



**MINUTES OF THE  
TOWN COUNCIL MEETING  
October 15, 2015**

**I.** Bruce A. Wahl, Mayor called the meeting to order at 7:00 p.m. In attendance were: Dr. Valerie Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Jeffrey J. Krahling, and Patrick J. Mahoney, Council Members, Elissa Levan, Town Attorney, Richard Rose, Town Administrator, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, James Berry, Public Works Administrator, Marilyn VanWagner, Water Park General Manager, Jon Castro, WWTP Superintendent, and Connie O'Dell, Community Development/Special Events Coordinator. Absent were Eric Reinhardt, Council Member, Paul Woodburn, Town Engineer, William Watson, Code Enforcement Officer, Christopher Jakubiak, Planning and Zoning Administrator, and Corporal Phelps.

**II Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.

The Mayor announced that a public hearing was scheduled prior to the evening's meeting on Charter Amendment Resolution CAR-15-1 amending Section C-404 "Mayor's Salary". Due to the absence of Councilman Reinhardt and the importance of this Resolution the Mayor stated that the public hearing will be deferred until next month with the expectation of a full council.

**III. Approve the Agenda.**

**MOTION:** Mr. Mahoney moved to approve the agenda. Seconded by Dr. Beaudin, all in favor.

**IV. Public comment on any item on the agenda.**

1. Wayne Gordy of 3913 18<sup>th</sup> Street spoke in favor of keeping the speed camera in place.
2. Mary Ann Valaer of 7610 Bayside Road also spoke in favor of the speed camera.
3. Jan Ruttkay of 7624 Bayside Road expressed her disappointment in the budget cuts that were made which ultimately resulted in the cancellation of several special events.
4. Lucille Czechanski of 7613 B Street spoke concerning the parking issue that she has in her neighborhood.

**V. Approval of the minutes of the August 20, 2015 Public Hearing.**

**MOTION:** Mr. Mahoney moved to approve the minutes of the August 20, 2015 Public Hearing. Seconded by Dr. Beaudin, all in favor.

**Approval of the minutes of the August 20, 2015 Town Council Meeting.**

**MOTION:** Mr. Mahoney moved to approve the minutes of the August 20, 2015 Town Council meeting. Seconded by Dr. Beaudin, all in favor.

**VI. Petitions and Communications**

- A. North Beach Volunteer Fire Department-** Mr. Gordy submitted the attached written report and was present to give the report.
- B. Deputy's Report** –Corporal Phelps submitted the attached written report but was not present to address the Council. Deputy Jacobs gave the report.
- C. Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council. Mr. Berry reported the Town suffered only minor flooding and a few downed trees, mostly on town property, during the storm.
- D. Code Enforcement Officer's Report-** Mr. Watson submitted the attached written report but was not present to address the Council. Mr. Rose gave an update on the 7340 G Street property.
- E. Town Engineer's Report** – Mr. Woodburn submitted the attached written report but was not present to address the Council. Dr. Beaudin asked the status of the Fishing Creek Bridge project, the Fishing Creek Dredging and the 261 sidewalk.

Councilman Carpenter at this point, took the opportunity to address a letter received from Jan Ruttkay in reference to the volume of traffic on Bayside Road and a suggestion to consider crosswalks in several areas on the south part of town. Mr. Carpenter asked a resolution be prepared for the State Highway suggesting such. Mr. Mahoney asked input be received from Mr. Woodburn also on this issue.

- F. Water Park Report** – Ms. VanWagner submitted the attached written report and was present to address the Council. Ms. VanWagner stated she looks forward to going to the World Water Park Convention next week.
- G. Wastewater Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council. Mr. Castro gave a brief update on the ENR project and Mr. Carpenter congratulated the WWTP team on having no spills to report!
- H. Treasurer's Report** – Mrs. Smith stated she has been busy this week with the auditors. Mrs. Smith stated, that overall, the Town is in a good financial standing.
- I. Community Development Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council. Mrs. O'Dell stated that the utility bills will be mailed out tomorrow and that the receivables are now down to its lowest of \$26,000.

**J. Mayor's Report-**

1. The Mayor was proud to announce that he attended his youngest son's wedding over the weekend.

**VII. Resolutions & Ordinances:**

- A. Vote on Charter Amendment Resolution CAR-15-1, a resolution of the Town Council of Chesapeake Beach, Maryland amending Sec.C-404 "Mayor's Salary" to provide that the Mayor shall receive an annual salary to be set by Ordinance from time to time. This will be postponed to next month.**
- B. Introduce Ordinance O-15-12, an ordinance of the Town Council of Chesapeake Beach, Maryland amending chapter 268, "Vehicles and Parking," Article II, "parking restrictions; abandoned vehicles," to add a definition of "oversized vehicles" and to impose certain restrictions and/or limitations on parking such vehicles on town streets and roads. A public hearing will be held prior to the next regularly scheduled meeting beginning at 7 p.m.**
- C. Introduce Ordinance O-15-13, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2015 to June 30, 2016, to reallocate funds for the purpose of providing a grant to the Beach Buccaneers Youth Club. A public hearing will be held immediately following the public hearing on Ordinance O-15-12.**
- D. Introduce Ordinance O-15-14, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2015 to June 30, 2016, to appropriate funds in the amount of seven thousand two hundred fifty dollars (\$7,250.00) from the unallocated General Fund reserve and allocate such funds to the General Fund for special events. A public hearing will be held immediately following the public hearing on Ordinance O-15-13.**
- E. Introduce and Vote on Emergency Ordinance O-15-15, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2015 to June 30, 2016 to appropriate funds in the amount of twenty five thousand dollars (\$25,000.00) from the unallocated General Fund Reserve and allocate such funds to the General Fund for holiday lighting.**

**MOTION:** Mr. Carpenter moved to approve Emergency Ordinance O-15-15. Seconded by Mr. Cumbo.

**MOTION:** Mr. Carpenter moved to recess the Town Council meeting to hold a public hearing on Emergency Ordinance O-15-15. Seconded by Mr. Cumbo, all in favor.

