



**MINUTES OF THE  
TOWN COUNCIL MEETING  
January 21, 2016**

**I.** Bruce A. Wahl, Mayor called the meeting to order at 7:00 p.m. In attendance were: Dr. Valerie Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Jeffrey J. Krahling, and Eric Reinhardt, Council Members, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, James Berry, Public Works Administrator, Marilyn VanWagner, Water Park General Manager, Jon Castro, WWTP Superintendent, Connie O'Dell, Community Development/Special Events Coordinator and Corporal Phelps. Absent were Patrick J. Mahoney, Council Member, Paul Woodburn, Town Engineer, William Watson, Code Enforcement Officer, and Christopher Jakubiak, Planning and Zoning Administrator.

**II. Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.

**III. Approve the Agenda.**

**MOTION:** Dr. Beaudin moved to approve the agenda. Seconded by Mr. Krahling, all in favor.

**IV. Public comment on any item on the agenda.** No comment was received.

**V. Approval of the minutes of the December 17, 2015 Town Council Meeting.**

**MOTION:** Dr. Beaudin moved to approve the minutes of the December 17, 2015 Town Council Meeting. Seconded by Mr. Krahling, all in favor.

**VI. Petitions and Communications**

**A. North Beach Volunteer Fire Department-** Mr. Gordy submitted the attached written report and was present to give the report.

**B. Deputy's Report** –Corporal Phelps submitted the attached written report and was present to address the Council. Councilman Krahling asked the status on the burglaries, missing persons and suspicious persons listed in the report.

**C. Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council. Mr. Berry reported they are ready for the snow headed our way and feels confident about the new snow removal contractor that has come on board this year.

**D. Code Enforcement Officer's Report-** Mr. Watson submitted the attached written report but was not present to address the Council.

- E. Town Engineer's Report** – Mr. Woodburn submitted the attached written report but was not present to address the Council.
- F. Water Park Report** – Ms. VanWagner submitted the attached written report and was present to address the Council. Ms. VanWagner reported guard orientation has begun and Season Passes can still be purchased at the discount price until the end of January.
- G. Wastewater Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council. Councilman Krahling asked clarification in regards to filing for water and wastewater project grants that was listed in the Engineer's report.
- H. Treasurer's Report** – Mrs. Smith briefly reported on the financial reports previously submitted to the Council.
- I. Community Development Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council. Mrs. O'Dell stated a change to Mayor's Night Out". On February 1, 2016, Mr. Gerald Donovan will be here to present his plans for a major resort complex expansion as well as plans for an apartment complex. On March 7, 2016, Grace Mary Brady, longtime resident and historic preservation planner, will present, "Then and Now" through Calvert County.
- J. Mayor's Report-**
  - 1. The Mayor reported he spoke with Bonnie Johansen of BGE in regards to the status of the bridge project and the inevitable power outage that will need to occur in order for them to do the necessary line work. This will not take place during the winter months but hoping to do in March or early April. Once that is completed then Verizon will come in. A public notice will be advertised.
  - 2. The Mayor stated he met with the County Commissioners on January 5<sup>th</sup> in regards to Kellam's Field. The County owns the property but the Town pays for the maintenance of the field. The Town was requesting the County transfer ownership to the Town but to no avail. The five commissioners voted unanimously to not transfer ownership.
  - 3. The Mayor reported that February 1, at the Mayor's Night Out, Mr. Donovan will be presenting his plans for the expansion of the Chesapeake Beach Resort and Spa complex and stated that the plans conform to the Town's zoning ordinance.
  - 4. The Mayor stated that the Ethics Committee has submitted their recommendations and is scheduling a work session on February 8th at 7 p.m.
  - 5. The Mayor announced that Richard Rose, Town Administrator, is no longer employed by the Town. Laurie Smith, Connie O'Dell and Jay Berry have stepped up as the "Administrative Team" to reallocate the workload among the staff. The Mayor thanked them for their willingness to step up and commented that things are running smoothly.

