



**MINUTES OF THE  
TOWN COUNCIL MEETING  
March 19, 2015**

**I.** Bruce A. Wahl, Mayor, called the meeting to order at 7:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Jeffrey J. Krahling, and Eric Reinhardt, Council Members, Richard Rose, Town Administrator, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, James Berry, Public Works Administrator, Marilyn Van Wagner, Water Park General Manager, Jon Castro, WWTP Superintendent, Connie O'Dell, Community Development/Special Events Coordinator, Christopher Jakubiak, Planning and Zoning Administrator, and Corporal Phelps. Absent were Patrick J. Mahoney, Council member, William Watson, Code Enforcement Officer, and Paul Woodburn, Town Engineer.

**II Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.

**III. Approve the Agenda.**

**MOTION:** Dr. Beaudin moved to approve the agenda. Seconded by Mr. Krahling, all in favor.

**IV. Public comment on any item on the agenda.**

1. Nancy Feuerle of 4020 15<sup>th</sup> Street requested to speak during the NBVFD report.

**Approval of the minutes of the February 19, 2015 Public Hearing.**

**MOTION:** Dr. Beaudin moved to approve the minutes of the February 19, 2015 Public Hearing. Seconded by Mr. Reinhardt, all in favor.

**Approval of the minutes of the February 19, 2015 Town Council Meeting.**

**MOTION:** Dr. Beaudin moved to approve the minutes of the February 19, 2015 Town Council Meeting. Seconded by Mr. Krahling, all in favor.

**V. Petitions and Communications**

**A. Beach Elementary** – The students from the 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> grade of Beach Elementary School were present to read their thank you letters and poems in appreciation of the numerous businesses, including the Town's water park, for their generous donations of passes and gift certificates for academic achievement and perfect attendance. The Council also acknowledged, with a round of applause, the parents of the students.

- B. GIS Presentation** – Mr. Rose introduced Patrick McLoughlin, project manager for Spatial Systems Associates, Inc. Mr. McLoughlin presented a power point on a Geographic Information System or GIS, which is basically, digital mapping. A GIS is a computer system that brings a series of various forms of information together within a single database. Using Chesapeake Village subdivision as the pilot project, Mr. McLoughlin explained, with graphics, how this could benefit the town.
- C. North Beach Volunteer Fire Department-** No report was submitted. Mr. Gordy was present to address the Council and give the report. Mrs. Feuerle took the opportunity to express her concern with the parking issue in her neighborhood. This stemmed from an emergency call to her neighborhood and the difficulty the emergency vehicles had getting through due to the abundance of vehicles parked on the street.
- D. Deputy's Report** –Corporal Phelps submitted the attached written report and was present to address the Council. Mr. Carpenter noticed the significant drop in number of calls from 402 in January down to 288 in February. Corporal Phelps reported on the CDS violation and the death in town. Corporal Phelps was asked the status on the new position of the additional deputy and if a decision had been made by North Beach to date. He reported that the Town of North Beach did approve funding the training for this year and an additional year with the stipulation monthly reports be given to provide information to the Council on the progress of things. Reports will be provided to this Council also.
- E. Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council. Mr. Berry briefed the Council on the status of the Bayfront Park, stating a manager has been hired and are in the process now of interviewing for park attendees. Mr. Carpenter inquired of Mr. Berry if the Town recouped any of its costs for maintaining the ball fields at Kellams. Mr. Berry stated not to his knowledge. The Council requested staff to provide the Council with the Lease agreement between the Town and the County.
- F. Code Enforcement Officer's Report-** Mr. Watson submitted the attached written report but was not present to address the Council.
- G. Town Engineer's Report** – Mr. Woodburn submitted the attached written report but was not present to address the Council. Dr. Beaudin asked the status of the Fishing Creek Bridge project. Mike Philip of State Highway was present to answer the Council's questions and give an update on the project. Other items reported on were the Fishing Creek Dredging, the Route 261 sidewalk, water and sewer manual review and the E Street pump station situation.
- H. Water Park Report** – Ms. VanWagner submitted the attached written report and was present to address the Council.
- I. Wastewater Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council. Mr. Castro briefed the Council on the progress of the Plant.

- J. Treasurer's Report** – The Mayor stated Mrs. Smith has sent out three budgets, the *Water Park, Treatment Plant and Mitigation Funds*. A work session will be held on March 23<sup>rd</sup> for these three funds. The Council commended Mrs. Smith and Mr. Rose on their diligent work.
- K. Community Development Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council. Mrs. O'Dell stated the Fishing Creek cleanup is Saturday, March 21<sup>st</sup> at 10 am and the Easter Festival will be held Saturday, March 28<sup>th</sup> beginning at noon and invited all to come out. Mr. Carpenter stated he was pleased to see the Town is co-hosting a summer event with the County here at Kellams Field. Mr. Krahling thanked Mrs. O'Dell for the "Chesapeake Happenings" email she sends out.
- L. Mayor's Report-**
1. The Mayor reported that he was privileged to have the opportunity to go to a summit meeting on "Rural Development" at the White House as his role as president of the Maryland Municipal League.

