



**PUBLIC HEARING MINUTES  
November 19, 2015**

- I. Bruce A. Wahl, Mayor, called the public hearing to order at 7:02 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Jeffrey J. Krahling, and Patrick J. Mahoney, Council Members, Richard Rose, Town Administrator, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, James Berry, Public Works Administrator, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager, Connie O'Dell, Community Development/Special Events Coordinator and Corporal Phelps. Absent were Eric Reinhardt, Council Member, Jon Castro, WWTP Superintendent, William Watson, Code Enforcement Officer and Christopher Jakubiak, Planning and Zoning Administrator.

The Mayor opened the hearing stating that after researching the Charter with the Town Attorney, he would be removing Charter Amendment Resolution CAR-15-1 from the agenda. The resolution is unnecessary, as Section C-808 "Compensation of Employees" already allows the Council the authority to set compensation for Mayor and Council through an Ordinance.

**Charter Amendment Resolution CAR-15-1, a resolution of the Town Council of Chesapeake Beach, Maryland, amending Sec. C-404 "Mayor's Salary" to provide that the Mayor shall receive an annual salary to be set by ordinance from time to time. The Mayor removed this from the agenda.**

**Ordinance O-15-12, an ordinance of the Town Council of Chesapeake Beach, Maryland amending chapter 268, "Vehicles and Parking," Article II, "parking restrictions; abandoned vehicles," to add a definition of "oversized vehicles" and to impose certain restrictions and/or limitations on parking such vehicles on town streets and roads.**

The Mayor stated this ordinance amends the definition of "oversized vehicles" and imposes certain restrictions and limitations in regards to parking such vehicles. The Mayor called for public comment.

Public Comment was received by:

1. Nancy Feuerle of 4020 15<sup>th</sup> Street expressed her concerns with such vehicles in regards to, 1) safety of children that play near the street and 2) adequate entry for emergency vehicles. Another issue in her neighborhood is creative parking.
2. Shirl Hendley of 4019 15<sup>th</sup> Street inquired as to how the restrictions in this ordinance would be enforced.

3. Joe Bohm of 8237 C Street commented on the very narrow streets in Town and how hard it is for emergency vehicles to get through when there is an emergency.

There being no further comments, the hearing was adjourned at 7:22 p.m. on a motion by Mr. Mahoney. Seconded by Mr. Krahling, all in favor.

**Ordinance O-15-13, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2015 to June 30, 2016, to reallocate funds for the purpose of providing a grant to the Beach Buccaneers Youth Club.**

Mr. Cumbo expressed concerns with the source of funding that is being proposed in this ordinance to provide the funding for the grant. Mr. Cumbo is in support of the grant for the Beach Buccaneers but would like to see the source of funding be drawn from the unallocated reserves. At the appropriate time, Mr. Cumbo will move to amend this ordinance recommending such.

Dr. Beaudin and Councilman Krahling stated they were not in support of this ordinance.

Public Comment was received by:

1. Greg Morris of 2425 Woodland Court spoke in support of this ordinance.
2. Jan Ruttkay of 7624 Bayside Road spoke in support of this ordinance.

There being no further comments, the hearing was adjourned at 7:26 p.m. on a motion by Mr. Mahoney. Seconded by Mr. Krahling, all in favor.

**Ordinance O-15-14, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2015 to June 30, 2016, to appropriate funds in the amount of seven thousand two hundred fifty dollars (\$7,250.00) from the unallocated General Fund reserve and allocate such funds to the General Fund for special events.**

Mr. Mahoney sponsored this ordinance in an effort to bring several of the canceled special events back to town.

Public Comment was received by:

1. Shirl Hendley of 4019 15<sup>th</sup> Street spoke in favor of this ordinance.
2. Jan Ruttkay of 7624 Bayside Road spoke in favor of this ordinance.
3. Greg Morris of 2425 Woodland Court spoke in favor of this ordinance.
4. Randy Getman of 3240 Ina Chase spoke in favor of this ordinance.
5. Clara Mae Buckmaster of 3818 26<sup>th</sup> Street spoke in favor of this ordinance.
6. Mary Ann Valaer of 7610 Bayside Road spoke in favor of this ordinance.
7. Leslie Humphreys of Eagle View Drive spoke in favor of this ordinance.
8. Maria Fisher of 8230 Golden Leaf Way spoke in favor of this ordinance.

There being no further comments, the hearing was adjourned at 7:50 p.m. on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

Submitted by,

A handwritten signature in blue ink that reads "Sharon L. Humm". The signature is written in a cursive style with a large initial 'S'.

Sharon L. Humm  
Town Clerk



**MINUTES OF THE  
TOWN COUNCIL MEETING  
November 19, 2015**

**I.** Bruce A. Wahl, Mayor called the meeting to order at 7:50 p.m. In attendance were: Dr. Valerie Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Jeffrey J. Krahling, and Patrick J. Mahoney, Council Members, Elissa Levan, Town Attorney, Richard Rose, Town Administrator, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, James Berry, Public Works Administrator, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager, Connie O'Dell, Community Development/Special Events Coordinator, and Corporal Phelps. Absent were Eric Reinhardt, Council Member, Jon Castro, WWTP Superintendent, William Watson, Code Enforcement Officer, and Christopher Jakubiak, Planning and Zoning Administrator.

**II. Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.

The Mayor restated, that under Section VII of the Agenda, the Charter Amendment Resolution R-15-1, was removed from the evening's agenda.

Councilman Mahoney announced that Councilman Reinhardt had been present before the beginning of the meeting, but feeling ill, Mr. Mahoney encouraged him to go home.

