several more street lights along Rt. 260 westbound between E Street and F Street, at Cox Road and along Rt. 261 at Horizons. The lights will be installed in the coming months.

Woodshire Lane – Work is underway to replace the old 4” line with a new 6” line to eliminate reoccurring repairs and add fire flow capacity.

Richfield Station – Road maintenance and repairs will commence in the coming months.

Electric and Water Utility Bores Across Rt. 260 and Rt. 261 – Work has been completed for the installation of electric and irrigation conduits at the two locations.



**Water Park Report**  
Marilyn VanWagner, General Manager Water Park  
April 19, 2012

**Staffing -**

Training packages are still being developed for each department. In the past only the lifeguards were formally trained and tested. This season each of the other departments will have more formal training as well. At the end of the training, in each department, there is a written exam.

Yesterday the invitations to training were posted. No applicants in any department will be hired until they go through the classroom training, "on the job" training and the written test. We are still scheduling interviews for both cashiers and lifeguards.

**Marketing -**

Discounted Season Passes are currently being offered on line for Chesapeake Beach Residents.

The marketing brochure is almost finished after several rounds of editing. It should be finished within the week.

Many of the signs in the park are being updated to add new rules and new procedures.

**Planning -**

Many special events will be taking place this season. Some of the events we are working on are The World's Largest Swim Lesson, Night Slides, Character Days, the Employee Appreciation Party, the Employee Awards Celebration, and the Red Cross Blood Drive.

**Maintenance/Upgrades-**

- The Town is working on many maintenance items and a few upgrades that are needed in the Park. Wilson Cochran has been instrumental in spear heading these projects.
- Town Engineer, Paul Woodburn and Wilson Cochran are working on the repair/renovation of the new Blue Slide Tower.



**Chesapeake Beach Wastewater Treatment Plant Report**  
**Jon Castro, Superintendent**  
**April 19, 2012**

**Plant Operation:**

The plant was inspected by MDE on March 26, 2012. This was an annual inspection to check all operations of the plant. Everything checked out satisfactory except a change to the DMR's for reporting to MDE. The corrections were made and revised DMR's were sent to MDE on April 12, 2012.

The plant was toured by Mayor Wahl, Jim Parent, and Paul Woodburn on April 9, 2012 to go over the locations of the ENR upgrade's new buildings and equipment.

The Water and Wastewater Operator Association will hold a training class at the North East Community Center on May 23, 2012. The training can be used toward the required training hours needed to renew Maryland Certifications for all operators.

The work session for the plant's 2013 budget was held on March 26, 2012 with the Town Council.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Duffield Hauling and Chesapeake Labs.

Plant operations for this monthly report did not use the Shell Fish Tank. The last time it was put into operation was on February 29, 2012.

The plant had two emergency alarms responded to during this period. On March 8, 2012 an operation responded to a clarifier shutdown and on March 23, 2012 an operator responded to a blower shutdown. Both alarms were most likely caused by a power flicker but could not be confirmed.

The Wastewater Treatment Plant had no spills or violations to report.

**Future Projects:**

The ENR upgrade for the Chesapeake Beach Wastewater Treatment Plant has completed the permit process and design stage and should be put out for bid by the end of April of 2012. Construction should begin in the fall of 2012.