The Mayor opened the public hearing at 8:00 p.m. stating that Mr. Carpenter was the sponsor of this ordinance and asked him to explain. Mr. Carpenter explained this emergency ordinance would increase the amount of funds that are now in the budget for the Holiday lights to almost the same as in prior years thus allowing the Town to display the wrapped trees which is such a desired adornment by all during the holiday season. The emergency is that time is of the essence and waiting until the November Council meeting would be too late.

The Mayor called for public comment.

Public Comment received:

1. Becky Wahl of 7789 C Street spoke in favor of this ordinance.
2. Clara Mae Buckmaster of 3818 26<sup>th</sup> Street spoke in favor of this ordinance.
3. Derek Favret of 7523 Grindstone Court asked further clarification on the need for this emergency ordinance.
4. Lynn Streigel of 8347 Bay Crest Court spoke in favor of this ordinance.
5. Erin Buchalter of 3039 Lawrin Court questioned why this ordinance was even necessary, or for that matter, why cuts were made to the budget when there is money sitting in the reserves.
6. Michelle Doell of 7814 DeForest Drive spoke in favor of this ordinance.

The public hearing was closed at 8:27 p.m. on a motion by Mr. Carpenter. Seconded by Mr. Mahoney, all in favor.

The Mayor reopened the regular meeting.

**MOTION:** Mr. Cumbo moved to amend Emergency Ordinance O-15-15 to increase the appropriation of funds from \$25,000 to \$37,000 from the unallocated General Fund Reserves and allocate Such funds to the General Fund for holiday lighting. Seconded by Mr. Carpenter. Ayes, Mr. Carpenter, Mr. Cumbo and Mr. Mahoney. Opposed, Dr. Beaudin and Mr. Krahling. **Motion Fails.**

The Council voted on Emergency Ordinance O-15-15 as originally introduced. Ayes, Dr. Beaudin, Mr. Carpenter, Mr. Cumbo and Mr. Mahoney. Opposed, Mr. Krahling. **Motion Fails.**

**VIII. Report of Officers, Boards and Committees:**

- A. Planning & Zoning Commission** – There was no meeting held in October. Mr. Jakubiak was not present to address the Council.
- B. Board of Appeals** – There were two hearings held October 1, 2015.
- C. Water Park Advisory Board** – No report.
- D. Chesapeake Beach Oyster Cultivation Society** – Mr. Bacon was present to give the report.
- E. Bayfront Park Committee** – Mr. Mahoney reported there will be a meeting scheduled soon.

**IX. Unfinished Business**

1. **Discussion on the right-of-way acquisition for connecting Railway Trail to Richfield Station.** This will be postponed until next month.
2. **Council to discuss permanency of speed camera.** The Council discussed and the consensus was to keep the camera in place.

**X. New Business:**

1. Ratify a poll of the Town Council to approve awarding a contract to Hill's Company in the amount of \$5,957.19 for the repair of an influent pump motor at the WWTP.

**MOTION:** Mr. Mahoney moved to approve the awarding of a Contract to Hill's Company in the amount of \$5,957.19. Seconded by Dr. Beaudin, all in favor.

2. Council to consider awarding a contract to Windmill Farms in the amount of \$30,000 for installation of holiday displays.

**MOTION:** Mr. Mahoney moved to award a contract to Windmill Farms in the amount of \$30,000 for installation of holiday displays. Seconded by Dr. Beaudin, all in favor.

3. Council to consider awarding a contract to Wires, Inc. in an amount not to exceed \$6,500 for electrical labor for the holiday lights.

**MOTION:** Mr. Mahoney moved to approve a contract to Wires, Inc. in an amount not to exceed \$6,500 for electrical labor for the holiday lights. Seconded by Dr. Beaudin, all in favor.

4. Council to consider awarding a contract to McDonald & Eudy Printers in the amount of \$7,904.00 for the printing and mailing of the 2016 Town Calendar.

**MOTION:** Mr. Mahoney moved to approve a contract to McDonald & Eudy Printers in the amount of \$7,904 for the printing and mailing of the 2016 Town Calendar. Seconded by Dr. Beaudin, all in favor.

5. Council to consider Lease Renewal Endorsement between Howlin Investment Commercial Properties I, LLC and Board of County Commissioners (75%) and the Town of Chesapeake Beach (25%) for Captain's Quarters Suites #102 and #103.

**MOTION:** Mr. Mahoney moved to approve a Lease Renewal Endorsement between Howlin Investment Commercial Properties I, LLC and Board of County Commissioners (75%) and the Town of Chesapeake Beach (25%) for Captain's Quarters Suites #102 and #103. Seconded by Dr. Beaudin, all in favor.