**III. Approve the Agenda.**

**MOTION:** Mr. Mahoney moved to approve the agenda. Seconded by Dr. Beaudin, all in favor.

**IV. Public comment on any item on the agenda.**

1. John Bacon of 8717 C Street - Mr. Bacon, along with Melanie Crowder and Karen Andersen of the Calvert County Master Gardeners University of Maryland Extension, presented to the Mayor a sign certifying the Fishing Creek Trail and conservation gardens as Bay-Wise Certified.
2. Derek Favret of 7523 Grindstone Court spoke in reference to Resolution R-15-1 suggesting that Council strengthen the language and have speed limit signs relocated. Councilman Mahoney stated he would make amendments at the appropriate time to accomplish Mr. Favret's suggestion.
3. Janice Sebold of 3238 Rector Lookout commented on the Holiday lights and recycling.
4. Greg Morris of 2425 Woodland Court commented on the Holiday lights.
5. Jennifer Tyler of 3220 Cannoncade Court commented on the recycling.
6. Theresa York of 7150 Old Bayside Road commented on the request to extend electrical power to the Railway Trail T.

**V. Approval of the minutes of the October 15, 2015 Town Council Meeting.**

**MOTION:** Mr. Mahoney moved to approve the minutes of the October 15, 2015 Town Council Meeting. Seconded by Dr. Beaudin, all in favor.

**VI. Petitions and Communications**

- A. Proclamations-**The Mayor presented and read a proclamation proclaiming November as Municipal Government Works month in Chesapeake Beach. The Mayor also presented a proclamation to Natalee Bracey of 3333 Cannoncade Court for being among the County's four winners to compete in the Distinguished Young Women Scholarship Program.
- B. Presentation- Jenn Faulkner of Calvert County Health Department –** Ms. Faulkner, along with colleague Tammy Halterman, were present to give a presentation on the Synar Amendment/tobacco use by minors and the new e-cigarette laws.
- C. North Beach Volunteer Fire Department-** Mr. Gordy submitted the attached written report and was present to give the report. Mr. Gordy announced that December 6<sup>th</sup> the fire department will be hosting a CPR class and you can register at Town Hall.
- D. Deputy's Report –** Corporal Phelps submitted the attached written report and was present to address the Council. First Sergeant Naughton gave an update on the destruction of property and the suicide attempt.
- E. Public Works Report –** Mr. Berry submitted the attached written report and was present to address the Council.
- F. Code Enforcement Officer's Report-** Mr. Watson submitted the attached written report but was not present to address the Council. Councilman Carpenter stated he would like to see a more updated report.
- G. Town Engineer's Report –** Mr. Woodburn submitted the attached written report and was present to address the Council. Mr. Woodburn reported there has been no response from SHA on the Richfield Station poles and the Mayor gave an update on the Bridge project. Dr. Beaudin asked for an update on the Fishing Creek dredging.
- H. Water Park Report –** Ms. VanWagner submitted the attached written report and was present to address the Council. Ms. Van Wagner stated she would be working on her float for the Pat Carpenter Holiday Parade that will be held on December 5<sup>th</sup>.
- I. Wastewater Treatment Plant Report –** Mr. Castro submitted the attached written report but was not present to address the Council. Mr. Woodburn gave a quick update.
- J. Treasurer's Report –** Mrs. Smith presented to the Mayor and Council a detailed Town Debt spreadsheet and went over the Town's total debt. There was a suggestion that the Council prepare and pass a resolution to pay off the 2007 DHCD Bond and pass onto the next Council as the bond could not be paid off until FY 2018 which would result in a substantial amount of savings in interest for the Town.

- K. Community Development Report** – Mrs. O’Dell submitted the attached written report and was present to address the Council. Mrs. O’Dell reported she will be working on the Town’s float for the Pat Carpenter Holiday Parade with the theme of Longfellow’s poem “I Heard the Bells on Christmas Day”. Mrs. O’Dell commented on the sub meters and that the discount fee of \$200 will expire at the end of December 2015.
- J. Mayor’s Report- No Report**

**VII. Resolutions & Ordinances:**

- A. Vote on Charter Amendment Resolution CAR-15-1, a resolution of the Town Council of Chesapeake Beach, Maryland amending Sec.C-404 “Mayor’s Salary” to provide that the Mayor shall receive an annual salary to be set by Ordinance from time to time. THIS ITEM WAS REMOVED FROM THE AGENDA.**

- B. Vote on Ordinance O-15-12, an ordinance of the Town Council of Chesapeake Beach, Maryland amending chapter 268, “Vehicles and Parking,” Article II, “parking restrictions; abandoned vehicles,” to add a definition of “oversized vehicles” and to impose certain restrictions and/or limitations on parking such vehicles on town streets and roads.**

**MOTION:** Mr. Mahoney moved to approve Ordinance O-15-12. Seconded by Mr. Cumbo, all in favor.

- C. Vote on Ordinance O-15-13, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2015 to June 30, 2016, to reallocate funds for the purpose of providing a grant to the Beach Buccaneers Youth Club.**

**MOTION:** Mr. Carpenter moved to approve Ordinance O-15-13. Seconded by Mr. Mahoney.

**MOTION:** Mr. Cumbo moved to amend Ordinance O-15-13 to amend the annual budget for the General Fund to reallocate funds from the unallocated reserves versus Council Expenses to Grants to Local Organizations in the amount of \$5,000 to provide a grant to the Beach Buccaneers. Seconded by Mr. Mahoney. Ayes, Mr. Cumbo and Mr. Mahoney. Opposed, Dr. Beaudin, Mr. Carpenter and Mr. Krahling.  
**Motion Fails.**

The Council voted on Ordinance O-15-13 as originally presented. Ayes, Mr. Carpenter and Mr. Mahoney. Opposed, Dr. Beaudin, Mr. Cumbo and Mr. Krahling.  
**Motion Fails.**

- D. Vote on Ordinance O-15-14, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2015 to June 30, 2016, to appropriate funds in the amount of seven thousand two hundred fifty dollars**