## **VI. Resolutions & Ordinances:**

- A. Introduce Charter Amendment Resolution CAR-1-15, a Resolution of the Town Council of Chesapeake Beach, Maryland, amending the Town Charter Sec. C-322, "Referendum", to clarify the procedures for the submission of a Referendum Petition relating to an ordinance enacted by the Town Council and the conduct of an election with respect thereto.** The Mayor introduced and set a public hearing for 7 pm prior to the next regularly scheduled meeting. Dr. Beaudin asked if the Board of Elections had an opportunity to meet and discuss this and if not would recommend they meet and submit comments before the next month's meeting.

**MOTION:** Mr. Cumbo moved to strike the introduction of this Charter Amendment Resolution from the agenda until the Board of Elections has time to review and comment. Seconded by Mr. Krahling.

**The Mayor stated this was out of order. The Town Attorney stated as resolutions go, introductions with a public hearing is not necessary. Due to the subject of the resolution, by setting a public hearing, the Mayor was allowing the Board of Elections, Council and the public an opportunity to review and comment before voting on.**

**Randy Getman, Chairman of the Board of Elections stated he would prefer to meet with his committee and review this and submit comments.**

**After further discussion among the Council, the Mayor stated there would not be a public hearing next month.**

## **VII. Report of Officers, Boards and Committees:**

- A. Planning & Zoning Commission** – There was no meeting held in March. Mr. Jakubiak was present to address the Council.

- B. Board of Appeals** – The Board will hold a hearing on April 14, 2015 on two cases.
- C. Water Park Advisory Board** – Mr. Cumbo had no report.
- D. Chesapeake Beach Oyster Cultivation Society Committee** – Mr. Bacon was present to give the CBOCS report. Mr. Bacon reported that a new and exciting addition to the Fishing Creek Railway Trail, that will be located at the first rest stop, is near completion. The “CBOCS Oysterquarium” will be used to educate students and the general public about the value of oysters. The complete oyster cycle from larva to adult will be displayed in this live interpretative tank.
- E. Bayfront Park Committee** – Mr. Berry reported the committee has had several meetings and is presently working on interviewing for staff.

**VIII. Unfinished Business:**

Mr. Cumbo requested that Mr. Woodburn present a concept design for the redevelopment of 29<sup>th</sup> Street at the April meeting for the Council to review.

**IX. New Business:**

1. Council to consider the approval of the purchase of confined space equipment from Safeware in the amount of \$9,799.78.

**MOTION:** Dr. Beaudin moved to approve the purchase of confined space equipment from Safeware in the amount of \$9,799.78. Seconded by Mr. Cumbo, all in favor.

2. Council to consider approving the necessary funds of \$12,672.25 for Delaware Business Systems (DBS), to upgrade Water Park’s current Point of Sale System (POS).

**MOTION:** Dr. Beaudin moved to approve the funds of \$12,672.25 for DBS to upgrade the Water Park’s current POS system. Seconded by Mr. Carpenter, all in favor.

**X. Public Comment:**

1. Theresa York of 7150 Old Bayside Road
2. Greg Morris, President of the Richfield Station HOA

**XI. Council Lightning Round:**

1. Dr. Beaudin stated she has received the 2015 Dragon Boat Festival Team Captain package. The Race will be held June 20<sup>th</sup> and this is for End Hunger in Calvert County. All proceeds will go to End Hunger.
2. Mr. Cumbo had no comment.

3. Mr. Krahling thanked everyone for coming out and recognized and welcomed new resident Brian Rager to town.
4. Mr. Reinhardt thanked everyone for coming out. Mr. Reinhardt reminded everyone of the NBVFD fundraiser and the Dragon Boat races. Also, commended Mrs. Smith and Mr. Rose on the excellent job they are doing.
5. Mr. Carpenter asked again that there be some sort of procedure developed for removing and adding items to the agenda.

## **XII. Executive Session-**

**Close for Executive Session to discuss a personnel matter.** Mr. Krahling moved to close the meeting at 9:55 p.m. for a Closed Executive Session pursuant to State Government Article 10-508(a) Subsection 1, to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals. Seconded by Dr. Beaudin, all in favor.

The meeting was reopened at 10:19 p.m. on a motion by Mr. Krahling. Seconded by Mr. Reinhardt, all in favor.

All members that voted in favor to close for an executive session were not present the entire closed session. Mr. Cumbo excused himself from the executive session before the executive session adjourned. The purpose was to hear information relating to an employee's background relevant to the employee's qualifications.