6. Council to consider awarding a contract to Schaefer Pyrotechnics, Inc. in the amount of \$40,000 for the 2016 Fireworks display.

**MOTION:** Mr. Mahoney moved to approve a contract to Schaefer Pyrotechnics, Inc. in the amount of \$40,000 for the 2016 Fireworks display. Seconded by Mr. Cumbo, all in favor.

**Public comment was received by:**

1. Greg Morris of 2425 Woodland Court commented on the budget cuts, trash/recycling issues and reported that some minor repair work is needed at several of the Richfield Station pump station enclosures.
2. Clara Mae Buckmaster of 3818 26<sup>th</sup> Street commented on the code enforcement report.
3. John Bacon of 8717 C Street reported that several signs were destroyed along the Railway Trail.

**XI. Council Lightning Round:**

1. Dr. Beaudin thanked everyone for coming.
2. Mr. Cumbo reported the Railway Trail entrance at Richfield Station is overgrown and quite a mess and asked if some landscaping maintenance could be done to improve its appearance.
3. Mr. Krahling urged the Mayor to dip into the \$89,000 in the Veterans Park repairs to reinstate the canceled special events. Mr. Krahling donated \$500 towards the capture of the individuals who destroyed the Railway Trail signs and thanked everyone for coming.
4. Mr. Carpenter announced that on October 24<sup>th</sup> from 4-6 pm a reception will be held in the atrium at Town Hall displaying the artwork of longtime resident and artist John Gerachis and invited everyone to come out. In response to Greg Morris's comments on the budget cuts, Mr. Carpenter stated the cuts were completely arbitrary.
5. Mr. Mahoney thanked everyone for coming and ended with "Politicians come and politicians go, but Santa Claus and Christmas lights will be in this town forever"!
6. The Mayor announced that at the end of the month he would be attending the MML Fall Conference along with several staff members. The Mayor was pleased to announce that he was the keynote speaker at the Academy for Excellence Graduating ceremony this year, with Councilman Reinhardt as one of the graduates.

**XII. Adjournment**

There being no further business, the meeting adjourned at 9:30 p.m. on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk

# Memo



## CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: October 7, 2015  
To: Sharon Humm  
From: Corporal Thomas S. Phelps  
Re: Sheriff's Office Report-Chesapeake Beach

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In September 2015, the Sheriff's Office handled 304 calls for service in Chesapeake Beach. This is down from 377 calls in August 2015.

Call Breakdown for September 2015:

157 calls were self-initiated (patrol checks, follow-up investigations, etc)

147 calls were received by other means (citizens, alarm companies, etc)

Of the 304 calls, we handled:

- 2 CDS Violations (1 Heroin, 1 Adderall) (Closed by Arrest)
- 2 Burglary
  - Subject Entered Residence they were not allowed at (Closed by Arrest)
  - 2 Subjects sleeping in a vacant residence. (Closed by Arrest)
- Thefts
  - Cell Phone from Rod and Reel (Under Investigation)
  - From UNLOCKED Vehicle at Bay Front Park, Purse Taken (Under Investigation)
  - Package from Driveway of Residence (Under Investigation)
  - Jewelry from Residence (Under Investigation)
  - Signs from Fishing Creek Trail (Under Investigation)
  - Equipment and Electronics from Boat Marina West (Under Investigation)
  - Unauthorized use of Vehicle and Stolen Credit Cards (Closed by Arrest)
  - AC Heat Pump from Vacant Residence (\*Under Investigation)

- 2 Destruction of Property
  - Landscaping Lights (Under Investigation)
  - Vehicle Paint “Keyed” (Under Investigation)
- 4 DUI Arrests

**Breakdown of Dispatched/Self Initiated Calls**

911 Hang Up – 4	Eviction – 2	Theft – 11
Accident – 9	Fight – 1	Traffic Complaint – 10
Alarm – 7	Firearms Complaint – 1	Traffic Enforcement – 2
Alcohol Violation – 2	Follow Up – 6	Trespassing – 1
Animal Complaint – 2	Intoxicated Person – 1	Unauthorized Use M/V – 1
Assist Motorist – 4	Loitering – 1	Unknown Problem – 1
Assist Other Department – 3	Loud Music/ Noise Comp – 3	Violation Protective Order – 3
Assist Sick/Injured – 2	Neighborhood Dispute – 1	Warrant Service – 2
Attempt to Locate – 9	Parking Complaint – 6	
Burglary – 1	Patrol Check – 142	
Check Welfare – 9	Police Information – 7	
Conservor of Peace – 2	Protective/ Peace Order – 1	
Destruction of Property – 3	Special Assignments – 9	
Death Investigation – 1	Summons Service – 5	
Disorderly – 8	Suspicious Person – 6	
Domestic – 6	Suspicious Vehicle – 9	

\*\*Note – The reportable incident totals on page 1 may differ from the dispatched totals on page 2. The breakdown on page 2 represents all calls dispatched/self initiated by the sheriff’s office. The totals listed on page 1 may be less due to factors the deputy learns upon arrival to the scene\*\*



Jay Berry  
Public Works Administrator

October 15, 2015

Water leak- We have fixed 2 water leaks on Cox rd since our last Council meeting.

Wet wells- We are working on the ball field wet well at the time of this report.

Water meter/MXU- The drive around meter reading has been completed at this time. We are currently working on manual readings and replacing failing water meter pits.

