



**PUBLIC HEARING MINUTES
JANUARY 15, 2015**

- I. Bruce A. Wahl, Mayor, called the public hearing to order at 6:55 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Jeffrey J. Krahlung, Patrick J. Mahoney and Eric M. Reinhardt, Council Members, Richard Rose, Town Administrator, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, James Berry, Public Works Administration, Paul Woodburn, Town Engineer, Marilyn Van Wagner, Water Park General Manager, Jon Castro, WWTP Superintendent, Connie O'Dell, Community Development/Special Events Coordinator, Christopher Jakubiak, Planning and Zoning Administrator, and Corporal Phelps. Absent was William Watson, Code Enforcement Officer.

Ordinance O-14-21, an Ordinance of the Town Council of Chesapeake Beach, Maryland, amending Chapter 290, "Zoning," of the Code of Chesapeake Beach to amend Section 290-19, "Tables; Requirements; Exceptions," of the Zoning Ordinance to clarify the circumstances under which a single-family detached residence replaced with another is not subject to the setback restrictions otherwise imposed by Section 290-19; to amend Section 290-28, "Non-Conforming Uses", to include a cross-reference to Section 290-19 in order to further clarify the aforementioned circumstances; and to amend Section 290-32, "Board of Appeals" to clarify the procedures for processing an application for variance or special exception or an appeal from a decision of the Zoning Administrator or Planning Commission.

The Mayor asked Mr. Jakubiak to explain this Ordinance. Mr. Jakubiak stated the Planning Commission hosted members of the Town Council in a joint work session at their January meeting in a very productive discussion on the proposed ordinance. The ordinance would allow the owners of a single family home on a small non-conforming lot to remove that home and build it back on the same footprint without needing to go to the Board of Appeals for a variance. The ordinance would also shorten the time it takes to get to the Board of Appeals.

Councilman Carpenter stated, that at the appropriate time, he would be making the following amendments:

To strike the final WHEREAS clause on page 1, change the notation of 290-19(C) to 290-19(A) on page 3, both at the top of the page and also in paragraph (C) and in paragraph (D) on the same page, remove the words "notify in writing" and replace with "send written notice of the pending application by registered mail to the".

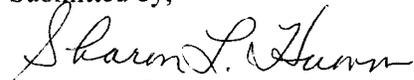
Mr. Krahlung had concerns that the height of a replacement dwelling of a non-conforming lot could be no greater than the dwelling being demolished. Mr. Krahlung stated, at the appropriate time, he would be amending the ordinance to strike paragraph (C) in its entirety.

Mr. Jakubiak explained to the Council the various issues that could arise concerning the height of a replacement dwelling.

The Mayor called for public comment. There was no public comment received.

There being no further comments, the hearing was adjourned at 7:15 p.m. on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

Submitted by,



Sharon L. Humm
Town Clerk



**MINUTES OF THE
TOWN COUNCIL MEETING
January 15, 2015**

I. Bruce A. Wahl, Mayor, called the meeting to order at 7:15 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Jeffrey J. Krahling, Patrick J. Mahoney and Eric M. Reinhardt, Council Members, Richard Rose, Town Administrator, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, James Berry, Public Works Administration, Paul Woodburn, Town Engineer, Marilyn Van Wagner, Water Park General Manager, Jon Castro, WWTP Superintendent, Connie O'Dell, Community Development/Special Events Coordinator, Christopher Jakubiak, Planning and Zoning Administrator, and Corporal Phelps. Absent was William Watson, Code Enforcement Officer.

II Pledge of Allegiance. The Mayor led the Pledge of Allegiance.

III. Approve the Agenda.

MOTION: Mr. Mahoney moved to approve the agenda. Seconded by Dr. Beaudin, all in favor.

IV. Public comment on any item on the agenda.

1. Lucille Czechanski of 7613 B Street commented on the need for the guardrail on the east side of B Street.

Approval of the minutes of the December 18, 2014 Public Hearing.

MOTION: Mr. Mahoney moved to approve the minutes of the December 18, 2014 Public Hearing. Seconded by Dr. Beaudin, all in favor.

Approval of the minutes of the December 18, 2014 Town Council Meeting.

MOTION: Mr. Mahoney moved to approve the minutes of the December 18, 2014 Town Council Meeting. Seconded by Dr. Beaudin, all in favor.

Approval of the minutes of the December 18, 2014 Executive Session.

MOTION: Mr. Mahoney moved to approve the minutes of the December 18, 2014 Executive Session. Seconded by Dr. Beaudin, all in favor.