## **XIII. Adjournment**

There being no further business, the meeting adjourned at 10:20 p.m. on a motion by Mr. Carpenter. Seconded by Mr. Reinhardt, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk



**MINUTES OF THE  
BUDGET WORK SESSION  
March 23, 2015**

- I. Bruce A. Wahl, Mayor, called the meeting to order at 7:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Jeffrey J. Krahling, Patrick J. Mahoney and Eric M. Reinhardt, Council Members, Richard Rose, Town Administrator, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, Jay Berry, Administrator of Public Works, Paul Woodburn, Town Engineer, Jon Castro, WWTP Superintendent, and Marilyn Van Wagner, Water Park General Manager.
- II. **Pledge of Allegiance** – The Mayor led the Pledge of Allegiance.
- III. **Budget Work Session on the FY2016 Water Park, WWTP and the Mitigation Fund Budgets.**

The Mayor stated that tonight's work session would consist of discussing three of the five budgets which would include the Water Park, Wastewater Treatment Plant and the Mitigation Fund budgets.

**Water Park**

Mr. Rose, Town Administrator, reported he, Ms. Van Wagner and staff worked together to present a very conservation budget with a proposed 5-year capital projects plan.

**Revenues**

Council questioned the decrease in Group Sales, Private Parties and Retail Sales. Ms. Van Wagner stated the gradual decrease in attendance of camps has caused a decrease in group sales. Ms. Van Wagner suggested, as food for thought, to consider allowing alcoholic beverages, (beer & wine) with private parties to boost bookings. As for Retail Sales, a reorganization of goods caused the proposed decrease by removing the dipping n dots from the store sales and put under food and beverage where it really belongs.

The Council questioned the increase of miscellaneous income from \$3000 to \$10,000. Ms. Van Wagner stated this is a result of the purchase of lifeguard codes and licenses.

There was a concern that the daily admissions decreased but the season passes, swim lessons, birthday parties are up. Ms. Van Wagner explained that the proposed numbers showing are based on last year's season. Mr. Carpenter has concerns with the proposed budget showing a zero balance.

Mr. Cumbo stated the water park is a town amenity and it brings a fair source of revenue to the Town. With that in mind, though the park has seen improvements in appearance and operations over time, there are still improvements needed that unfortunately can't be done solely on park revenues. Mr. Cumbo stated that the Council will need to decide, in order to keep the park a viable park, that along with raising admission prices, etc., that pulling from the General Fund could be an option in order to accomplish these enhancements.

**Expenses**

Councilwoman Beaudin inquired as to an estimate of how many free passes are given out.

The Council questioned the increase of Wages/Administration and Maintenance, Worker's Compensation, Professional Fees, and Utilities.

Dr. Beaudin suggested, with Brian at the water park 100% and not sharing time with the public works as originally planned, could he do the landscaping and have that figure lowered.

Mr. Krahling requested Mrs. Smith provide the Council with a list of what's included in Professional Fees other than the 37% allotted to ADP.

Mr. Reinhardt inquired as to what is included under Marketing. Mr. Reinhardt suggested looking at new ideas to better market and increase revenues, and track the results to know what strategies are working.

Mr. Carpenter suggested that the ADP portion be taken out of Professional fees and be included under Wages as a cost of wages and be its own separate line item. In respect to wages and salaries, Mr. Carpenter would like to see a breakdown of personnel wages and how it is allocated among the five funds along with a breakdown on expenses vs revenues on swim lessons, private parties, snack bar, retail sales, and cost of goods to see profit percentage.

Mr. Rose did state without a full time treasurer, that some miscoding had occurred in the previous year, but Mrs. Smith is finding and relocating those to their appropriate places.

Mr. Mahoney agreed ADP should be a separate line item, wondering if professional fees and utilities are going to be on budget or should they be increased?

Mr. Mahoney stated his concerns with the Education and Travel line item. Mr. Mahoney sees an increase each year from 2012 on and inquired as to how much of that is allocated to the out of town water park convention including all expenses and how many are being funded to go? Ms. Van Wagner stated that two people attend and expenses are in the area of about \$1500 each. Mr. Mahoney expressed that last year it came to light, that the water park was funding a second individual and it happen to be a town council person which he didn't agree with. With that being said, he is looking for a feel of the Council as to the funding of a second person, and if so, who that second person should be. Dr. Beaudin stated she values the information that can be gained from a conference and supports conference travel. She prefers rotation of staff. Mr. Krahling had no comment, Mr. Carpenter had no comment, and Mr. Reinhardt agreed that education can help but feels the same people should not go over and over again and should be for those that can benefit best.

Dr. Beaudin had inquired earlier in the evening the amount of unmetered water that is put in the water park when filling it. Believing in complete cost recovery, Dr. Beaudin is requesting that this amount be added to the utility budget and that the water park be billed for that charge. The total of gallons in question is 150,000 and the cost being \$277.00. The Mayor stated this would be done.