Flushing- We will be doing our 3<sup>rd</sup> flushing in early November.

Ball fields- We have received the Counties schedule for the year and we are working with the Beach Buc's as needed...

Rail Way Trail - There was some vandalism on the rail way Trail since our last Council meeting. Several signs were damaged. We have replaced and fixed all of them at this time. We are also helping with the 5<sup>th</sup> grade field trips.

Water Park - Before the storm we took down anything and everything that could have been damaged by high winds.

SHA bridge- The work at the bridge location should be picking up soon. The underground conduit work has been completed for the first part of this project.

Storm/ Hurricane - We only suffered minor flooding and a few trees down from this event. Most of the trees were on Town Property and have been cleaned up at the time of this report.



# MEMORANDUM

**TO:** Mayor and Town Council  
**FROM:** Richard Rose, Code Enforcement Officer  
**DATE:** October 15, 2015  
**SUBJECT:** Code Enforcement Status Report

Location	Vehicles	Status
3802 E. Chesapeake Beach Road inoperable vehicles & improperly stored items	2 Citations sent 9/18/15	Delivered 9/25/15 Owner called and will have resolved by 10/12
7533 Bayside – 2 - Boats on Trailer in R/W	Citation Sent 9/1/2015,	Delivered 9/4/15 1 removed, other pushed back

Location	Other Violations	Status
3813 – 10 <sup>th</sup> Street – Dangerous Deck, Trash, Siding Missing	Deck under repair	
3908 18 <sup>th</sup> Street – Siding coming off house, Dangerous Shed, Rear door needs barricade	Shed Demolished, remainder of work to be done by end of October	
7356 G Street – Yard full of Lawnmowers & other bulk trash, vines growing up house, gutters clogged	Sent 4 Citations 8/20/15. Delivered 8/29/15 Posted 9/24/15, less mowers visible 9/24/15	
7300 B Street – 2 remaining Trees planted in unopened Town Alley	Warning Letter Sent 9/8/15 Delivered 9/11/15 Must relocate by 10/12 or further action	
7505 H Street – Vines on House, Deck Railing in disrepair	Sent Warning Letter 8/21/15, Returned. Sent 3 Citations, Posted Property 9/23/15 Action required by 10/12	
7837 C Street – Dangerous Deck, Weeds, Siding Missing/Needs sealing or replacement	3 Citations sent 9/22/15 Delivered 9/28/15 Gave until 10/8/15 to present plan of action	
3606 28 <sup>th</sup> Street – Pool Enclosure fence missing section(s)	Sent Warning Letter 9/28/15, Delivered 10/2. Gave until 10/12 to apply for permit	
7523 B Street – Vines on stairs to boardwalk	Warning Letter sent 9/28 Delivered 10/2	
3614 12 <sup>th</sup> St – Gutters clogged, trash in yard	Cleaned up, except tires. Called owner – will remove by 10/12	
4013 17 <sup>th</sup> Street – Entry deck in need of repair	Sent warning Letter 9/31/15, Delivered 10/5	

Other Violations

3801 Chesapeake Beach Road (Peking) – Vines Sent Warning Letter 10/2/15

Court Cases		
Location		Status
3914 18 <sup>th</sup> Street - Trash, Broken window in front, rear yard has large amount of trash & junk inoperable vehicle on street	All done but black plastic weed barriers and grass around fence	
7636 Bayside Road - Shed in Disrepair	Judge gave 30 days for owner to clean Attorney has sent draft order for judge to sign	
3707 28 <sup>th</sup> Street – Vacant Lot – Cluttered with Construction materials, dirt piles, brush, commercial vehicles	Gary Coldsmith represented owner – 30 days and all will be completed.	
3915 27 <sup>th</sup> Street – Storage disorderly	Defendant had attorney. Asked for 60 days, Judge granted	
8315 Bayside Road –Trash, Grass & Weeds	Sent 2 citations 8/31/15 Sent to District Court 9/28/15 Court Date 11//16/15	

Foreclosed/Abandoned/Vacant Homes

Location		Status
8220 E Street – Tall grass, fence falling down	In Foreclosure – Trying to ID local realtor	
3816 27 <sup>th</sup> Street – Dangerous Shed, Missing Windows, Doors, flooring on porch	Sent 4 Citations 9/21/15 Delivered 9/26/15, Owner has signed agreement to comply	
7340 G Street – Cages of Quails – general disheveled conditions in rear of lot	Richard to go back 10/13 to verify progress on clean-up	
3910 14 <sup>th</sup> Street – Grass & Vines, Dangerous Deck, clogged gutters, Broken Window, Roof needs repair	Sent 6 Citations 9/25/15 to owner & foreclosure atty. Atty. Delivered to attorney 9/28/15	
7515 B Street – Vines, Missing Siding, Front Stairs missing, no gutters, woodwork needs painting	Sent 5 Citations 9/29/15 Delivered 10/1/15 Gave until 10/12 to present plan of action	

In the Works

Location		Concern
7419 B Street – Private parking area – Guard Rail Needed	Not required	
7405 Woodshire – Low porch – Railings needed?	If porch is over 30 inches above grade	
3911 26 <sup>th</sup> Street, 4013 13 <sup>th</sup> Street, 7435 C Street, 4019 Old Bayside, Mears Ave pump Sta, 3800 27 <sup>th</sup> Street, 8236 Bayside Road – Vines	Send Warning Letter?	
3811 27 <sup>th</sup> Street – Mattress	Called owner. Wil remove	

