



PUBLIC HEARING MINUTES
January 16, 2014

- I. Bruce A. Wahl, Mayor, called the public hearing to order at 7:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Jeffrey J. Krahling, and Eric M. Reinhardt, Council Members, Dr. James Parent, Town Administrator, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Jon Castro, WWTP Superintendent, Connie O'Dell, Economic Development/Special Events Coordinator, Chris Jakubiak, Zoning Administrator and First Sergeant McDonough. Absent was Patrick J. Mahoney, Council Member, Cheri Beard, Acting Town Treasurer, Jay Berry, Superintendent of Public Works, William Watson, Code Enforcement Officer, Paul Woodburn, Town Engineer and Marilyn Van Wagner, Water Park General Manager.

Ordinance O-13-15, an Ordinance of the Town Council of Chesapeake Beach, Maryland, amending Chapter 290, "Zoning," of the Code of Chesapeake Beach to amend Section 290-31, "Planning Commission" to alter the meeting schedule of the Planning Commission, to delete the requirement of three affirmative votes to vary any provision of Chapter 290 of the Town Code or to modify any orders of the zoning officer, and to clarify that all decisions of the Planning Commission shall be based on findings of fact and are final when signed and filed.

The Mayor asked Planning and Zoning Administrator Chris Jakubiak and Planning and Zoning Chairman Jeff LaBar to explain this Ordinance. Mr. Jakubiak gave a power point presentation. This Ordinance amends Section 290-31 "Planning Commission" to 1) alter the meeting schedule of the Planning Commission from monthly to quarterly meetings as permitted by state law; 2) to delete the requirement of three affirmative votes to vary any provision of Chapter 290 or to modify any orders of the Zoning Officer and 3) to clarify that all decisions of the Planning Commission be based on Findings of Facts and are not final until they are signed and filed.

Councilman Cumbo stated that during the appropriate time he would be making a motion to amend Section 290-31 to change the word "Three" of the membership of the Commission constitutes a quorum to "Four" of the membership of the Commission constitutes a quorum.

Public Comment was received by:

1. Theresa York of 7150 Old Bayside Road
2. Randy Getman 3248 Ina Chase

There being no further comment the hearing adjourned at 7:25 p.m. on a motion by Dr. Beaudin. Seconded by Mr. Cumbo, all in favor.

Ordinance O-13-16, an Ordinance of the Town Council of Chesapeake Beach, Maryland, repealing and reenacting with amendments article VI "Site Plans", of the Code of Chesapeake Beach to enact new provisions relating to site plan review and approval procedures, administrative plan review procedures, procedures for the amendment of approved site plans and the expiration of approved site plans.

Mr. Jakubiak continued with his power point. In Ordinance O-13-16, under Article VI "Site Plans" the Commission is recommending enacting new provisions relating to site plan review and approval procedures, administrative plan review procedures, procedures for the amendment of approved site plans and the expiration of approved site plan.

Councilman Cumbo stated that due to the volume of the document, he will at the appropriate time, ask that this Ordinance be tabled and schedule a work session in order to discuss and better understand the contents.

The Council had numerous questions and concerns for Mr. Jakubiak and Chairman LaBar concerning the Ordinance.

There was no comment from the public.

There being no further comments the hearing was adjourned at 8:15 p.m. on a motion by Dr. Beaudin. Seconded by Mr. Cumbo, all in favor.

Submitted by,



Sharon L. Humm
Town Clerk



**MINUTES OF THE
TOWN COUNCIL MEETING
January 16, 2014**

I. Bruce A. Wahl, Mayor, called the meeting to order at 8:23 p.m. In attendance were: Dr. Valerie L. Beaudin, Stewart B. Cumbo, Robert E. Carpenter, Jeffrey J. Krahling, and Eric M. Reinhardt, Council Members, Dr. James Parent, Town Administrator, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Jon Castro, WWTP Superintendent, Chris Jakubiak, Planning and Zoning Administrator, Connie O'Dell, Economic Development/Special Events Coordinator, and First Sergeant McDonough. Absent was Patrick J. Mahoney, Council Member, Cheri Beard, Acting Town Treasurer, Jay Berry, Superintendent of Public Works, William Watson, Code Enforcement Officer, Paul Woodburn, Town Engineer and Marilyn Van Wagner, Water Park General Manager.

II. Pledge of Allegiance. Mr. Carpenter led the Pledge of Allegiance.

III. Approve the Agenda.

MOTION: Mr. Carpenter moved to approve the agenda. Seconded by Dr. Beaudin.

MOTION: Mr. Cumbo moved to amend the agenda to remove Ordinance O-13-16. Seconded by Mr. Reinhardt, all in favor.