Mr. Cumbo left the meeting.

The Mayor asked Ms. Van Wagner to go over her capital improvement project list. Ms. Van Wagner highlighted items on the list and stated that her #1 item needed is the pool pads. The lifeguard stand seats, copier and toilet replacement are also needed items. The Council discussed several methods of finding the needed revenue to support the capital improvements needed.

The Mayor stated the only thing he felt came out of this work session was the question as to whether the \$1,500 for the second person to attend the water park convention should remain in the proposed budget. The Mayor stated he would leave this in the budget as he felt a second person, whomever it ended up being, would benefit the Town.

The Mayor recessed the work session for a 5 minute break before continuing onto the WWTP and Mitigation Funds.

### **Treatment Plant Fund**

The Mayor stated this is a shared facility and we are the lead agent and operator of the Plant. The idea behind the WWTP budget is it's a zero based budget. The first page of the proposed budget represents the allocated cost to the Partners based on the expenses.

Looking at the Revenues, Mr. Carpenter inquired as to whether the Partners had been made aware that their fixed cost is increasing 12% and the variable cost is increasing 16%. The Mayor instructed staff to notify the Partners of the projected increase.

**EXPENSES**

**Fixed Costs**

**Wages and Benefits**

Mrs. Smith stated the increase in wages is a result of a new employee coming on board and a wage increase for an existing employee that obtained his certification.

**Variable Expenses**

The Council questioned the increase in chemicals, landfill fees and utilities. Mr. Castro explained that the increases primarily are due to the ENR project. With the utilities, Mr. Castro did state that this line item included water/sewer charges and the cost of running the new generator.

Mr. Krahlung had questions on the total fixed expenses going from \$580,000 to \$708,000 and stated he would meet with Mr. Castro to go over.

Mr. Reinhardt stated since the ENR project, the budget is going up. When might we see newer and better equal less? Mr. Castro stated he is looking to see this in the 2017 budget.

**Mitigation Fund**

These funds are generated from fees-in-lieu through projects done in town on property in critical area, either by property owners, developers or town projects. Dr. Beaudin expressed concern on those projects that do not do fees-in-lieu, if these projects/plantings are followed through with inspection.

The budget work session was adjourned at 9:38 pm. on a motion made by Mr. Mahoney. Seconded by Mr. Carpenter, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk

# Memo



## CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: March 11, 2015  
To: Sharon Humm  
From: Corporal Thomas S. Phelps  
Re: Sheriff's Office Report-Chesapeake Beach

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In February 2015, the Sheriff's Office handled 288 calls for service in Chesapeake Beach. This is down from 402 calls in January 2015.

Call Breakdown for February 2015:

153 calls were self-initiated (patrol checks, follow-up investigations, etc)

135 calls were received by other means (citizens, alarm companies, etc)

Of the 288 calls, we handled:

- 1 CDS Violations ( Heroin)

(Due to Marijuana becoming a Civil Violation on October 1, 2014 it will no longer be listed here as a violation. This will also reduce the number of CDS Violations listed on this report.)

- 3 Thefts
  - *Bicycle from Yard(Under Investigation)*
  - *Vehicle Tags (Under Investigation)*
  - *Cell Phone (Under Investigation)*
- 2 Destruction of Property
  - *Vehicle Paint (Under Investigation)*
  - *Broken Door (Closed by Arrest)*
- 1 Burglary
  - *Items Stolen from Residence (Under Investigation)*
- 1 DUI Arrest

**Breakdown of Dispatched/Self Initiated Calls**

911 Hang Up – 4	Loud Music/ Noise Comp – 1	
Abandoned Vehicle – 2	Missing Person – 4	
Accident – 8	Neighborhood Dispute – 1	
Alarm – 19	Parking Complaint – 5	
Assist Motorist – 2	Patrol Check – 135	
Assist Other Department – 8	Police Information – 6	
Assist Sick/Injured – 8	Special Assignments – 1	
Attempt to Locate – 14	Summons Service – 5	
Burglary – 4 (3 Unfounded)	Suspicious Vehicle – 5	
Check Welfare – 7	Theft – 6 (3 Unfounded)	
Conserver of Peace – 2	Traffic Complaint – 6	
Destruction of Property – 5	Traffic Enforcement – 2	
Death Investigation – 1	Trespassing – 4	
Disorderly – 3	Warrant Service – 2	
Domestic – 7		
Follow Up – 4		
Found Recovered Property – 5		
Fraud – 3		

\*\*Note – The reportable incident totals on page 1 may differ from the dispatched totals on page 2. The breakdown on page 2 represents all calls dispatched/self initiated by the sheriff's office. The totals listed on page 1 may be less due to factors the deputy learns upon arrival to the scene\*\*



Jay Berry  
Public Works Administrator

March 19, 2015

Bay Front Park –We have had several meetings to work out a staff for the park this season. We have hired a manager and are in the process of interviewing employees for the park.