**(\$7,250.00) from the unallocated General Fund reserve and allocate such funds to the General Fund for special events.**

**MOTION:** Mr. Mahoney moved to approve Ordinance O-15-14. Seconded by Mr. Cumbo. Ayes, Mr. Carpenter, Mr. Cumbo and Mr. Mahoney. Opposed, Dr. Beaudin and Mr. Krahlung. **Motion Fails.**

**E. Vote on Resolution R-15-1, a resolution of the Mayor and Town Council of Chesapeake Beach, Maryland urging the State Highway Administration to install pedestrian crosswalks and crosswalk notification lights at certain intersections along Maryland Route 261.**

**MOTION:** Mr. Mahoney moved to approve Resolution R-15-1. Seconded by Mr. Krahlung.

**MOTION:** Mr. Mahoney moved to amend Resolution R-15-1 to replace the 1<sup>st</sup> Whereas with the following, "WHEREAS, despite attempts by the Mayor and Town Council over the past two years to promote pedestrian safety, the conduct of drivers on Maryland Route 261 continues to create a significant threat to the safety of pedestrians foreseeably crossing Route 261 at various intersections;". Seconded by Dr. Beaudin, all in favor.

**MOTION:** Mr. Mahoney moved to amend Resolution R-15-1 to add the following sentence to the RESOLVED paragraph, "Additionally, the Town requests that the State Highway Administration move the speed limit signs on Route 261 northbound and southbound to areas at the southern Town boundaries. This would be south of the Bayfront Park entrance on the northbound side and south of the Chesapeake Village subdivision entrance on the southbound side". Seconded by Dr. Beaudin, all in favor.

The Council voted on Resolution R-15-1 as amended, all in favor.

**VIII. Report of Officers, Boards and Committees:**

- A. Planning & Zoning Commission** – There was no meeting held in November. Mr. Jakubiak was not present to address the Council.
- B. Board of Appeals** – There were three hearings held November 3, 2015. Ms. Humm reported on the hearings.
- C. Water Park Advisory Board** – Mr. Cumbo reported a meeting is scheduled for Monday, November 23, 2015.
- D. Chesapeake Beach Oyster Cultivation Society** – Mr. Bacon was present to give the report. Mr. Bacon took the opportunity to give a special thanks to Dennis and Amenda Brown and Ron Draper for all their help with the oyster program. Also, reported on the destruction of the signs on the Railway Trail.

- E. Bayfront Park Committee** – Mr. Mahoney stated he would be meeting in house with Mr. Berry and Ms. Sheridan and will have a report next month.

**IX. Unfinished Business**

1. **Discussion on the right-of-way acquisition for connecting Railway Trail to Richfield Station.** Mr. Cumbo commented on this. The Mayor stated if the community wishes to pursue this he would be most willing to assist. Mr. Cumbo will work with the community and schedule a date with staff to hold a public hearing on this issue.
2. Mr. Krahling asked the status of Mr. Reinhardt's request to inquire of the County concerning transfer of ownership of Kellams Field to the Town. The Mayor stated a letter was sent mid-July to the County with no response as of yet.

**X. New Business:**

1. Council to consider awarding a contract to Smith Brothers, Inc. for barges in the amount of \$23,500 for the July 2016 Fireworks display.

**MOTION:** Mr. Mahoney moved to approve awarding a contract to Smith Brothers, Inc., in the amount of \$23,500 for the July 2016 Fireworks Display. Seconded by Dr. Beaudin, all in favor.

2. Council to consider awarding a snow plow and ice removal contract to Honey Cove Lawn Care, LLC.

**MOTION:** Mr. Mahoney moved to approve awarding a snow plow and ice removal contract to Honey Cove Lawn Care. Seconded by Dr. Beaudin, all in favor.

3. Council to consider awarding the "E" Street and 10416 sewer replacement and repair project to J. Calvin Wood, Jr., Inc. in the amount of \$13,419.00.

**MOTION:** Mr. Mahoney moved to approve awarding the "E" Street sewer replacement and repair to J. Calvin Wood, Jr., Inc. in the amount of \$13,419.00. Seconded by Dr. Beaudin, all in favor.

4. Council to consider a proposal by Wires, Inc. in the amount of \$7,375 for materials and labor to extend electrical power to the Railway Trail T. This will provide outlets and a hard wire connection to the cameras which are currently on battery/solar power.

**MOTION:** Mr. Mahoney moved to approve a proposal by Wires, Inc., in the amount of \$7,375 for materials and labor to extend electrical power to the Railway Trail T. Seconded by Dr. Beaudin, all in favor.

**Public comment was received by:**

1. Derek Favret of 7523 Grindstone Court
2. Greg Morris of 2425 Woodland Court
3. Clara Mae Buckmaster of 3818 26<sup>th</sup> Street
4. Randy Getman of 3240 Ina Chase

**XI. Council Lightning Round:**

1. Mr. Mahoney sadly stated, with the tragic events that took place in Paris several days ago, and with our western civilization way of life being attacked all over the world, one can only be sad. Tonight we heard from folks about our way of life here in Town. It disappoints me that because of a lack to see the big picture, that the Christmas and Easter events were canceled here in our little town. Sad, very sad.
2. Mr. Carpenter invited everyone to come out to the Ninth Annual Pat Carpenter Holiday Parade on Saturday, December 5<sup>th</sup> beginning at noon. Mr. Carpenter inquired as to whether it was time to start working on the Comprehensive Plan and wished all a Happy Thanksgiving.
3. Mr. Krahling thanked everyone for coming out and stated that he and the Mayor do have meetings together to work on issues. He wished everyone a Happy Thanksgiving.
4. The Mayor responded to Mr. Krahling comments stating the town debt spreadsheet was a positive result of one of those meetings.
5. Mr. Cumbo wished for more patience and civility from this Council.
6. Dr. Beaudin wished everyone a Happy Thanksgiving and to be thankful for what we do have.
7. The Mayor expressed his disappointment in the fact that Mr. Mahoney's Ordinance to appropriate funds to reinstate several special events did not pass. The Mayor stated that he would find a way to have the "Light Up the Town" and Santa Claus event. He wished everyone a Happy Thanksgiving.