V. **Petitions and Communications**

- A. **North Beach Volunteer Fire Department-** Mr. Gordy submitted the attached written report and was available to address the Council.
- B. **Deputy's Report** –Corporal Phelps submitted the attached written report and was present to address the Council's concerns. Corporal Phelps reported on the CDS violation and corrected the number of death investigations from 13 to 1.
- C. **Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council. Mr. Berry reported there have been a number of water line breaks that has kept the town crew quite busy.
- D. **Code Enforcement Officer's Report-** Mr. Watson submitted the attached written report but was not present to address the Council.
- E. **Town Engineer's Report** – Mr. Woodburn submitted the attached written report and was present to address the Council. Mr. Woodburn gave an update on the Fishing Creek Dredging Project, the MD Route 261 Sidewalk and the progress on the water/sewer manual policy. Dr. Beaudin requested once the water/sewer manual is ready for review that the Council be supplied with both the proposed manual and the current one in place. Mr. Reinhardt inquired if there was any update on the proposed Trail project. Mr. Krahlung asked to be kept in the loop on the progress of the relocation of the BGE poles.
- F. **Water Park Report** – Ms. VanWagner submitted the attached written report and was present to address the Council. Ms. Van Wagner stated season passes are still on sale until the end of the month and that pre-applications are being accepted at this point.
- G. **Wastewater Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council. Mr. Castro reported that employee David Sarbacher, besides being a new, first time father, has received his MDE Certifications for his Wastewater 5A Maryland State Certification License.
- H. **Treasurer's Report** – Mrs. Smith reported she sent the 2nd quarter FY 2015 reports to the Council. Mrs. Smith gave a brief overview, highlighting a few items.
- I. **Community Development Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council. Mrs. O'Dell did not have a definite date for the grand opening of Ledo's. Mrs. O'Dell invited everyone to come out to Mayor's Night Out, on February 2, 2015, to join in on the South Side Walking Tour, Phase I, where the committee, as well as designer/artist Clarence Shoemaker will present the final images of the first five signs. Also, look for your utility bills to arrive sometime next week.
- J. **Mayor's Report** –
 - 1. The Mayor reported that the Town will host an electronics recycling event on Saturday, January 17th here at the Town Hall back parking lot from 10 am to 2 pm.

2. The Mayor stated the staff is working with public works to make every effort to notify residents of water line breaks as they occur as some situations call for the need to shut water off in order to repair.

3. The Mayor reported that Town Administrator, Mr. Rose, has been advocating a number of improvements that need to be made for traffic safety, looking to bring stop signs and such into compliance with federal law. Mr. Rose will also be doing a ride around in the evenings inspecting reflective signs, street lights etc. to make repairs and replacements where necessary.

VI. Resolutions & Ordinances:

- A. Vote on Ordinance O-14-21, an Ordinance of the Town Council of Chesapeake Beach, Maryland, amending Chapter 290, "Zoning," of the Code of Chesapeake Beach to amend Section 290-19, "Tables; Requirements; Exceptions," of the Zoning Ordinance to clarify the circumstances under which a single-family detached residence replaced with another is not subject to the setback restrictions otherwise imposed by Section 290-19; to amend Section 290-28, "Non-Conforming Uses", to include a cross-reference to Section 290-19 in order to further clarify the aforementioned circumstances; and to amend Section 290-32, "Board of Appeals" to clarify the procedures for processing an application for variance or special exception or an appeal from a decision of the Zoning Administrator or Planning Commission.**

MOTION: Dr. Beaudin moved to approve Ordinance O-14-21. Seconded by Mr. Carpenter.

MOTION: Mr. Carpenter moved to amend Ordinance O-14-21 to strike the final WHEREAS clause on page 1; on page 3 change the notation of 290-19 (C) to 290-19(A) both at the top of the page and also in paragraph (C) and in paragraph (D) remove the words "notify in writing" and replace with "send written notice of the pending application by registered mail to the". Seconded by Mr. Mahoney, all in favor.

MOTION: Mr. Krahling moved to amend Ordinance O-14-21, to strike in its entirety, paragraph (C) which pertains to the height of the replacement dwelling. Seconded by Mr. Reinhardt. Ayes, Mr. Krahling and Mr. Reinhardt. Opposed, Dr. Beaudin, Mr. Carpenter, Mr. Cumbo and Mr. Mahoney. **Motion Fails.**

The Council voted on Ordinance O-14-21 as amended. Ayes, Dr. Beaudin, Mr. Carpenter, Mr. Cumbo, Mr. Mahoney and Mr. Reinhardt. Opposed, Mr. Krahling. **Motion Passes.**

- B. Introduce Ordinance O-15-1, an ordinance of the Town Council of Chesapeake Beach, Maryland, adding a new chapter, "Public Ethics" to the Chesapeake Beach Code as required by Md Code Ann., General Provisions Article, Title 5, including Conflict Of Interest Provisions And Financial Disclosure Requirements that are at least equivalent to those required of state officials and employees, and establishing a Town Ethics Commission and matters generally relating to Public Ethics for**

officials, appointees, and employees of the Town. A public hearing will be held beginning at 7:00 p.m. prior to the next regularly scheduled meeting. Councilman Cumbo requested the attorney send out the Annual Certification Form and the Financial Disclosure Statement.