Water leak- We have been called out on many shut offs do to pipes freezing and bursting on the home owners side since our last council meeting. There was also a main break on Cox road that has been repaired.

Wet wells- We have installed insulation and heat tape at Mears ave. wet well. Due to prolonged extreme cold temperatures this winter this had to be done to make sure the Dri-prime back up pump was ready when needed.

Water meter/MXU- Now that the weather has broke we will get back to changing out MXU's.

Flushing- We will be starting our first round of flushing this Month.

Ball fields – We are working with the County and baseball coaches to get the ball fields ready for opening day. There will be several baseball tournaments held at the park this spring and we are working on getting the area in shape as weather permits.

Rail Way Trail - I am working with John Bacon to install an oyster tank at the first bump out on the trail. This Tank is almost complete at the time of this report and should be in place by now.

Water park - All of the park has been winterized at this time. I am now working on the heater replacement. We are removing the old heater and shed at this time.

Snow removal- I will be writing an article in the Fall news letter to help the public understand things that they can do to help us and them in our snow removal efforts. Until then I don't want to even mention the word "SNOW".

Road Report/ Asphalt survey –I have completed the road survey and will be working on getting budget estimates to overlay and repair some roads in 2015. I have worked the Treasure and Administrator to prepare a budget for this year and beyond.

Wet well and water tower safety inspection. We have had Tim McCoy from the waste water treatment plant perform a safety inspection at all of our towers and wet wells. We plan to take action on his recommendations to improve safety at all of our sites. We have moved forward with the Safety items and procedures. We will be budgeting some of the other items needed.

Budget meetings – We have worked out most of our proposed budget and will be having work sessions with the Mayor and Council soon.



# MEMORANDUM

**TO:** Mayor and Town Council  
**FROM:** Bill Watson, Code Enforcement Officer  
**DATE:** *Maced* February 11, 2015  
**SUBJECT:** Code Enforcement Status Report

## Vehicles Addressed

Location	Vehicles Addressed	Status
3803 12 <sup>th</sup> Street – Untagged Vehicle	Moved	
8313 Bayside Road – Untagged Vehicle	Covered	
Greenspring Drive – Untagged Vehicle	Removed	

## Other Violations

Location	Other Violations	Status
3914 18 <sup>th</sup> Street - Trash, Broken window in front, rear yard has large amount of trash & junk	Missed deadlines. Submitted Citations to District Court – Scheduled for 4/29/15.	Owner now communicating;
3812 19 <sup>th</sup> Street - Trash in Yard, RV Trailer Tongue in Deforest Drive R/W 1 – 2 feet	Trash removed, Truck Tagged, Box Truck Moved, trailer with trash emptied. RV still in place.	
3712 28 <sup>th</sup> Street - Improper Storage of items in rear yard – very disheveled	Cleaned up	
8356 G Street – Furniture & Mattress in yard	Resolved	
Ledos – Exhaust Fans excessively noisy	Spoke with Owner. Is aware of problem and working to find solution.	

## Abandoned/Vacant Homes

Location	Abandoned/Vacant Homes	Status
7515 B Street – Roof Starting to sag near dormers	Called Owner, left message	
7636 Bayside Road - Shed in Disrepair	Letter returned. – Citations sent 2/18/15, Posted	

## In the Works

Location	In the Works	Concern
3915 27 <sup>th</sup> Street – Storage disorderly	Letter Sent 1/20/15 Picked up 1/24/15.	
	Preparing Citation	
4010 1 <sup>st</sup> Street – Boat & Trailer parked on D Street	Preparing Citation	
2239 Ivy Lane – Vehicle w/expired tags	Letter sent 1/16/15 to corrected address	
	Picked up 1/17/15, Citation Sent 2/18/15 –	
	Send to District Court	

3811 28<sup>th</sup> Street – Expired Tags  
3813 – 10<sup>th</sup> Street – Dangerous Deck, Trash,  
Sliding Door Missing  
3707 28<sup>th</sup> Street – Vacant Lot – Cluttered with  
Construction materials, dirt piles, brush  
3713 28<sup>th</sup> Street – RV Trailer on Street

Send Letter  
Prepare & Send Citations  
Prepare & Send Citations  
Prepare & Send Citation



**TOWN OF CHESAPEAKE BEACH**  
Engineering Report

**NEW BUSINESS**

**‘E’ Street Pump Station Influent Sewer Pipe and Storm Drain Inlet/Pipe Repair** – The Town DPW&T staff has located the belly by camera and will perform a test hole over the sewer pipe to determine the extent of the belly in the pipe. The test is complete and the belly has been located. The Town is currently researching land records for an easement over this existing line that would allow them to repair the line. We have performed a field survey location of the pipe and have prepared easement documents over the line to present to the land owners for review and execution. The Town Attorney has prepared the easement document which has been forwarded for execution. In addition, a quit claim deed has been prepared for the paper street portion of Freely Avenue adjacent to this property to clean up a previous quit claim deed action. We believe an agreement has been reached and will be presented to the Council soon for consideration (ongoing).