7431 B Street – Concrete Debris	Check back 10/12/15
3906 26 <sup>th</sup> Street – Firewood pile, Hanging Animal Skins to tan	Contact Health Department re: Skins, Letter – proper storage of outside items
8309 Bayside Road – Tall grass, vines affecting sight distance	Send Letter
4019 Old Bayside Road – Vegetation affecting visibility at intersection with B Street	Send Letter
3460 Silverton Lane – Complaints of Encroaching landscape wall affecting front stoop, Crepe Myrtle growing onto property and staining stoop, gutter downspout eroding sidewalk	Visited 10/6/15 to photo document. No determination of violation, as yet. Appears mostly civil matter

Resolved Items	
Location	Status
4012 14th Street - Tall grass.	Mowed and cleaned up
3806 28 <sup>th</sup> Street – Weeds, scattered trash, possible Inoperable Vehicles, Stair Railing Missing	Completed
7526 H Street – Tall Grass	Mowed
3398 Cox Road – Tall Grass, Scattered Bulk Trash	Cleaned up
3810 16 <sup>th</sup> Street – Possible tall grass – Complaint unclear	Inspected 9/18/15 - No Problem
4009 14 <sup>th</sup> Street – Tall grass	Mowed
3814 26 <sup>th</sup> Street – 3 inoperable vehicles, Door improperly stored	Done

**TOWN OF CHESAPEAKE BEACH**  
Engineering Report**NEW BUSINESS**

**'E' Street Pump Station Influent Sewer Pipe Repair** – The Town DPW&T staff has located the belly by camera and will perform a test hole over the sewer pipe to determine the extent of the belly in the pipe. The test is complete and the belly has been located. The Town is currently researching land records for an easement over this existing line that would allow them to repair the line. We have performed a field survey location of the pipe and have prepared easement documents over the line to present to the land owners for review and execution. The Town Attorney has prepared the easement document which has been forwarded for execution. In addition, a quit claim deed has been prepared for the paper street portion of Freely Avenue adjacent to this property to clean up a previous quit claim deed action. An agreement has been reached and the final deed has been recorded. We have performed the exploration test pits and prepared the construction bid documents. Bid packages have been distributed to four bidders. One bidder declined. We hope to have bids in October.

**Fishing Creek Bridge (MD Route 261)** – The general contractor is Wagman Construction. BGE is currently installing a conduit beneath Fishing Creek to run their lines underground from Mears Avenue to Gordon Stinnett Avenue. MSHA and contractor coordination meetings continue on the existing water and sewer utilities to make sure the utility contractors understand the sequencing of the initial construction events (ongoing). Shop drawing reviews and utility conflict discussions have started and will be ongoing. The SHA construction representative (Mike Philips) came to the Mayors Night Out on July 6, 2015 and informed the group of the project status. It appears they are behind several months behind due to complications with utility relocations. The Papa John's has been shut down and should be demolished soon. Utility relocations continue with electric, water and sewer leads being installed.

**Fishing Creek Dredging** – A state matching funds grant is available to dredge the spoil site. We will be preparing plans and bid specifications to remove material from the existing spoil facility in preparation of future dredging. We also have requested MDNR perform a Fishing Creek channel bottom survey to determine how much time we may have before the channel needs to be dredged. A geotechnical engineer has performed soil borings to determine the use group and characteristics of the existing spoil material. This information will be used by bidding contractors during the future spoil removal project. We are also searching for viable offsite properties to take the spoils to. We have applied for permits to remove the spoil materials and plan to be out for bid in May. We are awaiting final plan and permit issuance. We met with an adjacent land owner to see if they would be willing to receive the material for the Town. They are very interested and we are working closely with them to determine if the opportunity can be beneficial for both the land owner and the town. We performed acidity test on the material to ensure that it will be useable as an end product. Some lime will need to be mixed in the soil to have the PH of the soil adjusted slightly. The plans were approved by the Soil Conservation District and submitted for permit update approval. The permit has been issued by the County and we anticipate going out for bid next.

**Purple Pipe** – We are developing layouts for installation of the pipe to serve the Route 260 landscaping areas and Kellams Field. Operation of the system will commence with later stages of the ENR project. We have outlined the 4” pipe connection location to tie into the discharge pipe. This pipe will go in after completion of the denitrification filters (no new updates). I attended an MDE meeting regarding installation and use. The new guidelines are issued and the permit is being finalized. A meeting with MDE will be scheduled to go over scope and permitting.

**MD Route 261 Sidewalk** – Design plans are underway to extend a pedestrian walkway from Beach Elementary School to Chesapeake Village and Bayfront Park. The site survey and environmental plans are complete. Preliminary discussions with the Critical Area Commission and the State Highway Administration have commenced to gain their support of the project and the alignment. A plan has been presented to SHA proposing a crossing from west side of 261 to east side of 261 at brownies beach. We are coordinating with the State “Safe Routes to School” committee on Monday April 14<sup>th</sup>, 2014 to review our proposal. The Town did not receive the grant. A meeting was held with Traffic Systems and Technology to review a crosswalk light system that could work for Bayfront Park. A proposal for the system has been obtained and will be included in the next years budget for your consideration. A meeting was held with SHA to discuss a matching grant program to install the sidewalk. The meeting revealed that the SHA funding is available but is based on very conservative layouts and design parameters. We suggested that a more refined layout be done to allow SHA to enter into a funding agreement with the Town that is closer to actual construction cost. SHA agreed to reconsider a refined plan to price out before presenting the agreement back to the Town. Documents are now back to SHA for review and approval. We have been in dialogue with SHA and they are pricing out the most current layout. The plans have also been uploaded to the Town website. A meeting was held with the State Design Review Team to go over the plans and our pricing. We expect a letter of their review soon. Additional information was requested, soil/stormwater, to support our findings. We hope to have a new commitment later this fall.