MOTION: Mr. Carpenter moved to amend the agenda to remove Ordinance O-14-2. Seconded by Mr. Cumbo. Ayes, Mr. Carpenter and Mr. Cumbo. Opposed, Dr. Beaudin, Mr. Krahling and Mr. Reinhardt. Motion fails.

MOTION: Mr. Reinhardt moved to amend the agenda to add under, VII. Report of Officers, Boards and Committees, H. Water Park Privatization Committee. Seconded by Mr. Krahling, all in favor.

Councilman Krahling requested that under Petitions and Communications the agenda be amended to allow the NBVFD report be moved up and heard first.

The Council voted on the agenda as amended, all in favor.

IV. Public comment on any item on the agenda.

1. Randy Getman of 3248 Ina Chase agrees with the Mayor in regards to the Utility Rates and "to stop kicking the can down the road".

V. Approval of the minutes of the December 19, 2013 Town Council Meeting.

MOTION: Dr. Beaudin moved to approve the minutes of the December 19, 2013 Town Council meeting. Seconded by Mr. Cumbo, all in favor.

VI. Petitions and Communications

- A. North Beach Volunteer Fire Department Report-** Mr. Gordy submitted the attached written report and was present to address the Council.
- B. Deputy's Report** – First Sergeant McDonough submitted the attached written report and was present to address the Council.
- C. Public Works Report** – Mr. Berry submitted the attached written report but was not present to address the Council.
- D. Code Enforcement Officer's Report-** Mr. Watson submitted the attached written report but was not present to address the Council. In reference to the issue on commercial vehicle parking, Mr. Jakubiak stated a draft ordinance was being prepared and hopes to introduce in February.
- E. Town Engineer's Report** – Mr. Woodburn submitted the attached written report but was not present to address the Council.
- F. Water Park Report** – Mrs. VanWagner submitted the attached written report but was not present to address the Council.
- G. Wastewater Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council. Mr. Carpenter asked Mr. Castro to brief the Council on the newspaper article in regards to the Plant's phosphorus discharge.
- H. Treasurer's Report** – No Report.
- I. Chesapeake Beach Special Events Report** – Mrs. O'Dell submitted the attached written report. Mrs. O'Dell was pleased to announce that our December picture in our 2014 Calendar of Mr. Ringgold's Horse Sculpture will have a new home for the next year in Florida at the Winter Haven Outdoor Sculpture Exhibition. Congratulations Mr. Ringgold.
- J. Mayor's Report** –
 - 1. The Mayor stated he is concerned as to the way, "we as a body" is operating the Utility Fund and that "we as a body", needs to confront the issues and not to duck them.
 - 2. The Mayor reported that on January 8th at the Opening Day Legislative Reception of the General Assembly he had the opportunity to speak with Margaret McHale, Chair of the Critical Area Commission and Ren Serey, Executive Director of Critical Area Commission. In speaking with them on the Town's CBOCS program, the Mayor was pleased to report that the Town's Critical Area Mitigation Fund can be used towards the CBOCS program activities.

VII. Resolutions & Ordinances

- A. **Vote on Ordinance O-13-15, an Ordinance of the Town Council of Chesapeake Beach, Maryland, amending Chapter 290, "Zoning," of the Code of Chesapeake Beach to amend Section 290-31, "Planning Commission" to alter the meeting schedule of the Planning Commission, to delete the requirement of three affirmative votes to vary any provision of Chapter 290 of the Town Code or to modify any orders of the zoning officer, and to clarify that all decisions of the Planning Commission shall be based on findings of fact and are final when signed and filed.**

MOTION: Mr. Carpenter moved to approve Ordinance O-13-15. Seconded by Dr. Beaudin.

MOTION: Mr. Cumbo moved to amend Ordinance O-13-15, under Section 290-31 E. Meetings (5), to delete the word "three" and replace with the word "four", thus reading, "Four of the membership of the Commission shall constitute a quorum". Seconded by Dr. Beaudin, all in favor.

MOTION: Mr. Carpenter moved to amend Ordinance O-13-15, under Section 290-31 E. Meetings (6) to delete the wording "those present and voting" and insert "the total allowed membership of the Commission" thus reading "(6) No action of the Commission shall be valid unless authorized by a majority vote of the total allowed membership of the Commission. Seconded by Dr. Beaudin, all in favor.

The Council voted on Ordinance O-13-15 as amended, all in favor.