**Fishing Creek Bridge (MD Route 261)** – Monthly coordination meetings are being held. The project has been bid and an award is still anticipated for November. Calvert County will be relocating the existing fire boat lift soon. We are continuing to coordinate with the MSHA design team for the bridge replacement project. We were informed that the project is funded and scheduled to bid in 2014 with a 2016 construction completion anticipated. BGE is planning to run their lines underground from Mears Avenue to Gordon Stinnett Avenue. Our recent focus has been on Verizon and Comcast lines which will eventually go underground after completion of the bridge. Verizon has agreed to place these lines underground. Two MSHA coordination field meetings have taken place after the Town marked existing water and sewer utilities to make sure the utility contractors understand the sequencing of the initial construction events. The project has commenced and utility relocations have begun and will continue over the next several months (ongoing).

**Fishing Creek Dredging** – A \$125,000 state matching funds grant has been received to dredge the spoil site. We will be preparing plans and bid specifications to remove material from the existing spoil facility in preparation of future dredging. We also have requested MDNR perform a Fishing Creek channel bottom survey to determine how much time we may have before the channel needs to be dredged. A geotechnical engineer has performed soil borings to determine the use group and characteristics of the existing spoil material. This information will be used by bidding contractors during the future spoil removal project. We are also searching for viable offsite properties to take the spoils to. We have applied for permits to remove the spoil materials and plan to be out for bid in April.

**MD Route 261 Sidewalk** – Design plans are underway to extend a pedestrian walkway from Beach Elementary School to Chesapeake Village and Bayfront Park. The site survey and environmental plans are complete. Preliminary discussions with the Critical Area Commission and the State Highway Administration have commenced to gain their support of the project and the alignment. A plan has been presented to SHA proposing a crossing from west side of 261 to

east side of 261 at brownies beach. We are coordinating with the State “Safe Routes to School” committee on Monday April 14<sup>th</sup>, 2014 to review our proposal. The Town did not receive the grant. A meeting was held with Traffic Systems and Technology to review a crosswalk light system that could work for Bayfront Park. A proposal for the system has been obtained and will be included in the next years budget for your consideration. A meeting was held with SHA to discuss a matching grant program to install the sidewalk. The meeting revealed that the SHA funding is available but is based on very conservative layouts and design parameters. We suggested that a more refined layout be done to allow SHA to enter into a funding agreement with the Town that is closer to actual construction cost. SHA agreed to reconsider a refined plan to price out before presenting the agreement back to the Town. Documents are now back to SHA for review and approval. The plans have also been uploaded to the Town website.

**Richfield Station** – A request has been made to BGE to relocate two existing poles at the entrance of Harrison and MD Route 260. A follow up inquiry has been made and BGE and a field meeting was held October 13, 2014. Councilman Krahlung and myself met with BGE. BGE provided follow up cost of \$101,000 to relocate poles. We have requested SHA right-of-way information , BG&E pole location plans and topographic maps to prepare a sight distance plan to begin discussions with SHA and BG&E over the possibility of moving the poles. We are awaiting the BG&E pole installation plan. The SHA plats are now available and BGE has reached out to us and has provided dates to meet in March. Due to harsh weather and scheduling conflicts a meeting date is still pending.

**WWTP** – (ENR upgrades) – Bearing Const. installed forms, rebar, water stop etc., also poured slab and tank walls at RAS/WAS Pump Station this week. Masons are scheduled for next Wednesday 3/18/15. BG&E's sub contractor Ferguson installed the new transformer, pulled wires etc. for changing services at a later date. Within next 2-weeks per BG&E. Here are a couple photos of progress.

**Water & Sewer Manual** – We have assembled W & S manual information from several local jurisdictions and will be meeting over the next month to start to assemble and integrate changes and comments into a draft manual. Staff has met and is working through the first several chapters of the new code. Chapter one and the definitions section has a first draft and has been vetted and comments added. Chapter two is underway (design).

## **OLD BUSINESS**

**Kellams Field** – We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades. We hope to install most of the improvements this fall. Materials have been ordered. (no new update)

**Purple Pipe** – We are developing layouts for installation of the pipe to serve the Route 260 landscaping areas and Kellams Field. Operation of the system will commence with later stages of the ENR project. We have outlined the 4” pipe connection location to tie into the discharge pipe. This pipe will go in after completion of the denitrification filters (no new updates).