**Richfield Station** – A request has been made to BGE to relocate two existing poles at the entrance of Harrison and MD Route 260. A follow up inquiry has been made and BGE and a field meeting was held October 13, 2014. Councilman Combo, Krahlung and I met with BGE. BGE provided follow up cost of \$101,000 to relocate poles. We have requested SHA right-of-way information, BG&E pole location plans and topographic maps to prepare a sight distance plan to begin discussions with SHA and BG&E over the possibility of moving the poles. We are awaiting the BG&E pole installation plan. The SHA plats are now available and BGE has reached out to us and has provided dates to meet in March. A meeting was held in March to discuss the BG&E proposal further. An updated cost estimate was prepared by BG&E at a cost of \$108,500 (see attached). This does not include Verizon and Comcast relocation. These additional cost have been requested but have not been received yet. A letter has been drafted to go to SHA, BG&E, Verizon and Comcast putting them on notice that the Town does not believe that should be responsible to carry this cost. A letter was sent to the SHA on July 10, 2015, Douglas H. Simmons requesting the State fix this problem. SHA is currently investigating the situation. We have requested an update of when we might expect some answers from SHA but have not been given a date.

**WWTP - Tilt-Construction** continue demo of existing Clarifiers 1&2 and removing debris from site. Innovative Cutting finished cutting walls and coring walls at the existing Aerobic Digesters.

We are currently going out to bid for installation of the two new blowers that the Town purchased in June.

Bearing Const. continues to install under drains for the filter at the Denitrification Filter. Bilbrough Electric is working on installing conduits, pulling wire etc. at the Denitrification Filter. Ran new Belt Press, Sludge Pumps, WAS, RAS pumps without too many problems. Ran 14'-0" of Sludge from the Aerated Sludge Holding Tank through new Belt Press in 4 hours that's about 7 or 8 days of waste at normal flow. (No Rain).

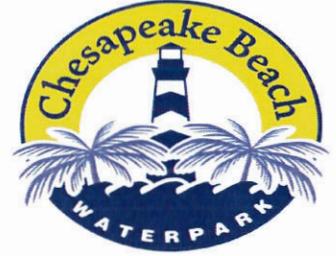
**Water & Sewer Manual** – We have assembled W & S manual information from several local jurisdictions and will be meeting over the next month to start to assemble and integrate changes and comments into a draft manual. Staff has met and is working through the first several chapters of the new code. Chapters, one, two and the definitions section has a first draft and has been vetted and comments added. Chapter two and three reviews and final clean up are underway. A final draft version has been distributed for review. We have completed a draft of Appendix 'A' thru 'D' and will distribute soon.

**Landscaping Bids** – We have prepared an Landscape Bid package for FY2016 work.

### **OLD BUSINESS**

**Kellams Field** – We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades. We hope to install most of the improvements this fall. (no new update)

**Trail** – Concept site plans for a Trail extension from the Trestle and thru the Richfield Station Rail bed have been developed and provided to the Critical Area Commission and the State Highway Administration (SHA). We are currently researching critical area woodland mitigation possibilities and property title issues (we spoke to the Title Abstractor Terry Erder on 1/9/13 and more research has been completed – an extensive report has been compiled from Terry which she believes gives title to the town). We are currently seeking guidance from title attorneys and the town attorney to gain title insurance. Preliminary Environmental studies are complete to move forward with the Trail extension plans and the Critical Area Commission has requested a meeting to help move us through the process. The meeting was held and they presented several mitigation programs. We also marked in the filed the trail alignment for a field review by the C.A.C. The C.A.C. approved the concept plan. A final title report has been delivered which outlines that the Town does have title to the trail bed through Richfield Station. There are a few old development bank liens that need to be cleaned up and the attorney is moving forward getting this done. The attorney has presented closure documents for signature by the lien holders. A meeting with the RSHOA will be scheduled in the coming months. (No new update)



**Water Park Report**  
Marilyn VanWagner, General Manager Water Park  
October 15, 2015

**2015, End of Season Details -**

The Park is in the final stages of clean-up. All equipment and work areas have been deep cleaned, closed off, and shut down for the winter. We continue to close the season out by finalizing the inventory in each department. End of season meetings have been set up with our top vendors to review sales for the season and discuss what changes need to take place for next season.

**Staffing -**

Interviews for next season's supervisors will take place in November. A few employees from the 2015 season were given the opportunity to interview for supervisory positions for the 2016 Season. Once final decisions are made and supervisors are selected, they will be enrolled in the proper training classes.

**Season Passes and Private Parties -**

Season Passes and Private Parties are both being reviewed to see how we can add value and increase revenues for these sales items. We are reviewing several plans offered by other parks to see what works best for both the guest experience and our bottom line.