VII. Report of Officers, Boards and Committees:

- A. Planning & Zoning Commission** – There was a meeting held January 14, 2015. Mr. Jakubiak was present to address the Council. Mr. Jakubiak commented that the January meeting was attended by four council members resulting in a very positive meeting. The Planning Commission will hold its next meeting on February 4, 2015.
- B. Board of Appeals** – A hearing is scheduled for January 27, 2015.
- C. Water Park Advisory Board** – Mr. Cumbo reported a meeting was held January 12th and a new business item will be discussed later in the meeting.
- D. Chesapeake Beach Oyster Cultivation Society Committee** – Mr. Bacon was present to give the CBOCS report. Mr. Bacon commented that Mrs. Feuerle will be available to autograph a copy of the completed “Field Guide to the Flora of Chesapeake Beach” at the end of the meeting for those who would like their guide signed. Mr. Bacon thanked Mrs. Feuerle for her dedicated work with a round of applause. Mr. Bacon ended his report with his trivia quiz.
- E. Bayfront Park Committee** – Mr. Mahoney also acknowledged Mrs. Feuerle and jokingly commented to Mr. Bacon that she’s on loan to him but belongs to the BayFront Park!

VIII. Unfinished Business:

- 1. Councilman Cumbo reported that the Town’s notification protocol is in place now and the Town has been working to become part of Calvert County’s Everbridge Alert System. Once the Agreement is signed, training will be scheduled for all those who will be involved.
- 2. Mr. Krahlung asked to have the Board of Appeals application posted on the website.

IX. New Business:

- 1. **Council to consider awarding a contract to Winkler Pools in the amount of \$36,000 for the purchase of a new propane commercial pool water heater; \$1,500 to Springfield Mechanical to connect the plumbing & gas for the heater and \$5,200 to Stolfutz Construction to construct a new outdoor heater housing building, (Total Cost \$42,700).**

Mr. Carpenter commented he will support this but is still looking to receive a short and long term list of repairs that are needed at the park. Mr. Krahlung commented he will

support this item but in the future will not support purchasing any new business items unless bid proposals are accompanied with request.

MOTION: Dr. Beaudin moved to approve awarding a contract to Winkler Pools in the amount of \$36,000 for the purchase of a new propane commercial pool water heater; \$1,500 to Springfield Mechanical to connect plumbing and gas and \$5,200 to Stolfutz Construction for outdoor heater housing building for a total cost of \$42,700. Seconded by Mr. Cumbo, Ayes, Dr. Beaudin, Mr. Carpenter, Mr. Cumbo, Mr. Krahling and Mr. Mahoney. Opposed, Mr. Reinhardt. **Motion Passes.**

- 2. Council to consider the approval of the installation of 216 lf of MD Standard Single Beam Guardrail with 4 buffer ends by Long Fence in the amount of \$5,933 to be installed on the east side of B Street.**

MOTION: Dr. Beaudin moved to approve the installation of 216 lf of MD Standard Single Beam Guardrail by Long Fence in the amount of \$5,933 on the east side of B Street. Seconded by Mr. Cumbo, all in favor.

X. Public Comment:

1. Joe Johnson of 8089 Windward Key Drive

XI. Council Lightning Round:

1. Mr. Mahoney noted that another guardrail issue at 14th & C Street needs to be addressed. Mr. Mahoney recognized Mr. & Mrs. Anderson in the audience.
2. Mr. Carpenter took the opportunity to recognize Phil Pfanschmidt as the new Windward Key HOA President.
3. Mr. Reinhardt had no comment.
4. Mr. Krahling thanked everyone for coming out.
5. Mr. Cumbo had no comment.
6. Dr. Beaudin commented the joint work session with Council and Planning Commission last evening was most informative.

- XII. Executive Session** The meeting was closed at 8:27 p.m. for a Closed Executive Session pursuant to State Government Article 10-508(a) Subsection (8), to consult with staff, consultants, or other individuals about pending or potential litigation on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

The Mayor reconvened the meeting at 9:06 p.m.

All members that voted in favor to close for an executive session were present the entire closed session. The purpose was to consult with staff, consultants or other individuals about pending or potential litigation in regards to acquiring a right of way.

XIII. Adjournment

There being no further business, the meeting adjourned at 9:07 p.m. on a motion by Dr. Beaudin. Seconded by Mr. Krahling, all in favor.

Submitted by,

A handwritten signature in cursive script that reads "Sharon L. Humm".

Sharon L. Humm
Town Clerk

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: January 9, 2015
To: Sharon Humm
From: Corporal Thomas S. Phelps
Re: Sheriff's Office Report-Chesapeake Beach

In December of 2014, the Sheriff's Office handled 463 calls for service in Chesapeake Beach. This is up from 376 calls in November 2014.

Call Breakdown for December 2014:

280 calls were self-initiated (patrol checks, follow-up investigations, etc)

183 calls were received by other means (citizens, alarm companies, etc)

Of the 463 calls, we handled:

- 1 CDS Violations (1 Heroin)

(Due to Marijuana becoming a Civil Violation on October 1, 2014 it will no longer be listed here as a violation. This will also reduce the number of CDS Violations listed on this report.)