- B. **Vote on Ordinance O-13-16, an Ordinance of the Town Council of Chesapeake Beach, Maryland, repealing and reenacting with amendments article VI "Site Plans", of the Code of Chesapeake Beach to enact new provisions relating to site plan review and approval procedures, administrative plan review procedures, procedures for the amendment of approved site plans and the expiration of approved site plans.** This item was removed from the agenda.
- C. **Introduce Ordinance O-14-1, an Ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund Budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2013 to June 30, 2014, to appropriate additional funds for transfer to the Utility Fund as a grant, without interest or requirement of repayment, for the purpose of financing in part the operation of the Town's Water and Wastewater Treatment Plant.** A public hearing will be held at 7:00 p.m. prior to the next regularly scheduled meeting.
- D. **Introduce Ordinance O-14-2, an Ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2013 to June 30, 2014 in order to amend Schedule A to Exhibit A as set forth in Ordinance O-13-8 to set certain rates, charges and fees related to water and sewer service by the Town.** A public hearing will immediately follow the public hearing on Ordinance O-14-1.

VIII. Report of Officers, Boards and Committees:

- A. Planning & Zoning Commission** – There was no meeting held in January.
- B. Board of Appeals** – There will be a hearing held on January 28, 2014 for the sole purpose of reviewing the Rules of Procedure and approving the minutes of the Board of Appeals Case #2013-1.
- C. Water Park Advisory Board** – Mr. Cumbo requested the Mayor set a date for a work session to present the findings of the Beacon Study along with the Water Park Privatization Report. Mr. Cumbo and Ms. Humm will work to coordinate an acceptable date for everyone.
- D. Skateboard Park Committee** – Mr. Carpenter stated that they are still working with the designer.
- E. Election Advisory Committee** – No report.
- F. Chesapeake Beach Oyster Cultivation Society Committee** – Mr. Bacon was present to give the water monitoring report.
- G. Bayfront Park Committee** – No report.
- H. Water Park Privatization Committee**- This report will be presented at the Water Park Advisory work session along with the Beacon study.

IX. Unfinished Business:

1. Councilman Krahlung inquired of the Mayor when the Special Committees would be put in place. The Mayor stated he is working on it.
2. Councilman Cumbo inquired as to whether the power point system in the chambers was functioning properly so that it could begin to be used for future meetings. The Mayor stated it was.

X. New Business:

1. **Request approval to purchase a replacement pump from Tate Engineering Systems, Inc. in the amount of \$13,679 for the water park Features and White Slide.** Mr. Cumbo explained the need for the replacement pump and stated the funds are included in the budget.

MOTION: Mr. Cumbo moved to approve the purchase of a replacement pump from Tate Engineering Systems, Inc. in the amount of \$13,679. Seconded by Dr. Beaudin. Ayes, Dr. Beaudin, Mr. Carpenter, Mr. Cumbo and Mr. Krahlung. Opposed Mr. Reinhardt. **Motion passes.**

XI. Public Comment:

1. Wes Donovan of 3325 Cox Road commented on the utility rates and suggested the Council look at other options.
2. Derek Favret of 7532 Grindstone Court- HOA President of Chesapeake Village inquired about the sidewalk project at the south end of town and has a utility rate plan he would be interested in sharing for Mayor and Council consideration.

XII. Council Lightning Round:

1. Mr. Carpenter had no comment.
2. Mr. Reinhardt had no comment.
3. Mr. Krahlung thanked everyone for coming out
4. Mr. Cumbo stated he didn't like the characterization that the Council was "kicking the can down the road" concerning the utility rates.
5. Dr. Beaudin reported that four plans have been submitted for the Beach Elementary Re-Districting and can be viewed on the Calvert County Public Schools website. There will be two opportunities for public input; 1) February 11th at 7 pm at the Mary Harrison Center and 2) February 13th at 7 pm at the Huntingtown High School.
6. The Mayor stated he has received applications for positions for the Board of Elections, Planning and Zoning and Board of Appeals and will begin working to fill the vacancies.

XIII. Adjournment:

There being no further business, the meeting adjourned at 9:30 p.m. on a motion by Mr. Krahlung. Seconded by Dr. Beaudin, all in favor.

Submitted by,



Sharon L. Humm
Town Clerk



**MINUTES OF THE
UTILITY RATE STRUCTURE
WORK SESSION
January 13, 2014**

I. Bruce A. Wahl, Mayor, called the meeting to order at 7:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Jeffrey J. Krahling, Patrick J. Mahoney and Eric M. Reinhardt, Council Members, Dr. James Parent, Town Administrator, Sharon L. Humm, Town Clerk, and Cheri Beard, Acting Town Treasurer.

II. Pledge of Allegiance – Mr. Reinhardt led the Pledge of Allegiance.

III. Utility Rate Structure Work Session –

The Mayor stated tonight's work session was requested by the Council and stated that an executive session has been added to the agenda to discuss a personnel matter which will take place at the end of the work session. The purpose of tonight's meeting is to talk about the overturned utility rates as a result of the referendum and try to come up with a realistic rate structure to finish out the 2014 fiscal year.