**Employment Opportunities for the 2016 Season-**

Orientations for all positions for the 2016 Season will be posted on the website by October 15. Anyone interested in working at the Water Park for the summer should sign up to attend the orientation for the position they are most interested in. Interviews for these positions will be conducted at each orientation. To sign up for the orientation of your choice, please visit our website, <http://chesapeakebeachwaterpark.com/> and click on Employment.

**Maintenance -**

The Water Park Advisory Committee recently walked the park and noted all items that need attention. Over the next few weeks we will look at getting estimates on each of these items and then look at how to prioritize them based on the budget.

**World Water Park Convention -**

I will be attending classes at the World Water Park Convention in Palm Springs California the week of October 19. This will give me the opportunity to share ideas with other water park professionals all over the world to see what is working best and to learn what new is happening in the industry. This will also allow me to set up face to face meetings with the various vendors that I work with on a periodic basis. Seeing these new products live rather than on a computer screen is very useful. All accumulated vendor information and new ideas will be shared with the Water Park Advisory Committee.



OFFICE OF THE MAYOR AND TOWN COUNCIL

Chesapeake Beach Wastewater Treatment Plant Report

Jon Castro, Superintendent

October 15, 2015

**Plant Operation:**

The ENR Upgrade Project is on schedule for its completion date of June 10, 2016. Bearing Construction completed the work on the Digesters with only the dewatering valves left to install. The new Solids Press is completed with the exception of the Purple Water connection. The Purple Water pump station is scheduled for completion next year. A test of the new press was performed on 9-30-15 and it was successful. The staff will work on fine tuning the operation with every press run. Work has begun on the second Clarifier and the filters are continued to be completed.

The new VFD Blowers have been ordered and should be here in November to replace the aging existing blowers that were not included in this current ENR Project. A meeting at the plant on 9-3-15 with several contractors was held for an installation bid. The bids were turned in on 9-16-15. There was only two bids turned in and will have to rebid the installation of the blowers. These blowers will be tied into the new computer control system to give the operating staff more effective tools to control the plant's process control system to meet the new stricter Effluent Limits in the MDE permit regulations.

A progress meeting was held on 10-5-15 at Town Hall to go over any issues on the ENR construction and give updates on future construction schedules. Bearing Construction, Bilbrough Electric, W & R Engineers, plant staff, the Mayor of Chesapeake Beach Bruce Wahl, Town Administrator Richard Rose and Town engineer Paul Woodburn were all in attendants.

The plant received 6.5 inches of rain from 9-29-15 to 10-3-15 with a projected hurricane to hit the east coast on 10-5-15. Plant staff were able to control the heavy flows to avoid any SSO's and we were lucky the hurricane took another direction out to sea. All steps were taken during the heavy rains and to prepare for the projected hurricane to insure the plant would remain operating.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Duffield Hauling and Chesapeake Labs. The new press was put on line 9-30-15.

Plant operations for this monthly report did use the Shell Fish Tank on two occasions. The last time it was put into operation was on 7-15-15. All steps are being taken to drain back the SPT to get it ready for its next use.

The plant had 2 emergency alarms for this report period. This occurred during the heavy rain events on the Influent pumps. Plant staff responded and reset pumps.

The Wastewater Treatment Plant had no spills to report for this October report.

**Future Projects:**

To complete the ENR Upgrade Construction by the completion date of June 10, 2016. The projects noted in the Capital Projects request are also in progress to be completed within the completion date or within two years after the ENR Upgrade. The plant records and SOP will be put into Shore Scan System with the help of Town Employee Fran Addicott to ensure a better system of storing plant data.



Connie S. O'Dell  
Utilities Billing Administrator  
Community Development Director

October 15, 2015  
codell@chesapeakebeachmd.gov

## Community Development/Special Events/Water & Sewer

### **Nor'easter Puts Damper on "Happy Trails"**

Before Joaquin was to arrive there was a stubborn Nor'easter that refused to leave our area. From late Tuesday, September 29 through Monday morning, October 5 we were pounded with gusty winds and several inches of rain. Fortunately Hurricane Joaquin decided to take another path and didn't really affect this area. Our first ever Railway Trails event, "Happy Trails" was cancelled. I received several messages from folks stating their disappointment so we will try again later to put it back on the calendar.

### **Fishing Creek/Railway Trail Fall Clean Up**

Fall Clean Up will be held on October 24, 2015 from 10 am until 1 pm. Volunteers are asked to meet at the Railway Trail Trailhead. Trash bags, gloves and trash pickers will be provided. Volunteers are invited to stay afterward for pizza and drinks. Rain date is October 25 at 10 am.

### **Request for Proposals – Pyrotechnics 2016 Fireworks Display**

We received two bids for fireworks and are requesting approval of our recommendation at the October 15, 2016 meeting. The company we are recommending has not performed here previously. They offer an electronically fired show with larger shell count and synchronized to music. I have checked out their references, which are good. They are experienced in barge shows. Many of the companies we contacted are not able to do barge shows.

### **Request for Proposals – Barge Rental for 2016 Fireworks Display**

We received two bids for furnishing barge services for the 2016 fireworks display. We will submit the quotes in November for Council approval. The proposed fireworks company requested one additional day for loading. I will ask the proposed pyrotechnics company for a detailed timeline to attach to the barge RFP to insure that there will not be any additional cost incurred and submit the proposal for approval in November.

### **Request for Proposals – Service Contract for Holiday Decoration Labor**

Proposal has been received and is on the October 15, 2015 agenda for approval.