- 5 Thefts

- *Bicycles from Garage (Under Investigation)*
- *Theft of money from Fastop (Closed by Arrest)*
- *Cash from Residence (Under Investigation)*
- *Package from Porch (Closed by Arrest)*
- *Brass Boat Prop from Porch (Under Investigation)*

- 7 Destruction of Property

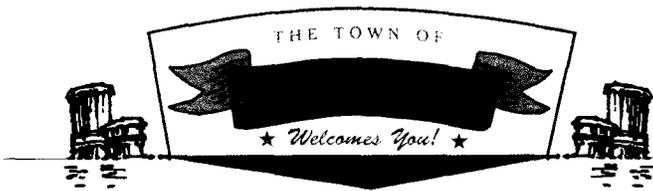
- *4 DOP Reports of Spray Painted Property (Under Investigation)*
- *2 DOP to a Deck (Under Investigation)*
- *1 DOP to a Mailbox (Under Investigation)*

- 2 Burglary
 - Temporary Classrooms Beach Elem. (Under Investigation)
 - Shed (Under Investigation)
- 3 DUI Arrests
- 2 Assault Arrests
- 3 Disorderly Arrests

Breakdown of Dispatched/Self Initiated Calls

911 Hang Up – 5	Eviction – 1	Suspicious Person – 8
Abandoned Vehicle – 4	Firearms Complaint – 1	Suspicious Vehicle – 5
Accident – 11	Follow Up – 11	Theft – 7
Alarm – 11	Found Recovered Property – 5	Traffic Complaint – 16
Alcohol Violation – 1 (Juv. Drinking/ Citations Issued)	Fraud – 3	Traffic Enforcement – 1
Assault – 2	Harassment – 2	Unknown Problem – 1
Assist Motorist – 6	Intoxicated Person – 1	Warrant Service – 2
Assist Other Department – 6	Loud Music/ Noise Comp – 2	
Assist Sick/Injured – 6	Missing Person – 3	
Attempt to Locate – 32	Notification – 1	
Burglary – 5 (3 Unfounded)	Parking Violation – 1	
CDS Violation – 1	Patrol Check – 231	
Check Welfare – 13	Police Information – 11	
Conserver of Peace – 1	Protective Order – 4	
Destruction of Property – 12	Search Warrant – 1	
Death Investigation – 13	Sex Offender Registry – 1	
Disorderly – 7	Special Assignments – 2	
Domestic – 1	Summons Service – 5	

Note – The reportable incident totals on page 1 may differ from the dispatched totals on page 2. The breakdown on page 2 represents all calls dispatched/self initiated by the sheriff's office. The totals listed on page 1 may be less due to factors the deputy learns upon arrival to the scene



Jay Berry
Superintendent Public Works

January 15, 2015

Bay Front Park – Nothing new to report.

Water leak- There was another water main break on Harrison blvd since our last Council meeting. At the time of this report it has not been repaired. There was also a water main break on C Street that has been repaired. The 8 "water main in the island on RT 260 at Richfield Station has also been repaired.

Wet wells- nothing remarkable to report.

Water meter/MXU- At the time of this report we are still reading meters for the last quarter billing. We are moving on with replacing the old mxu's with every opportunity we have.

Flushing- Our third quarter flushing has been completed for the year and we will be ready to start the first of 3 annual flushings in the spring of 2015.

Ball fields – We have winterized the ball field snack bar and bathrooms.

Rail Way Trail - Nothing new to report.

Water Park - All of the park has been winterized at this time.

Christmas lights – We will have started the removal of the displays, lights and crab pot tree by this meeting.

Snow removal- We have had a minor snow so far, and all went well. We are ready for the next one. I would like to remind everyone in Town to try your best to keep any vehicles off the street when they are calling for snow. This a tremendous help to our snow removal efforts.

Road Report/ Asphalt survey –I have completed the road survey and will be working on getting budget estimates to overlay and repair some roads in 2015.



MEMORANDUM

TO: Mayor and Town Council
FROM: Bill Watson, Code Enforcement Officer
DATE: January 9, 2015
SUBJECT: Code Enforcement Status Report

Vehicles Addressed	
Location	Status
2245 Ivy Lane – Vehicle w/expired tags	Letter sent. Wrong Address (see In Works Section, below)
3803 12 th Street – Untagged Vehicle	Letter sent to owner