**VII. Resolutions & Ordinances:**

- A. Vote on Resolution R-16-1, a resolution of the Town Council of Chesapeake Beach, Maryland, appointing a new resident agent.**

**MOTION:** Mr. Carpenter moved to approve Resolution R-16-1. Seconded by Dr. Beaudin, all in favor.

**VIII. Report of Officers, Boards and Committees:**

- A. Planning & Zoning Commission** – There was no meeting held in January.
- B. Board of Appeals** – There was a hearing held January 5, 2016.
- C. Water Park Advisory Board** – Mr. Cumbo stated the Board met and all items discussed are included in the Water Park report submitted by Ms. VanWagner.
- D. Chesapeake Beach Oyster Cultivation Society** – Mr. Bacon submitted the attached written report and was present to give the report.
- E. Bayfront Park Committee** – No report.

**IX. Unfinished Business:**

1. Councilman Cumbo stated with the potential snow storm coming and Town Hall being closed, requested there be emergency contact numbers and/or person during the duration of the storm.

**X. New Business:**

- 1. Council to consider the reappointment of Randy Getman, Brian Beard and William McCallum to the Board of Elections.** Councilman Reinhardt requested the reappointment of each candidate be voted on separately.

**MOTION:** Mr. Krahling moved to approve the reappointment of Randy Getman to the Board of Elections. Seconded by Dr. Beaudin, all in favor.

**MOTION:** Mr. Krahling moved to approve the reappointment of Brian Beard to the Board of Elections. Seconded by Dr. Beaudin, all in favor.

**MOTION:** Mr. Krahling moved to approve the reappointment of William McCallum to the Board of Elections. Seconded by Dr. Beaudin, all in favor.

- 2. Council to consider awarding a service contract for consulting services to perform professional aquatic and risk management for the Chesapeake Beach Water Park to Jeff Ellis & Associates, Inc., in an amount not to exceed \$21,300.**

**MOTION:** Dr. Beaudin moved to approve a service contract for consulting services to perform professional aquatic and risk management for the Chesapeake Beach

Water Park to Jeff Ellis & Associates, Inc., in an amount not to exceed \$21,300. Seconded by Mr. Cumbo, all in favor.

**3. Council to consider the purchase of a 2016 Ford F-250 truck from Upper Marlboro Ford in the amount of \$28,000.** These funds are in the budget.

**MOTION:** Mr. Krahlung moved to approve the purchase of a 2016 Ford F-250 truck from Upper Marlboro Ford in the amount of \$28,000. Seconded by Dr. Beaudin, all in favor.

**XI. Public comment was received by:**

1. Mr. Gordy of the NBVFD stated the Firehouse will be open to all members and the Sheriff's Department during the storm and Mrs. O'Dell stated the County, in the event of a power outage, will open warming centers at all community centers.
2. Joe Johnson of 8089 Windward Key Drive took the opportunity to thank the Sheriff's Department for an outstanding response they made back in the summer before stating his public comment. Mr. Johnson commented the City of Tacoma Park has passed an ordinance allowing citizens as young as 16 to vote. Mr. Johnson is suggesting the Mayor and Council give consideration to the thought for Chesapeake Beach.
3. Greg Morris of 2425 Woodland Court commented on the unpaved areas in the back portion of Richfield Station and the issue it might cause in regards to being able to plow the snow from that section. Mr. Berry stated the Town will plow that section.

**XII. Council Lightning Round:**

1. Dr. Beaudin took the opportunity to publicly recognize and thank Richard Rose for his service and was sorry to see him go.
2. Mr. Cumbo thanked everyone for coming and to be safe during the storm.
3. Mr. Krahlung thanked everyone for coming out and to be safe.
4. Mr. Reinhardt stated, "be safe, have fun and enjoy the snow". Also thinks this to be the quickest meeting ever!
5. Mr. Carpenter had no comment.