Councilman Cumbo expressed that he would like to see whatever rate structure the Council develop, be a structure that could be used to roll into the 2015 budget. He would like to see a flat rate system in which everyone in the system is paying and possibly from there some type of variable rate having that rate phased in over a period of time, say three to five years.

Councilwoman Beaudin stated that with an approved 2014 utility budget, the Council should only be working tonight towards an amended Schedule A. The need being to come up with a rate structure that will cover the FY14 budget as was presented and adopted. She feels cost recovery is essential. "You cannot sell a product at less than the cost it takes to make it". Councilwoman Beaudin did say that she would agree to a one-time only grant from the General Fund.

Councilman Mahoney asked if the model in Emergency Ordinance O-13-13 which was introduced in the September Council meeting, but failed due to a lack of 5 votes, was a model that the Council could, with adjustments, go forward with.

Councilman Krahling stated that he could work with Ordinance O-13-13, noting that some adjustments would need to be made as the figures in the Ordinance represented the grant from the General Fund and covered the loss of two billing quarters being billed at the old rate. Figures would need to be adjusted to cover the loss revenue now of three billing quarters and what would be needed for the fourth quarter. With the grant from the General Fund and some figure adjustments, he could see supporting this and have something to move into the 2015 budget with.

Councilman Reinhardt could not say in good faith that he would be in favor of this as he still had concerns with the grant from the general fund.

Councilman Mahoney requested the Mayor call for a straw vote. There were three members in favor and two abstentions. With that, the Mayor will work to prepare an Ordinance to introduce at the January Town Council meeting according to matters discussed.

Public Comment was received by:

1. Wes Donovan of 3325 Cox Road
2. Greg Morris of 2425 Woodland Court
3. Ron Draper of 8193 Windward Key Drive

Councilman Carpenter arrived late to the meeting and the Mayor briefed Mr. Carpenter on the evening's discussion. When asked his opinion, Mr. Carpenter expressed that he has no desire to engage in a rate discussion prior to the rate discussion and adoption of the utility fund budget which will begin in 60 to 90 days.

The meeting was closed at 8:40 p.m. for a Closed Executive Session pursuant to State Government Article 10-508(a) Subsection (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

The Mayor reopened the meeting at 9:15 p.m.

All members that voted in favor to close for an executive session were present the entire closed session and that the purpose was to discuss a personnel matter.

The meeting adjourned at 9:16 p.m. on a motion by Mr. Krahling. Seconded by Dr. Beaudin, all in favor.

Submitted by,



Sharon L. Humm
Town Clerk

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: January 8, 2014
To: Sharon Humm
From: Corporal Thomas S. Phelps
Re: Sheriff's Office Report-Chesapeake Beach

In December of 2013, the Sheriff's Office handled 389 calls for service in Chesapeake Beach. This is down from 398 calls in November.

Call Breakdown for November:

208 calls were self-initiated (patrol checks, follow-up investigations, etc)

181 calls were received by other means (citizens, alarm companies, etc)

Of the 389 calls, we handled:

- 1 CDS Violations (Closed by Arrest)
- 7 Thefts (4 closed by arrest, 3 under investigation)
 - *Theft of Delivered Package (Under investigation)*
 - *Shoplifting Fastop (Closed by Arrest)*
 - *Shoplifting Rolands (Under investigation)*
 - *Shoplifting Rolands (Closed by Arrest)*
 - *Theft of Tools (Closed by arrest)*
 - *Theft of Delivered Package (Closed by arrest)*
 - *Theft of Trailer Registration Plate (Under Investigation)*
- 1 Destruction of Property
 - *Delivered Package and Christmas Decorations (Under investigation)*
- 3 DWI

Breakdown of Dispatched/Self Initiated Calls

911 Hang Up – 3	Follow up – 9	Theft – 13
Abandoned Vehicle – 6	Found/Recovered Property – 3	Traffic Complaint – 6
Accident – 9 (1 Fatal)	Harassment – 1	Traffic Enforcement – 1
Alarm – 12	Intoxicated Person – 5	Trespassing – 2
Animal Complaint – 3	Loitering – 2	Warrant Service - 3
Assist Motorist – 14	Noise complaint – 3	
Assist Other Department – 4	Mental Subject – 1	
Assist Sick/Injured – 3	Notification – 2	
Attempt to Locate – 13	Patrol check – 184	
CDS Violation – 1	Police information – 3	
Check Welfare – 7	Protective/Peace order – 3	
Conservator – 1	Prowler – 1	
Destruction of Property – 2	Search Warrant - 1	
Disorderly – 8	Special Assignment – 2	
Domestic – 12	Suicide Attempt – 2	
DWI – 3	Summons Service – 9	
Eviction – 3	Suspicious Person – 16	
Fight – 2	Suspicious Vehicle – 8	