**XII. Adjournment**

There being no further business, the meeting adjourned at 10:35 p.m. on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk

# Memo



## CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: November 11, 2015  
To: Sharon Humm  
From: Corporal Thomas S. Phelps  
Re: Sheriff's Office Report-Chesapeake Beach

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In October 2015, the Sheriff's Office handled 323 calls for service in Chesapeake Beach. This is up from 304 calls in September 2015.

Call Breakdown for October 2015:

148 calls were self-initiated (patrol checks, follow-up investigations, etc)

175 calls were received by other means (citizens, alarm companies, etc)

Of the 323 calls, we handled:

- 1 CDS Violations (1 Heroin) (Closed by Arrest)
- 2 Thefts
  - Vehicle Tags (Under Investigation)
  - From UNLOCKED Vehicle at NECC, Purse Taken (Under Investigation)
- 4 Destruction of Property
  - Damaged Electrical Wiring (Under Investigation)
  - Landscaping (Under Investigation)
  - Residence Burglarized and Damaged, Nothing Taken (Under Investigation)
  - Mailbox (Under Investigation)
- 2 DUI Arrests

**Breakdown of Dispatched/Self Initiated Calls**

911 Hang Up – 5	Escort – 1	Sex Offender Registry – 1
Abandoned Vehicle – 2	Eviction – 2	Sexual Assault – 1
Accident – 9	Follow Up – 8	Special Assignments – 4
Alarm – 10	Found Property – 2	Stolen Vehicle – 1 (Unfounded)
Assault – 2	Fraud – 3	Summons Service – 3
Assist Motorist – 3	Industrial Accident – 1	Suspicious Person – 8
Assist Other Department – 7	Intoxicated Person – 1	Suspicious Vehicle – 6
Assist Sick/Injured – 2	Neighborhood Dispute – 3	Theft – 2
Attempt to Locate – 17	Notification – 1	Traffic Complaint – 6
Burglary – 2	Parking Complaint – 8	Traffic Enforcement – 1
CDS Violation – 3	Patrol Check – 140	Trespassing – 3
Check Welfare – 10	Person With Weapon – 1	Violation Protective Order – 2
Conservor of Peace – 2	Police Information – 7	Warrant Service – 4
Destruction of Property – 4	Protective/ Peace Order – 2	
Disorderly – 10	Relay – 1	
Domestic – 11	Search Warrant – 1	

\*\*Note – The reportable incident totals on page 1 may differ from the dispatched totals on page 2. The breakdown on page 2 represents all calls dispatched/self initiated by the sheriff's office. The totals listed on page 1 may be less due to factors the deputy learns upon arrival to the scene\*\*



**Jay Berry**  
**Public Works Administrator**

**November 19, 2015**

Water leak- There has been 2 water main breaks since the last Council meeting. They both were in Richfield Station on Deerfield Lane. At the time of this report, both have been repaired by Public Works.

Wet wells-We have completed the PM on the C and 31<sup>st</sup> storm water wet well. We also had to replace the pump at the ball field wet well.

Water meter/MXU- With the help of the new employees, we are replacing many old collapsed meter pits. I have ordered 40 more pits and we will continue this process. We continue to replace MXU's also. We have also inspected and brought online several sub meters.

Flushing- At the time of this Council meeting we will have completed our 3<sup>rd</sup> and final flushing for this year.

Ball Fields - Some of the commodes had a recall on the internal parts. We received them and they have been replaced. The score board also had a panel that was not lighting up and has been fixed at this time.

Rail Way Trail - We have replaced many hand rails and hundreds of pickets on the trail. There are several locations where we have hauled in soil to level out the ground and seed it. This will allow us to cut and maintain these areas with a push mower in the Spring.

Water Park - We have had a certified plumber test all of the lines at the Park to document their condition prior to any SHA work at the bridge location. We will be preparing the park for the winter starting this month.

Snow - Yes that 4 letter word again. We are preparing all of our equipment for the upcoming season. I remind everyone to please park as many vehicles as possible off the street. Everyone who shovels their driveway as soon as the snow stops or even before it stops, keep in mind that Public Works will be coming back by to widen the roads when the event is over. There is no way to keep from pushing the snow back into what you have already cleared out. I would suggest not doing the last couple feet of your driveway until we have made our final pass.



# MEMORANDUM

**TO:** Mayor and Town Council  
**FROM:** Richard Rose, Code Enforcement Officer  
**DATE:** November 19, 2015  
**SUBJECT:** Code Enforcement Status Report

Location	Vehicles	Status
7533 Bayside – 2 - Boats on Trailer in R/W	Citation Sent 9/1/2015, Delivered 9/4/15 1 removed, other pushed back	