**XII. Adjournment**

There being no further business, the meeting adjourned at 8:00 p.m. on a motion by Dr. Beaudin. Seconded by Mr. Cumbo, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk



December Stats,

Fire = 84

AFA = 1

Brush = 0

Fire Calls dispatched in the Town of CB = 62

EMS = 45

Fire Calls dispatched in the Town of NB = 18

Fire's = 10

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 1

Fire Drill:

Investigation = 2

MVA = 11

Helicopter Landing = 4

Service = 8

Fundraising: Bingo = 12/1, 12/8, 12/15, 12/22

Christmas Tree Sales All Month Long



EMS = 126

Chest Pains = 8

Diabetic Emergency = 6

Fire Standby = 1

MVC = 12

Overdose = 2

Psychiatric Emerg. = 0

Respiratory Distress = 18

Other Non- Emergent dispatched Calls =51

EMS Calls dispatched in the Town of CB = 84

EMS Calls dispatched in the Town of NB = 19

Seizures =	5	EMS DRILL;
Stroke (CVA) =	4	Firefighter CPR
Unconscious Subj. =	9	
Choking =	0	
Syncope =	3	
Suicide =	0	
Gunshot =	0	
Head Injury =	1	
Hypertension =	0	
Assault =	0	
Altered Mental Status =	2	
Cardiac Arrest =	2	

# Memo



## CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: January 13, 2016  
To: Sharon Humm  
From: Corporal Thomas S. Phelps  
Re: Sheriff's Office Report-Chesapeake Beach

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In December 2015, the Sheriff's Office handled 307 calls for service in Chesapeake Beach. This is down from 314 calls in October 2015.

Call Breakdown for December 2015:

157 calls were self-initiated (patrol checks, follow-up investigations, etc)

150 calls were received by other means (citizens, alarm companies, etc)

Of the 307 calls, we handled:

- 3 Thefts
  - Shoplifting Roland's (Closed by Arrest)
  - UNLOCKED Vehicle - Prescription Medication (Under Investigation)
  - UNLOCKED Vehicle - Handicap Placard (Under Investigation)
- 2 Destructions of Property
  - Sugar in Gas Tank (Under Investigation)
  - Auto Glass Broken (Under Investigation)
- 3 DUI Arrests

**Breakdown of Dispatched/Self Initiated Calls**

911 Hang Up – 1	Domestic – 8	Suspicious Person – 10
Abandoned Vehicle – 1	Eviction – 1	Suspicious Vehicle – 7
Accident – 10	Fight – 1	Tampering – 1
Alarm – 10	Firearms Complaint – 1	Theft – 4
Animal Complaint – 2	Follow Up – 2	Traffic Complaint – 6
Assault – 2	Fraud – 3	Traffic Control – 1
Assist Motorist – 7	Harassment – 2	Traffic Enforcement – 5
Assist Other Department – 6	Intoxicated Person – 3	Trespassing – 1
Assist Sick/Injured – 2	Loud Party/Music – 1	Warrant Service – 3
Attempt to Locate – 7	Missing Person – 2	
Burglary – 2	Parking Complaint – 1	
CDS Violation – 2	Patrol Check – 155	
Check Welfare – 10	Police Information – 4	
Conservor of Peace – 3	Protective/ Peace Order – 3	
Destruction of Property – 3	Special Assignments – 4	
Disorderly – 8	Summons Service – 2	

\*\*Note – The reportable incident totals on page 1 may differ from the dispatched totals on page 2. The breakdown on page 2 represents all calls dispatched/self initiated by the sheriff's office. The totals listed on page 1 may be less due to factors the deputy learns upon arrival to the scene\*\*



**Jay Berry**  
**Public Works Administrator**

January 21, 2016

Water leak- We have repaired 2 lateral line leaks since our last council meeting.

Wet wells- This month's PM will be at Richfield Stations main wet well. We are pulling pump #2 at Chesapeake Village wet well due to a seal fail at this time.

Water meter/MXU- We continue with sub-meter inspections/installations and are still working on pits and MXU change outs. We have completed the drive around part of our water meter readings. At the time of this report we are working on getting the missing readings. The water bills will have been mailed by the time of this Council meeting.

Flushing – The flushing for this year is complete, we will flush again in early March.