Other Violations	
Location	Status
7545 Bayside Road – Boat & Trailer parked on 15 th Street	Removed
7905 Deforest Drive - Boat & Trailer parked at north end of Road in R/W	Request for Owner information sent to DNR Letter Sent 11/24/14 – Owner spoke to Council, boat remains
8995 St. Andrews Drive – Boat & Trailer parked on St. Andrews Drive	Removed
3803 28 th Street – Boat & Trailer on South Side of D Street	Removed
8256 D Street – Abandoned Washing Machine, Tires in rear yard	Removed
3620 27 th Street - Mattress, lumber, trailer w/trash	Letter sent 11/25/14
7309 B Street – Illegal Planting on Town Alley	Letter sent 12/3/14. Permit with Schedule submitted
7636 Bayside Road - Shed in Disrepair	Letter Sent 11/17/14. Letter returned.
3812 19th Street - Trash in Yard, RV Trailer Tongue in Deforest Drive R/W	Letter sent 11/25/14, returned - Spoke with Owner – will remedy. RV Trailer not relocated out of R/W
3707 28 th Street - Disheveled storage	Spoke with User. Will get cleaned up by 1/12/15
3712 28th Street - Improper Storage of items in rear yard – very disheveled	Letter Sent
3713 28 th Street – RV on Street	Spoke with owner – will move by 1/12/15

Abandoned/Vacant Homes	
Location	Status
7515 B Street – Vines on house, tree in front yard, fences & retaining wall	Letter sent. Cut

Location	In the Works	Concern
4029 15 th Street	Trash, Gas Tank too close to structure	
7515 B Street	Roof seems to have sag near Dormers	
4003 Beaudet	Refrigerator not securely closed, on street – Attempted to find Phone or e-mail address for IMMEDIATE CONTACT. Not Successful. Will send letter 1/9/15	
3914 18 th Street	Trash, Broken window in front, rear yard has large amount of trash & junk	
3812 19 th Street	Construction Materials in front yard	
7636 Bayside Road	Apparent Foreclosure, Shed in Poor Condition, Front porch sagging. Letter previously sent, returned.	
7921 Old Bayside Road	Burned out house torn down and lot cleared for new home. See Photos, below	
G Street	Yard contains scattered bulk items, porch similar	



7921 Old Bayside Road – Before

House was gutted by fire in 2010. I wrote a letter to the owners notifying them that the house was now considered a “Dangerous Building” and, as such was to be demolished. Due to foreclosure actions, I was stymied due to inability to identify the foreclosing bank.



7921 Old Bayside Road – House Demolished

In December, another attempt was made at determining the owner and upon finding that it was a local re-developer (it only was sold to Scott Properties in February 2014), I called and discovered that a recent permit had been issued and the house was slated for demolition in a week or so.



January, 2015
J-B03021-4775

TOWN OF CHESAPEAKE BEACH
Engineering Report

NEW BUSINESS

‘E’ Street Pump Station Influent Sewer Pipe and Storm Drain Inlet/Pipe Repair – The Town DPW&T staff has located the belly by camera and will perform a test hole over the sewer pipe to determine the extent of the belly in the pipe. The test is complete and the belly has been located. The Town is currently researching land records for an easement over this existing line that would allow them to repair the line. We have performed a field survey location of the pipe and have prepared easement documents over the line to present to the land owners for review and execution. The Town Attorney has prepared the easement document which has been forwarded for execution. In addition, a quit claim deed has been prepared for the paper street portion of Freely Avenue adjacent to this property to clean up a previous quit claim deed action. We have asked the owner to provide additional information before the quit claim deed can be presented to the council. We are continuing to gather more information on the origin of the existing sewer line and have met with some council members to discuss possible next steps.

Fishing Creek Bridge (MD Route 261) – Monthly coordination meetings are being held. The project has been bid and an award is still anticipated for November. Calvert County will be relocating the existing fire boat lift soon. We are continuing to coordinate with the MSHA design team for the bridge replacement project. We were informed that the project is funded and scheduled to bid in 2014 with a 2016 construction completion anticipated. BGE is planning to run their lines underground from Mears Avenue to Gordon Stinnett Avenue. Our recent focus has been on Verizon and Comcast lines which will eventually go underground after completion of the bridge. Verizon has agreed to place these lines underground. Two MSHA coordination field meetings have taken place after the Town marked existing water and sewer utilities to make sure the utility contractors understand the sequencing of the initial construction events. A new request has been made to add signage at the Mears Avenue light that says “commercial shopping center” with a directional arrow. The project has commenced and utility relocations will begin over the next month. We will be meeting with SHA at the end of the month to go over scheduling, planning and upcoming events.

Fishing Creek Dredging – A \$125,000 state matching funds grant has been received to dredge the spoil site. We will be preparing plans and bid specifications to remove material from the existing spoil facility in preparation of future dredging. We also have requested MDNR perform a Fishing Creek channel bottom survey to determine how much time we may have before the channel needs to be dredged. A geotechnical engineer is in the process of performing soil borings to determine the use group and characteristics of the existing spoil material. This information will be used by bidding contractors during the future spoil removal project.