Location	Other Violations	Status
3813 10 <sup>th</sup> Street – Dangerous Deck, Trash, Siding Missing	Deck under repair	
3908 18 <sup>th</sup> Street – Siding coming off house, Dangerous Shed, Rear door needs barricade	Shed Demolished, remainder of work to be done by end of October	
7837 C Street – Dangerous Deck, Weeds, Siding Missing/Needs sealing or replacement	Letter – hiring contractor. Give until 10/30	
3606 28 <sup>th</sup> Street – Pool Enclosure fence missing section(s)	Citation sent 10/26. Delivered 10/31	
7523 B Street – Vines on stairs to boardwalk	Called owner. Richard Riggins to do during the week of 11/8 – cost issues!	
4013 17 <sup>th</sup> Street – Entry deck in need of repair	Sent warning Letter 9/31/15, Delivered 10/5 Give until 11/16	
3801 Chesapeake Beach Road (Peking) – Vines	Sent Warning Letter 10/2/15 Delivered 10/7/15. Some cut more needed	
4019 Old Bayside Road – Overgrowth in Rights-of-way	Warning Letter sent 10/15/15. Some cut, more needed	
3911 26 <sup>th</sup> Street – Vines	Sent Warning Letter 10/13/15, Owner called 10/21/15 - Will be done soon	
7116 Chesapeake Village Boulevard – No apparent pool permit	Warning Letter sent 10/20/15	
C Street, West Open Space Vines	10/21/15 - Called Ches. Sta. HOA Pres. Will get Landscapers to cut	
8270 Harrison Boulevard – Construction Debris	Warning Letter sent 11/3/15 Spoke with Owner – Will have removed by 11/13	

Other Violations

7811 Deforest Drive – Construction without a permit?	Warning Letter sent. Owner responded that ALL work done with permit
3812 19 <sup>th</sup> Street – Parking Issues	Letter sent 11/4/15
7431 B Street – Concrete Debris	Check back 10/12/15

Court Cases

Location	Status
3914 18 <sup>th</sup> Street - Trash, Broken window in front, rear yard has large amount of trash & junk	All done but black plastic weed barriers and grass around fence More Stuff Added?
7636 Bayside Road - Shed in Disrepair	Judge gave 30 days for owner to clean Met with Owner. Will repair by 12/31/15
3707 28 <sup>th</sup> Street – Vacant Lot – Cluttered with Construction materials, dirt piles, brush, commercial vehicles	Gary Coldsmith represented owner – 30 days and all will be completed.
3915 27 <sup>th</sup> Street – Storage disorderly	Defendant had attorney. Asked for 60 days, Judge granted
8315 Bayside Road –Trash, Grass & Weeds	Sent 2 citations 8/31/15 Sent to District Court 9/28/15 Court Date 11//16/15

Foreclosed/Abandoned/Vacant Homes

Location	Status
8220 E Street – Tall grass, fence falling down	In Foreclosure – Trying to ID local realtor
3816 27 <sup>th</sup> Street – Dangerous Shed, Missing Windows, Doors, flooring on porch	Sent 4 Citations 9/21/15 Delivered 9/26/15, Owner has signed agreement to comply
7340 G Street – Cages of wild birds – general disheveled conditions in rear of lot	Property Mgmt. Co. handling – Sent Warning Letter 10/20/15
7356 G Street – Yard full of Lawnmowers & other bulk trash, vines growing up house, gutters clogged	Sent 4 Citations 8/20/15. Delivered 8/29/15 Posted 9/24/15, less mowers visible 9/24/15
3910 14 <sup>th</sup> Street – Grass & Vines, Dangerous Deck, clogged gutters, Broken Window, Roof needs repair	Sent 6 Citations 9/25/15 to owner & foreclosure atty. Atty. Delivered to attorney 9/28/15. Owner letter returned 10/7 undeliverable Property Posted 10/15/15 Sent to District Court 11/10
7515 B Street – Vines, Missing Siding, Front Stairs missing, no gutters, woodwork needs painting	Sent 5 Citations 9/29/15 Delivered 10/1/15 Gave until 10/12 to present plan of action 10/14 Vines cut, Action Plan temporarily OK until 11/16
7633 C Street – Grass, Bulk Items	Sent warning letter to Bank & Owner 10/15/15 Delivered 10/21/15

3909 26<sup>th</sup> Street – Vines

Sent Warning Letter 10/13/15, realtor sent note  
 – Will be done by 11/4/15

3614 12<sup>th</sup> St – Tires in yard

Will have moved by 10/26/15

Location	In the Works	Concern
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Location	Resolved Items	Status
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3460 Silverton Lane – Complaints of Encroaching landscape wall affecting front stoop, Crepe Myrtle growing onto property and staining stoop, gutter downspout eroding sidewalk

Visited 10/6/15 to photo document. No determination of violation, as yet. Appears mostly civil matter

7300 B Street – 2 remaining Trees planted in unopened Town Alley

Relocated

3811 27<sup>th</sup> Street – Mattress

Removed

7505 H Street – Vines on House, Deck Railing in disrepair

Cleaned up

Mears Avenue Pump Station – Vines

Spoke with owner’s landscaper. Regularly maintained

8309 Bayside Road – Tall grass, vines affecting sight distance

Sent warning Letter 10/8/15 – Vines cut, grass outside of lot is Town’s responsibility

3906 26<sup>th</sup> Street – Firewood pile, Hanging Animal Skins to tan

Called Health Department Director will check it out, but does not think there is any violation

3802 E. Chesapeake Beach Road inoperable vehicles & improperly stored items

2 Citations sent 9/18/15 Delivered 9/25/15  
 Called Owner - will have last item removed by 11/13



**TOWN OF CHESAPEAKE BEACH**  
Engineering Report

**NEW BUSINESS**

**'E' Street Pump Station Influent Sewer Pipe Repair** – The Town DPW&T staff has located the belly by camera and will perform a test hole over the sewer pipe to determine the extent of the belly in the pipe. The test is complete and the belly has been located. The Town is currently researching land records for an easement over this existing line that would allow them to repair the line. We have performed a field survey location of the pipe and have prepared easement documents over the line to present to the land owners for review and execution. The Town Attorney has prepared the easement document which has been forwarded for execution. In addition, a quit claim deed has been prepared for the paper street portion of Freely Avenue adjacent to this property to clean up a previous quit claim deed action. An agreement has been reached and the final deed has been recorded. We have performed the exploration test pits and prepared the construction bid documents. Bid packages have been received and will be discussed under the new business agenda.