Note – The reportable incident totals on page 1 may differ from the dispatched totals on page 2. The breakdown on page 2 represents all calls dispatched/self initiated by the sheriff's office. The totals listed on page 1 may be less due to factors the deputy learns upon arrival to the scene



Jay Berry,
Superintendent Public Works

January 16, 2014

Public Works Report

Water Park- We replaced the impeller in the pit pump last week and have not done much more at the park this month.

Graffiti – At the time of this report there is no new graffiti.

Water leak- With the recent cold weather we have responded to many emergency calls. The Public works crew has turned off water at the meter due to frozen/broken pipes on the homeowner side. In most cases these houses were vacant due to it being a summer home or the owner was on vacation. I advise all Town residents to learn where their water shut off is and how to operate it. Maybe even show your neighbor or your house/pet sitter if you are leaving on vacation. If you do not have a water shut off, GET ONE INSTALLED. Pipes will freeze in crawl spaces, attics and outside walls first. When leaving your home in the winter for whatever reason do not turn your heat down to the minimal setting. In this extreme cold it will not keep your pipes from freezing.

Wet wells- We have completed the Sewer line jetting from 28th street to the last manhole just before the Treatment plant. We will pick back up south of 27th street when time permits.

Water meter/MXU- We are still changing out pits and MXU's as needed. Just completing our last reading, we now know there are more MXU's to change out.

Ball fields- We continue to maintain the fields. We will be addressing some of the wore out spots in the ball field in the spring. The bathroom door closures have been repaired along with the door vents. There are several overhead lights burnt out that we will be changing before spring.

Rail Way Trail- We are replacing hand rails and pickets on the trail as needed. Mr. John Bacon and I have had several discussions on placing a couple of Osprey nest sites in the marsh along the trail. He is doing the research on how to build the proper kind of structure and I will work out how to install them. I believe with minimal effort these will be a great addition to the trail.



MEMORANDUM

TO: Mayor and Town Council
FROM: Bill Watson, Code Enforcement Officer
DATE: January 9, 2014
SUBJECT: Code Enforcement Status Report

Location	Vehicles Addressed	Status
4025 15 th Street – Illegally parked Commercial Truck	11/15/13 – Truck owner called. Said he would remove some fence and pull it in near the garage by 1/1/14. Did not happen. Proposing Zoning Ordinance Change to go to P & Z Commission in February	

Location	Grass & Other Violations	Status
3538 Cox Road – Accumulation of A/C & Heating Equipment stored inappropriately		Letter sent 10/10/13 – Owner working on clean-up
3604 11 th Street – Chickens		Letter sent 12/2/13. Owner called Town Hall and will remove by 1/1/14
3909 14 th Street – Open Trash containers		12/18/13 – Letter sent. Returned - no forwarding address.
3512 Elizabeth Court – Multiple families, 2 inoperable vehicles		1/2/14 – Spoke with occupant, All are family, the two vehicles are resolved satisfactorily as of 1/9/14

Location	Abandoned Homes	Status
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**TOWN OF CHESAPEAKE BEACH**

Engineering Report

NEW BUSINESS

Fishing Creek Bridge (MD Route 261) – Weekly coordination meetings are still being held. Coordination on utilities, land acquisition, needed easements, lane closures, access closures, and pile driving is of primary focus. BGE is planning to run their lines underground from Mears to Gordon Stinnett. Our recent focus has been on Verizon and Comcast. The current plan has these lines being placed overhead on the west side of the bridge. We are working with Verizon (lead agency) to have these placed underground or at least set up to allow them to go underground at a later date. We recently received word that SHA has agreed to install a dry conduit system beneath the bridge to receive Verizon and Comcast lines once they decide to go underground. The conduits will go from Mears Avenue to Gordon Stinnett Avenue and will be installed by SHA for approximately \$20,000. An agreement is being prepared by SHA for review by the Town. Word has come that Verizon and Comcast are seriously trying to find a way to go underground now instead years later. It is a cost factor that they are weighing.

Skate Park – Final design plans are ongoing by the skateboard consultant. The consultant, Wally Holiday, is moving forward with final design and bid plans. Structural designs and stormwater management designs are currently underway and 80% construction plans have been delivered to the town for review. Construction review comments have been provided back to the consultant. The consultant plans to have final comments addressed and back to the Town by the end of January.