**Trail** – Concept site plans for a Trail extension from the Trestle and thru the Richfield Station Rail bed have been developed and provided to the Critical Area Commission and the State Highway Administration (SHA). We are currently researching critical area woodland mitigation possibilities and property title issues (we spoke to the Title Abstractor Terry Erder on 1/9/13 and more research has been completed – an extensive report has been compiled from Terry which she believes gives title to the town). We are currently seeking guidance from title attorneys and the town attorney to gain title insurance. Preliminary Environmental studies are complete to move forward with the Trail extension plans and the Critical Area Commission has requested a meeting to help move us through the process. The meeting was held and they presented several mitigation programs. We also marked in the filed the trail alignment for a field review by the C.A.C. The C.A.C. approved the concept plan. A final title report has been delivered which outlines that the Town does have title to the trail bed through Richfield Station. There are a few old development bank liens that need to be cleaned up and the attorney is moving forward getting this done. The attorney has presented closure documents for signature by the lien holders. A meeting with the RSHOA will be scheduled in the coming months. (No new update)



**Chesapeake Beach Wastewater Treatment Plant Report**  
**Jon Castro, Superintendent**  
**March 19, 2015**

**Plant Operation:**

The ENR Upgrade Project is on schedule for its completion date of June 10, 2016. This summer we should see some new construction completed on one new Clarifier and the new Solids Handling Building and put in operation. On March 19, 2015 the electric service is scheduled to be hooked up to the new Solids Handling Building. This should speed up the completion to the new sludge press operation.

The staff are preparing to perform the next permit required test at the plant. This is the DMR-QA Study 35 test. This test is a quality control test on the lab to ensure the testing equipment and methods are accurate and reported correctly. The test will be completed by April 25, 2015 and begins on March 20, 2015.

On February 21, 2015 the #2 blower locked up and was taken out of service. The blower will have to be pulled out and checked to see if it can be repaired or a new one purchased. The staff will look at all options once the blower is evaluated to replace it with the best cost effective and operational technology. The plant currently has one blower online with one blower as a back-up.

A progress meeting was held on 3-2-15 at Town Hall to go over any issues on the ENR construction and give updates on future construction schedules. Bearing Construction, Bilbrough Electric, W & R Engineers, plant staff, the Mayor of Chesapeake Beach Bruce Wahl, Town Administrator Richard Rose and Town engineer Paul Woodburn were all in attendants.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Duffield Hauling and Chesapeake Labs.

Plant operations for this monthly report did use the Shell Fish Tank on four different occasions this month due to rain. The last time it was put into operation was on 1-12-15. All steps are being taken to drain back the SPT to get it ready for its next use.

The plant had 2 emergency alarms for this report period. The alarms were for a blower shutdown and a frozen valve which did not open. Operators responded to the alarms and reset the blower and valve.

The Wastewater Treatment Plant had no spills to report for this March report.

**Future Projects:**

To complete the ENR Upgrade Construction by the completion date of June 10, 2016. The projects noted in the Capital Projects request are also in progress to be completed within the completion date or within two years after the ENR Upgrade. The plant records and SOP will be put into Shore Scan System with the help of Town Employee Fran Addicott to ensure a better system of storing plant data.



Connie S. O'Dell  
Community Development Director

March 19, 2015

## Community Development/Special Events/Water & Sewer

### **Fishing Creek Cleanup**

The Town in conjunction with Chesapeake Beach Oyster Cultivation Society will conduct the annual Fishing Creek Spring Cleanup on Saturday, March 21, 2015 from 10 AM until 1 PM. Meet at the trailhead; the Town will provide gloves, pickers, trash bags. A light lunch will be served afterwards. Rain date is March 22 from 10 until 1.

### **Calvert County Parks & Recs and Town to Co-Host Event**

Bob Branham, Calvert County Parks and Recreation, Recreation Coordinator for the Northern District approached the Town about co-hosting a summer event. This has been approved by the County and plans are now underway for a June 7, 2015 family oriented summer concert on Kellam's Field. The band, "Back by Sunrise" will headline the music and there will be a large inflatable slide or moon bounce for the kids as well as face painting, games and concessions will be available. CBOCS will be participating in the children's activities and the Town will have a booth featuring the Water Park. I am very excited about this cooperative effort with Parks and Recs.

### **South Side Walking Tour – Chesapeake Beach History Committee**

The History Committee has approved all information and layout for the first five signs and Pannier Sign Company has been given the approval to begin production. This month committee members also began the tedious job of developing the brochure which will accompany the signage.

A ribbon cutting ceremony is planned for May 18, 2015 at 1:00 PM. Following the ceremony, Calvert County Librarian Joanie Kilmon will guide the inaugural tour. Mark your calendars!

Completion of the entire walking tour project, now formally named "The Chesapeake Beach Historic Heritage Trail" will take several years and we welcome anyone who would like to join the committee. We meet informally about once every month or two.