**Fishing Creek Bridge (MD Route 261)** – The general contractor is Wagman Construction. BGE is currently installing a conduit beneath Fishing Creek to run their lines underground from Mears Avenue to Gordon Stinnett Avenue. MSHA and contractor coordination meetings continue on the existing water and sewer utilities to make sure the utility contractors understand the sequencing of the initial construction events (ongoing). Shop drawing reviews and utility conflict discussions have started and will be ongoing. The SHA construction representative (Mike Philips) came to the Mayors Night Out on July 6, 2015 and informed the group of the project status. It appears they are behind several months behind due to complications with utility relocations. The Papa John's has been shut down and should be demolished soon. Utility relocations continue with electric, water and sewer leads being installed. BG&E utility has stalled due to blockage in one of their new conduits. We have request an updated schedule.

**Fishing Creek Dredging** – A state matching funds grant is available to dredge the spoil site. We will be preparing plans and bid specifications to remove material from the existing spoil facility in preparation of future dredging. We also have requested MDNR perform a Fishing Creek channel bottom survey to determine how much time we may have before the channel needs to be dredged. A geotechnical engineer has performed soil borings to determine the use group and characteristics of the existing spoil material. This information will be used by bidding contractors during the future spoil removal project. We are also searching for viable offsite properties to take the spoils to. We have applied for permits to remove the spoil materials and plan to be out for bid in May. We are awaiting final plan and permit issuance. We met with an adjacent land owner to see if they would be willing to receive the material for the Town. They are very interested and we are working closely with them to determine if the opportunity can be beneficial for both the land owner and the town. We performed acidity test on the material to ensure that it will be useable as an end product. Some lime will need to be mixed in the soil to have the PH of the soil adjusted slightly. The plans were approved by the Soil Conservation District and submitted for permit update approval. The permit has been issued by the County and we anticipate going out for bid next soon.

**Purple Pipe** – We are developing layouts for installation of the pipe to serve the Route 260 landscaping areas and Kellams Field. Operation of the system will commence with later stages of the ENR project. We have outlined the 4” pipe connection location to tie into the discharge pipe. This pipe will go in after completion of the denitrification filters (no new updates). I attended an MDE meeting regarding installation and use. The new guidelines are issued and the permit is being finalized. A meeting with MDE will be scheduled to go over scope and permitting. The meeting was held and a list of questions has been generated by MDE for us to provide to move this forward.

**MD Route 261 Sidewalk** – Design plans are underway to extend a pedestrian walkway from Beach Elementary School to Chesapeake Village and Bayfront Park. The site survey and environmental plans are complete. Preliminary discussions with the Critical Area Commission and the State Highway Administration have commenced to gain their support of the project and the alignment. A plan has been presented to SHA proposing a crossing from west side of 261 to east side of 261 at brownies beach. We are coordinating with the State “Safe Routes to School” committee on Monday April 14<sup>th</sup>, 2014 to review our proposal. The Town did not receive the grant. A meeting was held with Traffic Systems and Technology to review a crosswalk light system that could work for Bayfront Park. A proposal for the system has been obtained and will be included in the next years budget for your consideration. A meeting was held with SHA to discuss a matching grant program to install the sidewalk. The meeting revealed that the SHA funding is available but is based on very conservative layouts and design parameters. We suggested that a more refined layout be done to allow SHA to enter into a funding agreement with the Town that is closer to actual construction cost. SHA agreed to reconsider a refined plan to price out before presenting the agreement back to the Town. Documents are now back to SHA for review and approval. We have been in dialogue with SHA and they are pricing out the most current layout. The plans have also been uploaded to the Town website. A meeting was held with the State Design Review Team to go over the plans and our pricing. We expect a letter of their review soon. Additional information was requested, soil/stormwater, to support our findings. We hope to have a new commitment later this fall.

**Richfield Station** – A request has been made to BGE to relocate two existing poles at the entrance of Harrison and MD Route 260. A follow up inquiry has been made and BGE and a field meeting was held October 13, 2014. Councilman Combo, Krahling and I met with BGE. BGE provided follow up cost of \$101,000 to relocate poles. We have requested SHA right-of-way information, BG&E pole location plans and topographic maps to prepare a sight distance plan to begin discussions with SHA and BG&E over the possibility of moving the poles. We are awaiting the BG&E pole installation plan. The SHA plats are now available and BGE has reached out to us and has provided dates to meet in March. A meeting was held in March to discuss the BG&E proposal further. An updated cost estimate was prepared by BG&E at a cost of \$108,500 (see attached). This does not include Verizon and Comcast relocation. These additional cost have been requested but have not been received yet. A letter has been drafted to go to SHA, BG&E, Verizon and Comcast putting them on notice that the Town does not believe that should be responsible to carry this cost. A letter was sent to the SHA on July 10, 2015, Douglas H. Simmons requesting the State fix this problem. SHA is currently investigating the situation per letter from Douglas Simmons. We expect a response soon and have reached out to SHA to determine when we might expect their review. (See attached correspondence)

**WWTP - Bearing Construction** finished installing under drains, grout and drains for filters at Denitrification Filter Building. Also, they have removed forms and hardware from wall pours at the Non-Potable Water Pump Station. Continue demo of existing concrete retaining walls, equipment supports etc. at existing Admin. Building. Bilbrough Electric continue installing conduits, pulling wire, disconnects etc. for Electrical Room at Denitrification Filter. Wiring heaters at RAS/WAS Pump Station. Clarifier #1 is coming to completion with Dutchland, Inc. Horton Mechanicals installed heaters at RAS/WAS Pump Station and extended vent lines for drains at the Solids Handling Building. All equipment running as per design. (Attached are a couple photos of progress)

**Water & Sewer Manual** – We have assembled W & S manual information from several local jurisdictions and will be meeting over the next month to start to assemble and integrate changes and comments into a draft manual. Staff has met and is working through the first several chapters of the new code. Chapters, one, two and the definitions section has a first draft and has been vetted and comments added. Chapter two and three reviews and final clean up are underway. A final draft version has been distributed for review.