Veterans Park – The Architectural design firm has been provided design contracts for execution. Designs and layouts will be forthcoming.

WWTP – (ENR upgrades) – Construction continues with demolition. Numerous shop drawing submittals continue to be forwarded by the contractor and have been reviewed and approved by the Town and MDE. The new sludge building is well underway. The foundation, walls and roof are under construction the overhead electric lines are being relocated. The new generator is on order. The UV tank is constructed and installation of the UV system has begun. Start up will be by the end of January. We are working with Whitman Requardt to develop better interim (during construction) protocols to abate treatment issues during construction. We have a meeting scheduled with MDE to discuss these and to request adjusted treatment rates during these periods.

‘E’ Street Pump Station Influent Sewer Pipe and Storm Drain Inlet/Pipe Repair – The Town DPW&T staff has located the belly by camera and will perform a test hole over the sewer pipe to determine the extent of the ‘belly’ in the pipe. Recommendation for repairs will follow the test holes investigation.

Kellams Field – We are working with American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades. We hope to install most of the improvements this summer with available grant funding. The final press box enclosure is nearly complete. This will provide needed equipment storage below the upper box.

Water Park (Repairs / Maintenance) – Short and long term maintenance, repair and upgrade up front items are being developed for the end of the 2013 season. We are requesting council approval to purchase a backup pump for the White Slide and Various Features.

OLD BUSINESS

Fishing Creek Dredge – We are working with the Corps of Engineers to close the site out and close all open permits. The contractor is due back in August to perform a final cleanup and stabilization. A meeting with MDE and the Corps was held in late July to go over final punch list items by the contractor. Some closure items have been performed and some remain (primarily stabilization). No new update.

Fishing Creek Bridge (MD Rt. 261) – We are continuing to coordinate with the MSHA design team for the bridge replacement project. We were informed that the project is funded and scheduled to bid in 2013 with a 2015 construction completion anticipated. SHA has taken a second look at the bridge geometrics and is currently working with the Town to work out design and construction specifics. We are also working with the various utility companies (AT&T, Verizon, Comcast and BGE) to have their utilities relocated prior to construction. The Town has also recently met with SHA to detail the relocation of the Town water and sewer lines, and all overhead utility lines. We continue to assist SHA in their design efforts.

MD Route 261 Sidewalk – Design plans are underway to extend a pedestrian walkway from Beach Elementary School to Chesapeake Village and Bayfront Park. The site survey and environmental plans are complete. Preliminary discussions with the Critical Area Commission and the State Highway Administration have commenced to gain their support of the project and the alignment. A plan has been presented to SHA proposing a crossing from west side of 261 to east side of 261 at Brownies Beach. We await review comments.

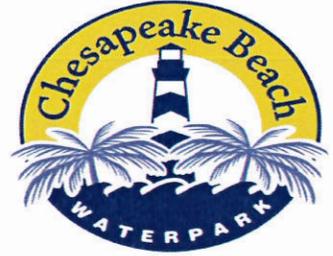
Purple Pipe – We are developing layouts for installation of the pipe to serve the Route 260 landscaping areas and Kellams Field. Operation of the system will commence with later stages of the ENR project.

Trail – Concept site plans for a Trail extension from the Trestle and thru the Richfield Station Rail bed have been developed and provided to the Critical Area Commission and the State Highway Administration (SHA). We are currently researching critical area woodland mitigation possibilities and property title issues (we spoke to the Title Abstractor Terry Erder on 1/9/13 and more research has been completed – an extensive report has been compiled from Terry which she believes gives title to the town). We are currently seeking guidance from title attorneys and the town attorney to gain title insurance. Preliminary Environmental studies are complete to move forward with the Trail extension plans and the Critical Area Commission has requested a

meeting to help move us through the process. The meeting was held and they presented several mitigation programs. We also marked in the filed the trail alignment for a field review by the C.A.C. The C.A.C. approved the concept plan. A final title report has been delivered which outlines that the Town does have title to the trail bed through Richfield Station. There are a few old development bank liens that need to be cleaned up and the attorney is moving forward getting this done. The attorney has presented closure documents for signature by the lien holders. No new update.

Water Park - Preliminary design and information gathering has begun with the Salisbury State University "BEACON" consultant. A meeting was held to review their initial results and a draft report of water park economic analysis was provided. We await the final report, which will be available this fall. No new update.

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Water Park Report

Marilyn VanWagner, General Manager Water Park
January 16, 2014

Staffing -

Final selections for all Lifeguard Supervisors have been made for the 2014 Season. These new supervisors have been enrolled in the Jeff Ellis, ILTP™, International Lifeguard Training program. Final Interviews for Supervisors for the Beachcomber Grill and the Cashier's/Office/Store will be conducted this weekend and final selections will be made.