### **Request for Proposals – Service Contract for Electrical Labor for Holiday Decorations**

Proposal has been received and is on the October 15, 2015 agenda for approval.

### **Request for Proposal – Town of Chesapeake Beach 2016 Calendar**

Proposals have been received and recommendation is on October 15, 2015 agenda for approval.

### **Caps, Tee Shirts, Tumblers and Tote Bags for Sale**

Be sure to pick up our new “boatloads of fun logo” merchandise. Purchase items right here in Town Hall. Tumblers are \$8.00 each; caps and tee shirts are \$15.00 and the totes are \$20.00. The items are displayed in a new showcase in the Town Hall Atrium. If we don’t have your size or color, we will special order for you. Payment must be made by check or cash; no credit cards accepted. Christmas is just around the corner!!

### **Utilities – Water/Sewer Billing**

As of this writing, bills are being processed and are scheduled to be mailed by October 15, 2015. Accounts receivable, prior to current bill posting is at an all-time low of under \$30,000.

We continue to experience older meters and MXU’s going bad. Over the summer we replaced over 200 pieces of equipment. The current meter reading shows approximately 75 MXU’s and/or meters that have gone dead in the last quarter.

### **Mayor’s Night Out**

- **September 14, 2015** – First Sargent Ronnie Naughton presented the Beach Patrol. Each deputy introduced himself and fielded questions from the audience. We were introduced to OZ or canine deputy.
- **October 5, 2015** – NBVFD President Jeff Idol introduced members and talked of the training and duties of being a volunteer firefighter. Chairman of the Board, Ricky Cress talked of the fundraising efforts. Assistant Chief, Joey Keller, talked about the current bidding process for the new ladder truck to replace the current ladder which is now 25 years old. He also announced that Company 1 is dedicating the new piece “Rescue 1” to the citizens of the Town of Chesapeake Beach.
- **November 2, 2015** – Rescue Division of the NBVFD and an AED Demonstration

### **Newsletter – Fall/Winter Issue**

The fall/winter newsletter is at the printers as of October 8, 2015. It should be mailed on or around the 21<sup>st</sup> of October. There will be 3 newsletters published in the 2016 fiscal year. I encourage you to submit ideas for articles and reports of community events anytime. We will file them for consideration in the next issue. Please send all submissions to Barbara Dove Fink at [somdtil@gmail.com](mailto:somdtil@gmail.com) and copy to [codell@chesapeakebeachmd.gov](mailto:codell@chesapeakebeachmd.gov).

**Halloween Family Fun Day – October 18 from 6:30 – 8 PM. – Cancelled**

## **Photo Calendar 2016**

We have received some photos for consideration in the 2016 calendar, but more is better! Please begin sending your photos in via high quality .jpg attachment to an email. Please be sure to identify the photographer and include contact information. All entries must be received by mid-November.

## **Stars and Stripes Festival – 2016**

Preparation is underway for the 5<sup>th</sup> Annual Stars and Stripes Festival scheduled for May 28, 29 & 30, 2016. The 5th anniversary festival will focus on the “Civil War.” We are hoping to have a living history encampment on Kellam’s Field from Friday evening through Sunday evening during the festival. We need your help! If you are a Civil War buff or just want to get involved in promoting the true meaning of Memorial Day, we welcome your input. If you can donate even one hour of your time, we need you! To volunteer and to be added to the meeting notification list, please contact Stephanie Zanelotti at 301-752-0445 (cell) or by email at [sasz\\_cbssf@comcast.net](mailto:sasz_cbssf@comcast.net).



**Chesapeake Beach Oyster Cultivation Society Report  
October 15, 2015  
Chesapeake Beach Town Council Meeting**

**On August 22 39 CBOCS members, with help from the town public works staff moved oysters from under the Fishing Creek trail to the Old Rock Reef. We found that an amazing 76% of the oysters put in the creek last September had survived. This is the highest rate we have had in 4 years and far surpasses the state average of 62%.**

**A similar number of CBOCS members, also with help from the town public works staff, on September 11 & 12 received from the Oyster Recovery Partnership the next batch of 110,000 oysters. They were planted under Fishing Creek for their first year of growth. We also dispatched 26 small MGO cages to our oyster growers along the creek and the Chesapeake Bay.**

**Starting September 25 and lasting until mid-November, CBOCS will be hosting 9 Calvert County schools 5<sup>th</sup> grade students for their annual field trips to Fishing Creek. During this time they will interact with our oysters, oyster critters, measure water quality and stream depth. This trip is the culmination of several classroom SMART Board sessions on oysters that were prepared by CHESPAX. Come to the trail and view this great educational program. The schedule is on the CBOCS web site.**

**Members of the SMART Board program received their first power point module from Karen Anderson (Calvert County Master Naturalist) entitled "Grasses of a Tidal Marsh". The next step is to convert it to a SMART Board program. Other modules are in preparation.**

**CBOCS resident teaching expert Terry Klazer conducted a 2 day seminar at Bowie High School entitled "Filtering Fishing Creek". He was able to demonstrate, using oysters from the Oysterquarium, the effect that oysters have on cleaning up the water in the creek. Science Educator Robert Lehman wrote, saying that his students had a much greater appreciation of the value of oysters.**

**For complete CBOCS information and schedule, go to the Town of Chesapeake Beach web site and click on Oyster Cultivation.**