## **Seeking Volunteers for 2015 Events**

Special Events is looking for teenagers and adults to help with the 2015 events. The 2015 scheduled events include Fishing Creek Clean Up, The Easter Festival, The Stars and Stripes Festival, The Dragon Boat Races, The Halloween Family Fun Night and Light Up the Town. Please listen for other events as the new year evolves. Please email [codell@chesapeake-beach.md.us](mailto:codell@chesapeake-beach.md.us) to volunteer or call me at Town Hall Monday through Friday. Students are allowed to use Town Event volunteer hours for "Calvert County Public Schools Student Service Learning". Please contact me if I can be of assistance in that matter.

## **Town of Chesapeake Beach 2015 Calendar**

Calendars are available for personal and business use. Stop by and pick up yours today.

## **Mayor's Night Out –April 6, 2015 – 7:30 PM**

Special Guest Speaker is Patrick McLoughlin, GIS Project Manager for Spatial Systems Associates, Inc. Spatial Systems Associates, Inc. offers complete GIS and FMIS implementation and support services. Mr. McLoughlin will present recently completed mapping of Chesapeake Beach's newest subdivision, Chesapeake Village. This information and demonstration will be of great interest to those living in Chesapeake Village but will also provide the rest of our community an opportunity to learn about geographic information systems and the benefits they can provide to our Town and citizens. Mayor's Night Out is the first Monday of each month except when the first Monday is a holiday; then it is held on the second Monday.

## **2015 Stars and Stripes Festival Committee Meetings**

Tentative plans for the 2015 Festival to be held on Memorial Day Weekend, May 23 -25, 2015, include the opening ceremony on Saturday as well as a Korean War Veteran guest speaker in the Council Chambers on Saturday afternoon. We are also working out plans for a bracket type baseball tournament for teens. The idea is that the tourney will run on Saturday, Sunday & Monday of the Holiday weekend. North Beach Fire Department Chairman of the Board Ricky Cress will head up this committee. Sunday will again feature the family picnic and fun day for the kids. The adults will enjoy music by the Fabulous Hubcaps. The closing ceremony will be conducted on Monday and led by American Legion Post 206.

The focus will be Korea, The Forgotten War. The focus for 2016, our 5<sup>th</sup> anniversary will be The Civil War. We are actively seeking volunteers for the Stars and Stripes Committee. To find out more about the diverse volunteer opportunities please email Stephanie Zanelotti at [steph9554@msn.com](mailto:steph9554@msn.com).

## **Utility Billing**

The County Treasurer's Office will be holding a tax sale on Friday, April 24 at 10:00 am. Homeowners are reminded that unpaid utility bills can result in properties going to the County tax sale. Bills that have been delinquent since June 30, 2014 and owing \$125.00 or more are subject to tax sale. Homeowners who have delinquent water/sewer bills may pay the entire balance due plus \$50 advertising fee here at Town Hall until April 23, 2015. Payment must be made by cash, money order or certified check.



## Chesapeake Beach Oyster Cultivation Society report March 19, 2015 Chesapeake Beach Town Council Meeting

The OYSTERQUARIUM is scheduled for completion by this weekend and will be located at the first rest stop on the Fishing Creek Railway Trail. Larry Ringgold (Turtlepoint Driftwood LLC) was responsible for the design and construction with help from Dennis Brown and the town maintenance staff. The graphics were coordinated between Bob Munro and TNT Graphics. The photos used on the CBOCS OYSTERQUARIUM were gathered from the CBOCS archives. This exciting new addition to the trail will be used to educate students and the general public about the value of oysters. The complete oyster cycle from larva to adult is displayed in this live interpretative tank. On a regular basis a CBOCS volunteer will be available to answer questions and help trail walkers interact with the oysters. A schedule will be posted on the town web site.



After 5 months of waiting CBOCS has received the permit to place the Oyster Reef balls in the bay. They will be deployed on the Old Rock Reef on a calm day during the first week of April. Reef balls weigh 60 pounds each and need to be lowered a distance of 20 feet to the floor of the bay. If you want to get involved contact Bob Munro or Jay Berry.

CBOCS presentation at Herrington Harbor North Sailing Group last week was attended by 30 people. There was a positive and enthusiastic response to this outreach activity and members requested follow ups with several of their associated groups. I asked them to find our lost buoy when the ice clears from the harbor. They all laughed!

Smart board classes at CSM on line continue for Ron Draper, John Bacon and Amenda Brown. We are being dragged kicking and screaming into the digital high tech world. We would like a few students to get involved.

March 24 brings the 30 + oyster garden coordinators from around the bay to Chesapeake Beach for their annual meeting at the Northeast Community Center. During this time we will be showing off our trail and the education activities it offers.

For complete CBOCS information and schedule, go to the Town of Chesapeake Beach web site and click on Oyster Cultivation