The Water Park website is now accepting requests for employment for the 2014 Season. Anyone interested in working at the Water Park this summer should go to the Water Park website and sign up for a request to be interviewed. <http://www.chesapeakebeachwaterpark.com>

Season Passes -

The Early Bird Discount for Season Passes is still being offered until January 31st. These Season Passes make great gifts for birthdays and special occasions. Your family member or special friend can enjoy your gift of "fun in the sun" all summer long. Also, new this season, Season Pass holders will experience a 20% discount on all of our food items the entire season. Go on-line to the website today to purchase affordable Season Passes for your family for the 2014 Season. Also, again this year season pass holders will be able to set up an appointment the weekend before opening to get their pictures taken so that they will not have to wait in line on opening weekend. In addition to Daily Admissions, Season Pass holders are also allowed entry to Night Slides, Character Days, Adult Swim, and all other special events. <http://www.chesapeakebeachwaterpark.com>

Planning -

A few of the many events that we are currently planning are: The World's Largest Swim Lesson, Night Slides, Character Days, Chesapeake Beach Appreciation Days, Swim Lessons, Adult Swim, the Employee Appreciation Party and the 20th Anniversary Celebration Luau.

Budgeting -

All budget categories for FY 2015 have been analyzed in preparation for the upcoming budget meetings.

Price Increases -

The Water Park Advisory Committee is still reviewing a rate increase for Out- of County Residents for the 2014 Season. Our recommendations will be sent to the Mayor soon to review.

Maintenance/Upgrades-

We are working on MANY maintenance items that are needed in the park. At the top of the list is painting the Pump Room, Octagon, Beachcomber Grill and the Heater Shed.

All Baby Slides and White Slides are having routine annual maintenance performed.

Discussions are being held with the Mayor to hire a part time Maintenance Tech to focus on the lengthy list of maintenance items. This will also put a halt to having to pay contractors higher prices for items that a Maintenance Tech could handle while also allowing Public Works to focus more on the remainder of the Town.



Chesapeake Beach Wastewater Treatment Plant Report
Jon Castro, Superintendent
January 16, 2014

Plant Operation:

The ENR Upgrade Construction is moving along. The plant has one basin out of service for cleaning and replacing equipment. This basin should be completed by February. Once this basin is completed, then the other two basins will follow with the same work. The UV Tank should be on line by the end of January. Once the plant is running on the UV tank, the demolition of the Chlorine Contact Tanks, Storage Building, and the #2 Clarifier will be done. The new Sludge Building is continuing to be built.

A progress meeting was held on 1-6-14 at the plant to go over any issues on the ENR construction and give updates on future construction schedules. Bearing Construction, Bilbrough Electric, W & R Engineers, plant staff, Town engineer Paul Woodburn and the Mayor Bruce Wahl were all in attendants.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Duffield Hauling and Chesapeake Labs.

Plant operations for this monthly report did use the Shell Fish Tank on three occasions since the last report. On two occasions the Shell Fish Tank was used due to heavy flows caused by rain and on the third occasion it was used due to high blankets in the clarifiers. The last time it was put into operation was on December 9, 2013.

The plant had three emergency alarm responded to during this report period. On 12-23-13, plant staff was called in to take action on power loss on equipment caused by a power surge in the plant due to freezing rain and wind. The other call in were on 1-5-14 for a power loss and 1-6-14 was for a water line break. All equipment was reset and put back online.

The Wastewater Treatment Plant had no SSO to report for the January report.

Future Projects:

The ENR Project for the Chesapeake Beach Wastewater Treatment Plant has completed the permit process and design stage. The bid for the ENR construction was awarded to Bearing Construction and construction began on June 10, 2013.

The plant records will be put into the Shore Scan System with the help of Town Employee Fran Addicott to ensure a better system of storing plant data.



DECEMBER 2013 Town Stats

EMS= 138

Allergic Reaction = 2

Cardiac Arrest = 2

Chest Pain = 6

CVA = 5

Diabetic Emergency = 2

Drowning = 1

GSW = 1

MVA = 18

Overdose = 4

Respiratory Distress = 15

Seizures = 7

Syncope = 1

Unconscious = 11

EMS calls dispatched in the Town of CB = 46

EMS calls dispatched in the Town of NB = 18

Other Non

Priority

Dispatched

Calls = 62

EMS DRILL;

Suspected Cardiac Chest Pain, & Aspirin

Protocol



Fire = 67

AFA = 4

Brush = 4

EMS = 32

Fire's = 10

Investigation = 7

LZ = 2

MVA = 8

Fire Drill;

Drill at Windy Hill Middle School

Fundraising,

Christmas tree sales

Bingo -----12/3, 12/10, & 12/17,



Connie S. O'Dell
Special Events/Economic Development

January 16, 2014

Special Events/Economic Development Report

South Side Walking Tour – Next Meeting January 28, 2014

The South Side Walking Tour Committee, now known as the “Chesapeake Beach History Committee” met on October 22. The committee continues to develop ideas for the self-guided tour stops as well as the layout for the brochure which will provide the map and details. The next meeting will be held on January 28, 2014 at 1:00 PM in the Chesapeake Beach Town Hall Conference Room.