**Landscaping Bids** – We have prepared a Landscape Bid package for FY2016 work. Bids were received and are being reviewed for completeness and responsiveness. We hope to bring contracts for review in December.

### **OLD BUSINESS**

**Kellams Field** – We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades. We hope to install most of the improvements upon approval by MDE. (no new update)

**Trail** – Concept site plans for a Trail extension from the Trestle and thru the Richfield Station Rail bed have been developed and provided to the Critical Area Commission and the State Highway Administration (SHA). We are currently researching critical area woodland mitigation possibilities and property title issues (we spoke to the Title Abstractor Terry Erder on 1/9/13 and more research has been completed – an extensive report has been compiled from Terry which she believes gives title to the town). We are currently seeking guidance from title attorneys and the town attorney to gain title insurance. Preliminary Environmental studies are complete to move forward with the Trail extension plans and the Critical Area Commission has requested a meeting to help move us through the process. The meeting was held and they presented several mitigation programs. We also marked in the filed the trail alignment for a field review by the C.A.C. The C.A.C. approved the concept plan. A final title report has been delivered which outlines that the Town does have title to the trail bed through Richfield Station. There are a few old development bank liens that need to be cleaned up and the attorney is moving forward getting this done. The attorney has presented closure documents for signature by the lien holders. A meeting with the RSHOA will be scheduled in the coming months. (No new update)



Water Park Report  
Marilyn VanWagner, General Manager Water Park  
November 19, 2015

### Staffing –

Interviews are being conducted for next Seasons Supervisors. Employees from the 2015 Season were recommended by their supervisors to interview for Lead Positions for the 2016 Season. Once selected, the leads will be enrolled in the proper training.

### The Store–

The Water Park Store is being restocked over the winter. Also many new items will be offered in the 2016 Season.

### Marketing –

We continue to work on reviewing the overall marketing plan. This plan includes:

- negotiating with various print and web based marketing.
- better advertising, driving more guests to the website.
- modifying features for season passes, group sales, birthday parties, etc.
- brochure inserts need to be updated for groups and parties also.
- currently finalizing our calendar of special events for next season.

### Maintenance –

The Water Park Advisory Committee continues to meet to complete and review all maintenance items that are needed before the 2016 Season Begins. Some of the larger items that need attention are:

- The Lazy River has and inordinate amount of broken and loose tiles.
- The Blue Slide needs a major fiber glass repair.
- Painting in MANY areas of the park.
- Replace Rope and Nets where necessary
- All Baby Slides and Floatables need annual maintenance.
- The Pool needs to be acid stained and many tiles replaced.

### Current Events:

- Our **Season Passes** are available on line for purchase.

<http://chesapeakebeachwaterpark.com/> We are again offering an Early Bird Discount for Holiday Gift Giving. We will continue in 2016 to offer all Season Pass Holders a 20% Discount on all Food items, and NEW This Season we will also offer a 20% Discount on all Store Items for our Season Pass Holders.

- **2016 Seasonal Employment Opportunities** are now available on-line. Interested applicants can go to our website, <http://chesapeakebeachwaterpark.com/>, and click on Employment to sign up for the position that they are most interested in.

· Look for us in the **2016, Annual Pat Carpenter Holiday Parade on Dec 5<sup>th</sup> in North Beach**. The theme for the Parade this year is "Your Favorite Story Book."



**Chesapeake Beach Wastewater Treatment Plant Report**  
**Jon Castro, Superintendent**  
**November 19, 2015**

**Plant Operation:**

The ENR Upgrade Project is on schedule for its completion date of June 10, 2016. Bearing Construction completed the work on the Digesters with only the dewatering valves left to install. The new Solids Press is completed with the exception of the Purple Water connection. The Purple Water pump station is scheduled for completion next year. The walls were set to the #2 Clarifier on 11-5-15. The work to complete the second Clarifier will take about three weeks. The work on the plant's new Nitrogen removal filters has continued and hope to have them on line next year.

The new sludge press has been on line since 9-30-15. We are still fine tuning the operation of the press but we can see the improvements and some of the cost reductions. With the old press, it would take three days averaging about 8 hours a day to fill a trailer with 24 tons of sludge. The new press will produce 24 tons in one day averaging about 5 hours. What we are seeing so far in cost savings is about \$250.00 in chemical use per trailer load along with saving 2 days of man power and electric usage. The cost of the Towns dump truck will also be a savings due to the new press operation will no longer use it. The cost of maintaining the old press compared to the new press will also be a cost savings. We are still getting data on the cost savings on each time we operate the new press and I will have a better detail of the savings as we operate it.

The new Blowers were delivered on 10-20-15 and the VFD's were delivered on 11-4-15. The new specifications will be drawn up and put out for an installation bid. These blowers will be tied into the new computer control system to give the operating staff more effective tools to control the plant's process control system to meet the new stricter Effluent Limits in the MDE permit regulations.

A progress meeting was held on 11-2-15 at Town Hall to go over any issues on the ENR construction and give updates on future construction schedules. Bearing Construction, Bilbrough Electric, W & R Engineers, plant staff, the Mayor of Chesapeake Beach Bruce Wahl, Town Administrator Richard Rose and Town engineer Paul Woodburn were all in attendants.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Duffield Hauling and Chesapeake Labs. The new press was put on line 9-30-15.

Plant operations for this monthly report did use the Shell Fish Tank on two occasions. The last time it was put into operation was on 7-15-15. All steps are being taken to drain back the SPT to get it ready for its next use.