MD Route 261 Sidewalk – Design plans are underway to extend a pedestrian walkway from Beach Elementary School to Chesapeake Village and Bayfront Park. The site survey and

environmental plans are complete. Preliminary discussions with the Critical Area Commission and the State Highway Administration have commenced to gain their support of the project and the alignment. A plan has been presented to SHA proposing a crossing from west side of 261 to east side of 261 at brownies beach. We are coordinating with the State "Safe Routes to School" committee on Monday April 14th, 2014 to review our proposal. The Town did not receive the grant. A meeting was held with Traffic Systems and Technology to review a crosswalk light system that could work for Bayfront Park. A proposal for the system has been obtained and will be included in the next year's budget for your consideration. A meeting was held with SHA to discuss a matching grant program to install the sidewalk. The meeting revealed that the SHA funding is available but is based on very conservative layouts and design parameters. We suggested that a more refined layout be done to allow SHA to enter into a funding agreement with the Town that is closer to actual construction cost. SHA agreed to reconsider a refined plan to price out before presenting the agreement back to the Town. We expect to get documents back to SHA to review this month.

Public Works Pole Building – The building permit has been issued. Construction has commenced and is close to completion for the second building at the Public Works yard. The building is complete and certifications are being prepared.

Purple Pipe – We are developing layouts for installation of the pipe to serve the Route 260 landscaping areas and Kellams Field. Operation of the system will commence with later stages of the ENR project. We have outlined the 4" pipe connection location to tie into the discharge pipe. This pipe will go in after completion of the denitrification filters.

Richfield Station – A request has been made to BGE to relocate two existing poles at the entrance of Harrison and MD Route 260. A follow up inquiry has been made and BGE and a field meeting was held October 13, 2014. Councilman Krahling and myself met with BGE. BGE provided follow up cost of \$101,000 to relocate poles. We have requested SHA right-of-way information, BG&E pole location plans and topographic maps to prepare a sight distance plan to begin discussions with SHA and BG&E over the possibility of moving the poles. We are awaiting the BG&E pole installation plan.

WWTP – (ENR upgrades) – Bearing Construction poured sections of the lower walls on the south side of RAS/WAS Pump Station to approximately elevation 8.0± so they can backfill and move to the other side of structure, due to pipes being installed. Poured sections being heated due to very cold temperatures to maintain concrete at between 50 and 70 degrees for five days. Also installing forms, rebar, etc. for walls at Denitrification Filter Pump Station, which should be ready to pour on Monday or Tuesday 1/12 – 1/13. Have been doing five day hydr-static testing of filter tanks and started Mudwell tank test also this week with good results. Here are a couple photos of progress. The overhead door was delivered on Wednesday and will most likely be installed this week, weather permitting.

Water & Sewer Manual – We have assembled W & S manual information from several local jurisdictions and will be meeting over the next month to start to assemble and integrate changes and comments into a draft manual. Staff has met and is working through the first several chapters of the new code.

OLD BUSINESS

Kellams Field – We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades. We hope to install most of the improvements this fall. Materials have been ordered. (no new update)

Trail – Concept site plans for a Trail extension from the Trestle and thru the Richfield Station Rail bed have been developed and provided to the Critical Area Commission and the State Highway Administration (SHA). We are currently researching critical area woodland mitigation possibilities and property title issues (we spoke to the Title Abstractor Terry Erder on 1/9/13 and more research has been completed – an extensive report has been compiled from Terry which she believes gives title to the town). We are currently seeking guidance from title attorneys and the town attorney to gain title insurance. Preliminary Environmental studies are complete to move forward with the Trail extension plans and the Critical Area Commission has requested a meeting to help move us through the process. The meeting was held and they presented several mitigation programs. We also marked in the filed the trail alignment for a field review by the C.A.C. The C.A.C. approved the concept plan. A final title report has been delivered which outlines that the Town does have title to the trail bed through Richfield Station. There are a few old development bank liens that need to be cleaned up and the attorney is moving forward getting this done. The attorney has presented closure documents for signature by the lien holders. A meeting with the RSHOA will be scheduled in the coming months. (No new update)



Water Park Report

Marilyn VanWagner, General Manager Water Park
January 15, 2015

Staffing –

Final selections for all Lifeguard Supervisors have been made for the 2015 Season. Classes for the Jeff Ellis, ILTP™, International Lifeguard Training program have been selected for each Supervisor according to their availability and geographic location of the classes offered. The new supervisors will be enrolled once the Purchase Order Request is submitted and approved early next week.

Final Interviews for Supervisors for the Beachcomber Grill and the Office (Admissions, Cashiers, Store) will be conducted this weekend and final selections will be made in the next few weeks.

The Water Park website is now accepting requests for employment for the 2015 Season. Anyone interested in working at the Water Park this summer should go to the Water Park website and sign up for orientation for the position that they are most interested in attending.

<http://www.chesapeakebeachwaterpark.com>

Season Passes -

The Early Bird Discount for Season Passes is still being offered until January 31st. These Season Passes make great gifts for birthdays and special occasions. Your family member or special friend can enjoy your gift of "fun in the sun" all summer long. Also, back again this season, Season Pass holders will experience a 20% discount on all of our food items for the entire season. Go on-line to our website today to purchase affordable Season Passes for your family for the 2015 Season. Also, returning again this summer, our season pass holders are able to set up an appointment before the water park opens to get their pictures taken so that they will not have to wait in line on opening weekend. In addition to never waiting in lines during Daily Admissions, Season Pass holders also enjoy entry to Night Slides, Character Days, Adult Swim, and all other special events. <http://www.chesapeakebeachwaterpark.com>

Planning –

Events: A few of the many events that we are currently reviewing and modifying for this season are: The World's Largest Swim Lesson, Night Slides, Character Days, Chesapeake Beach Appreciation Days, Swim Lessons, Adult Swim and the Employee Appreciation Party.