Brightest Beacon on the Bay

The following businesses contributed gifts totaling \$2500 to the Brightest Beacon on the Bay contest: A-1 Antiques, Celebrate with Travel, Chesapeake Beach Railway Museum, Chesapeake Beach Water Park, Chesapeake Pharmacy, Fast Stop, Holiday Inn Solomons, Lucky Duck Pet Boutique, Papa John's, Prime Time Day Care, Rod N Reel Restaurant, Rod N Reel Tackle Shop, Roland's of Chesapeake Station, Roxy Salon, Sneade's Ace Home Center, Town of Chesapeake Beach, Trader's Seafood, Steak & Ale, Tyler's Tackle and Seafood Shop, Windmill Farms Nursery, Wires Inc. and Mr. Paul Woodburn.

2014 Town Calendar

The 2014 Town Calendar is here and we congratulate everyone who has a photo in this beautiful edition. The calendar committee would also like to thank everyone who submitted photos. Please contact me if you would like to have extra calendars for your businesses and we will gladly deliver them to you.

Seeking Volunteers for 2014 Events

Special Events is looking for teenagers and adults to help with the 2014 seasonal events. They include the Easter Festival on Saturday, April 12, the Stars and Stripes Festival on Memorial Day Weekend, six Moonlight Cruises throughout the summer (adult volunteers only), the Halloween Family Fun Night on October 19 and the Holiday Lighting Ceremony on November 30. Please contact me if you can volunteer to help with any of these events.

Stars and Stripes Festival

Planning is now underway for the 2014 Stars and Stripes Festival. The theme of this year's festival is the Vietnam War. The Nam Knights will be dedicating the new Vietnam Memorial to be placed in Veterans' Park. There is a Saturday afternoon event planned for the dedication that will involve local and state politicians as well as the probability of 200 or more visitors on motorcycles coming into Town for that event. The organizational meeting for this year's festival is being held on January 14 which is after this writing. More details will follow.



PLANNING & ZONING MEMORANDUM

To: Mayor and Town Council
From: Christopher Jakubiak, AICP,
Planning and Zoning Administrator
Date: January 16, 2014
Re: Report

The **Planning Commission** will meet on February 12 to review the final set of text amendments to the Town's Critical Area regulations and to review the changes recommended by the Critical Area Commission to the Town's official Critical Area map.

A potential additional agenda item includes consideration of a Critical Area classification change (zoning amendment) to the property of the wastewater treatment plant from RCA to IDA.

None of the above sets of changes would be official until the Mayor and Town Council held public hearings and took action.

The **Board of Appeals** will not meet in January.



CHESAPEAKE BEACH OYSTER CULTIVATION SOCIETY (CBOCS)

**Chesapeake Beach Oyster Cultivation Society report
January 16, 2014
Chesapeake Beach Town Council Meeting**

- I would like to thank Randy Getman and Harland McCallum for their generous donations to CBOCS. We will use that money to continue and expand education programs in 2014.
- CBOCS and CHESPAX have held meetings to determine the level of activity for 2014. We will host 7 different Northern Calvert County 5th grade classes in the fall. We also plan to host 3 or 4 different private schools. The education committee is meeting Saturday to determine the staffing level for these activities. It is shaping up to be an exciting year.
- Winterizing and inspecting of the rotating cages was completed this week. This is done so that the oysters will not freeze during an extreme low tide. All is well.
- Volunteers and maintenance staff spent over 650 hours completing CBOCS projects in 2013. They included water monitoring, activity book preparation, oyster deployment to reef, new spat placement under trail, field trip counseling, trail clean-up and a field trip to Horn Point oyster hatchery.
- CBOCS will be making a presentation at the Bayside History Museum on January 25 at 2 PM. This is a hands-on educational activity for pre-school children.
- Oyster health and TMDL water quality remain excellent. The water clarity was the best we have seen in 2 years.
- To view a complete list of activities and the next 3 month CBOCS calendar please visit www.chesapeake-beach.md.us and click on Oyster Cultivation.



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