The plant had no emergency alarms for this report period.

The Wastewater Treatment Plant had no spills to report for this November report.

**Future Projects:**

To complete the ENR Upgrade Construction by the completion date of June 10, 2016. The projects noted in the Capital Projects request are also in progress to be completed within the completion date or within two years after the ENR Upgrade. The plant records and SOP will be put into Shore Scan System with the help of Town Employee Fran Addicott to ensure a better system of storing plant data.



Connie S. O'Dell  
Utilities Billing Administrator  
Community Development Director

November 19, 2015  
codell@chesapeakebeachmd.gov

## Community Development/Special Events/Water & Sewer

### Fishing Creek/Railway Trail Fall Clean Up

Fall Clean Up was held on October 24, 2015. Very few volunteers showed up to help and Mr. Bacon has notified me that we will no longer put the fall clean up on the Town Calendar, but we will call for clean up on an "as needed basis."

### Request for Proposals – Barge Rental for 2016 Fireworks Display

We received two bids for furnishing barge services for the 2016 fireworks display. We are asking for Town Council approval of Smith Brothers, Inc. of Galesville, MD. In the amount of \$23,500. Smith Brothers has provided the Town with barge services previously, they are a qualified bidder and they have provided the lowest quote.

### Caps, Tee Shirts, Tumblers and Tote Bags for Sale

Be sure to pick up our new "boatloads of fun logo" merchandise. Purchase items right here in Town Hall. Tumblers are \$8.00 each; caps and tee shirts are \$15.00 and the totes are \$20.00. As of this writing, we have sweatshirts on order with different logo options. The items are displayed in a showcase in the Town Hall Atrium. Payment may be made with cash, check or credit card (no American Express). Christmas is just around the corner!!

### Utilities – Water/Sewer Billing

Utility bill payments were due by November 17, 2015. Late charges will continue to accrue until paid. We continue to experience older meters and MXU's going bad. Over the summer we replaced over 200 pieces of equipment. The current meter reading shows approximately 75 MXU's and/or meters that have gone dead in the last quarter. If you are interested in a sub-meter, now is the time to complete the application and purchase the equipment. As of January 1, 2016 the Town inspection fee will begin. That fee of \$200 is being waived through December 31, 2015.

### Mayor's Night Out

- **December 7, 2015 – 7:30 PM – Town Hall** - Town Resident Bill Drury will show historical photos of the Navy Base areas and talk about some of the missions conducted at the base. This should be a fun evening! Refreshments will be served.

### **Light Up the Town – Brightest Beacon on the Bay**

Light Up the Town is tentatively scheduled for November 29 at 6 PM at Town Hall. The Brightest Beacon on the Bay Contest winners are scheduled to be announced on December 17 at the Town Council Meeting. We will proceed with the events as scheduled if the Special Event budget is amended re-instate the monies for these events.

### **Photo Calendar 2016**

The photos have been chosen for the 2016 Town calendar. The calendar will go to the printer on December 1, 2015 and will be distributed to the community at the December 17, 2015 Council Meeting.

### **Stars and Stripes Festival – 2016**

Preparation is underway for the 5<sup>th</sup> Annual Stars and Stripes Festival scheduled for May 28, 29 & 30, 2016. The 5th anniversary festival will focus on the "Civil War." We are hoping to have a living history encampment on Kellam's Field from Friday evening through Sunday evening during the festival. We need your help! If you are a Civil War buff or just want to get involved in promoting the true meaning of Memorial Day, we welcome your input. If you can donate even one hour of your time, we need you! To volunteer and to be added to the meeting notification list, please contact Stephanie Zanelotti at 301-752-0445 (cell) or by email at [sasz\\_cbssf@comcast.net](mailto:sasz_cbssf@comcast.net).



**Chesapeake Beach Oyster Cultivation Society Report  
November 19, 2015  
Chesapeake Beach Town Council Meeting**

Today was the last of the 13 field trips from 9 Calvert County school's 5<sup>th</sup> grade students for their annual visit to Fishing Creek. We had excellent weather and since mid-September hosted 835 students, teachers and chaperones. During this time they interacted with our oysters, oyster critters, measured water quality and stream depth. These trips are the culmination of several classroom SMART Board sessions on oysters that were prepared by CHESPAX. If you missed this great educational program plan to come next year. During 1 of the trips I was pressed into service to teach a section. What an exciting experience to interact with 5<sup>th</sup> graders. They sure are smart and have a lot of energy. For the 4<sup>th</sup> year we had no medical incidents having hosted over 3200 participants. Fishing Creek and CBOCS are gaining recognition throughout Calvert and neighboring counties as the place for oyster education.

I want to thank Amenda and Dennis Brown for their constant work all summer and fall during the school trips. They kept the oysterquarium in tip top shape. I also want to thank Ron Draper for coming each day to help set up and work with the naturalists. Everyone from CHESPAX and the Calvert County Natural Resource department believes that Fishing Creek is the best venue to teach oyster cultivation and they plan to expand next year.

This afternoon 25 members of the Citizens Advisory Committee from the Chesapeake Bay Program visited Fishing Creek trail. This committee is the working group collecting information from the 6 states that feed the Chesapeake Bay. That information is filtered up to the state representatives making policy decisions in conjunction with federal agencies about improving the health of the bay. They were having a 2 day meeting at Herrington Harbor and asked CBOCS if they could provide a field trip to show what we were doing with our oyster program and TMDL monitoring.

Ron Draper, Dennis and Amenda Brown, Bob Munro, Terry Klazer, Larry Ringgold and I demonstrated how we grow oysters, the oyster critters that live in the reefs, the ability of oysters to clean up the water, and the measurements we take to insure water quality for both the oysters and TMDL. We also discussed of our educational programs.

Next week we will be winterizing the oyster cages and taking the oysterquarium to winter storage.