Store: Our store is going through many changes this season. We are working on many new ideas for store design and new products.

Camp Chesapeake: We are in the early stages of planning a camp opportunity at the Water Park. We have many employees who would make excellent camp counselors with much professional talent to offer the community. Some of the daily 45 minute modules that could be offered to the campers are acting, cheerleading, field trips tours to local places in the beach, vocal and music, physical games, arts and crafts, dancing, and of course swim lessons. We would include lunch with the biweekly fee. Once we have our ideas on paper we will run them by our Town Administrator. We think this would be a nice asset too for our community to enjoy. In addition to offering another Camp Opportunity for the Calvert

County Residents, we could offer scholarships to some of the less fortunate children in the beach and keep them from wandering the streets during the summer.

Budgeting -

All budget categories for FY 2015, are being analyzed in preparation for the upcoming budget meetings.

Maintenance/Upgrades-

- We are working on MANY maintenance items that are needed in the park. Our Maintenance Tech, Brian Hollingsworth, just completed painting the outside of the concession stand, the bar at the concession stand, and a few pumps in the pump room. With the cold weather he is now making the necessary modifications in the store for our new design.
- Brian is also up to date on all necessary annual routine maintenance items.
- Our Maintenance Tech position has proven to be an excellent decision. Brian has put a halt to having to pay contractors higher prices for many items that he can handle while also allowing Public Works to focus more on the remainder of the Town.



Chesapeake Beach Wastewater Treatment Plant Report
Jon Castro, Superintendent
January 15, 2015

Plant Operation:

The year of 2015 will be a major factor to the ENR Upgrade Project at the Wastewater plant. This year we will see the construction completed on a new Clarifier and Sludge Press and put in operation. We are presently operating the new UV disinfection system at the plant. We will have a new RAS Pump Station on line along with a few other design features we are looking forward to see its operation. The new equipment will improve all operations of the plant and will be able to meet all new permit limits set by the EPA and MDE.

On 12-19-14, the final invoices were submitted to LGIT for the repair work on the plant's blowers which were damaged by a power surge into the plant. A final cost determination will be made by LGIT and then the Town will be issued a check for some of the repair costs for the damage which occurred. We should see this in January of 2015.

A progress meeting was held on 1-5-15 at Town Hall to go over any issues on the ENR construction and give updates on future construction schedules. Bearing Construction, Bilbrough Electric, W & R Engineers, plant staff, the Mayor of Chesapeake Beach Bruce Wahl, Town Administrator Richard Rose and Town engineer Paul Woodburn were all in attendants. Two phone conferences were set up with W & R, Paul Woodburn, and Jon Castro to help move some work delay's on the ENR construction. This helped out to figure a way to disable a Duct Bank at the plant with the help of Wires Inc. and keep the project moving at a saving cost to the Town.

The plant will begin the MDE required Bio-monitoring Testing on 1-12-15. This is a test on the plant's discharge Effluent to determine the chemical content meets all EPA limits and the quality of the Effluent for Shellfish life.

David Sarbacher and his wife had their first child on 12-23-14. It was a baby boy named Camden Sarbacher. We wish them the best of luck. David will also receive his MDE Certifications for his Wastewater 5A Maryland State Certification License.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Duffield Hauling and Chesapeake Labs.

Plant operations for this monthly report did use the Shell Fish Tank on 12-24-14 due to rain which accumulated over three days. The last time it was put into operation was on 9-24-14.

The plant had 2 emergency alarms for this report period. Both alarms were for blower shutdowns. Operators responded to the alarms and reset the blowers. The cause for the alarms are still to be determined.

The Wastewater Treatment Plant had no spills to report for this January report.

Future Projects:

To complete the ENR Upgrade Construction by the completion date of June 10, 2016. The projects noted in the Capital Projects request are also completed within the completion date or within two years after the ENR Upgrade. The plant records and SOP will be put into Shore Scan System with the help of Town Employee Fran Addicott to ensure a better system of storing plant data.



Connie S. O'Dell
Community Development Director

January 15, 2014

Community Development/Special Events

South Side Walking Tour

The work currently in progress is considered "Phase I" of a several phase project. "Phase I" will begin at the Railway Museum and end at Bayfront Park." "Phase II" will leave Bayfront and go back to the Railway Museum via another route (more along Route 261). The tour will make one big loop once the second phase is completed. The committee will then begin mapping tour spots on the north side of Fishing Creek.

Drafts are now complete for the first five signs and the committee is about to begin the work on the accompanying brochure. A ribbon cutting ceremony will be conducted on May 18, 2015 at 1:00 PM. Following the ceremony, Calvert County Librarian Joanie Kilmon will guide the inaugural tour. Mark your calendars!

Completion of the entire project will take several years and we welcome anyone who would like to join the committee. We meet informally about once every month or two.

Seeking Volunteers for 2015 Events

Special Events is looking for teenagers and adults to help with the 2015 events. The 2015 scheduled events include Fishing Creek Clean Up, The Easter Festival, The Stars and Stripes Festival, The Dragon Boat Races, The Halloween Family Fun Night and Light Up the Town. Please listen for other events as the new year evolves. Please email codell@chesapeake-beach.md.us to volunteer or call me at Town Hall Monday through Friday. Students are allowed to use Town Event volunteer hours for "Calvert County Public Schools Student Service Learning". Please contact me if I can be of assistance in that matter.

Town of Chesapeake Beach 2015 Calendar

Calendars are available for personal and business use. Stop by and pick up yours today.

Mayor's Night Out – February 2, 2015

Please join us for Mayor's Night Out. The special topic of discussion in February will be the South Side Walking Tour, Phase I. The committee, as well as the designer/artist Mr. Clarence Shoemaker "Shoe" will present the final images of the first five signs and they will be glad to take your questions. Light refreshments will be served. Please join us.

Ledo Pizza Grand Opening

The Ledo Corporation is waiting to get their Use and Occupancy permit, at which time they are ready to open the doors to a new business in Chesapeake Beach. I just spoke with Mr. Welch today and he is not willing to speculate on a new date. Hopefully we will know more by the meeting time.

2015 Stars and Stripes Festival Committee Meetings

The Stars and Stripes Festival Committee held their first meeting on January 8. Tentative plans for the 2015 festival include the opening ceremony on Saturday as well as a Korean War Movie outdoors on Saturday evening. We are also working out plans for a bracket type baseball tournament for teens. North Beach Fire Department Chairman of the Board Ricky Cress will head up this committee. Sunday will again feature the family picnic and fun day for the kids. The adults will enjoy music by the Fabulous Hubcaps. The closing ceremony will be conducted on Monday and led by American Legion Post 206.

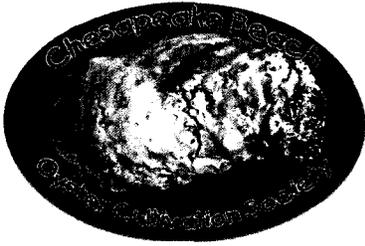
The focus will be Korea, The Forgotten War. The focus for 2016, our 5th anniversary will be The Civil War. We are actively seeking volunteers for the Stars and Stripes Committee. To find out more about the diverse volunteer opportunities please email Stephanie Zanelotti at steph9554@msn.com.

Winter Newsletter

Everyone is encouraged to begin submitting articles and pictures for the winter addition of the Town newsletter, due to be published around the end of February. Please submit via email to codell@chesapeake-beach.md/us.

Utility Billing – Fourth Quarter, 2014

As of this writing, we are in the process of obtaining meter readings for those meters that did not read by the radio. This has been a very difficult week to collect the information because of the extreme cold. We are hoping to still have the bills in the mail by close of business on January 15.



**Chesapeake Beach Oyster Cultivation Society report
January 15, 2015
Chesapeake Beach Town Council Meeting**

2014 year in review

- **Volunteers and maintenance staff spent 1926 hours completing CBOCS projects**
- **Hosted 865 students, teachers and chaperones on 14 oyster field trips**
- **Delivered ~85,000 one year old oyster spat to the Old Rock Reef**
- **Planted ~110,000 1 month oyster spat in Fishing Creek and under bay piers for initial year growth**
- **Grew ~ 5,000 oyster larvae into oyster spat. First time for an oyster gardening facility in MD**
- **Conducted 10 oyster health water monitoring sessions**
- **Conducted 10 TMDL water monitoring sessions**
- **Participated in Easter, Stars and Stripes and Waterpark Halloween festivals**
- **Built and erected 2 osprey platforms, hosted 1 osprey family**
- **Presentations at the Bayside History Museum, Captain Avery Museum, Retired Federal Employees, Northeast Community Center. These were hands-on educational activities**
- **Demonstrated oysters ability to clean bay for 5 days at Twin Beaches Library**
- **Participated in 2 Fishing Creek clean up days.**
- **Revised the "Treasures of a Marsh Creek" activity book and printed 1500 copies**
- **Identified flora along Fishing Creek and Brownies Beach. Erected 49 signs and completed "Field Guide to the Flora of Chesapeake Beach and printed 250 copies**
- **Constructed 42 Oyster Reef Balls for deployment on Old Rock Reef. Presented project to multiple state and federal agencies to receive permit**

2015 year in preview

- **Stay tuned it will be more exciting than 2014**
- **To view a complete list of activities and the next 3 month CBOCS calendar please visit www.chesapeake-beach.md.us and click on Oyster Cultivation.**