Ball fields – The Beach Buc's have completed their season at this time. We have winterized the bath house and concession stand. We are currently setting the schedule for the upcoming year.

Rail Way Trail - All damaged signs have been replaced on the trail.

Water park - Nothing new to report.

Christmas lights- All lights and displays have been removed and stored until next season.

State Highway Bridge – I believe this project will start moving forward in the near future. This is a project that SHA has total control over. As we all know for months there has been very little activity there. Just FYI, in my opinion, that will change in the near future.



# MEMORANDUM

**TO:** Mayor and Town Council  
**FROM:** Bill Watson, Code Enforcement Officer  
**DATE:** January 21, 2016  
**SUBJECT:** Code Enforcement Status Report

Vehicles	
Location	Status
<ul style="list-style-type: none"> <li>4041 1<sup>st</sup> Street – Boat &amp; trailer parked on South Side of Street</li> </ul>	<ul style="list-style-type: none"> <li>Cover letter, Affidavit &amp; Citation Sent 12/7/15. Returned. 1/6/16 – Boat on D Street –New Letter, affidavit &amp; citation with Watson Signature Posted Boat 1/13/16 Came to Town Hall 1/14/16 and stated he wanted to go to court. Will file Monday 1/18/16</li> </ul>
<ul style="list-style-type: none"> <li>4025 15<sup>th</sup> Street – Box Truck parked on Street</li> </ul>	<ul style="list-style-type: none"> <li>Warning Letter sent 1/13/16</li> </ul>

Other Violations	
Location	Status
<ul style="list-style-type: none"> <li>3813 10<sup>th</sup> Street – Dangerous Deck, Trash, Siding Missing</li> </ul>	<ul style="list-style-type: none"> <li>12/9/15 - Owner says Deck to be repaired by 12/21, Dumpster to be delivered 12/10 for trash, Siding to be replaced by 12/16/15 Dumpster there, deck &amp; siding not repaired Citations will be sent to District Court Monday 1/18/16</li> </ul>
<ul style="list-style-type: none"> <li>3908 18<sup>th</sup> Street – Siding coming off house, Dangerous Shed, Rear door needs barricade</li> </ul>	<ul style="list-style-type: none"> <li>Shed Demolished, Siding repaired. Barricade installed. Shed debris &amp; trash to be hauled.</li> </ul>
<ul style="list-style-type: none"> <li>7837 C Street – Dangerous Deck, Weeds, Siding Missing/Needs sealing or replacement</li> </ul>	<ul style="list-style-type: none"> <li>Deck completed. Received Siding work plan. CSHOA reviewing, now</li> </ul>
<ul style="list-style-type: none"> <li>4013 17<sup>th</sup> Street –Decks in need of repair/replacement</li> </ul>	<ul style="list-style-type: none"> <li>Sent warning Letter 9/31/15, Delivered 10/5 Permit to re-build 3 decks, applied for, staged completion - Front Deck – 2/29/16, Side Deck – 3/31/16, Rear Deck 5/31/16 No work visible 1/14/16</li> </ul>

Court Cases	
Location	Status
<ul style="list-style-type: none"> <li>• 3915 27<sup>th</sup> Street – Storage disorderly</li> </ul>	<ul style="list-style-type: none"> <li>• Defendant had attorney. Asked for 60 days, Judge granted Another 45 days granted to clean up. Court 1/18/16, if not abated</li> </ul>
<ul style="list-style-type: none"> <li>• 3910 14<sup>th</sup> Street – Grass &amp; Vines, Dangerous Deck, clogged gutters, Broken Window, Roof needs repair</li> </ul>	<ul style="list-style-type: none"> <li>• Sent 6 Citations 9/25/15 to owner &amp; foreclosure Atty. Delivered to attorney 9/28/15. Owner letter returned 10/7 undeliverable. Posted 10/15/15 Sent to District Court 11/10. Court 1/4/16 Court delayed - Per Town Attorney, the foreclosing attorney has indicated that, upon transfer to bank, the property will be repaired</li> </ul>
<ul style="list-style-type: none"> <li>• 8315 Bayside Road – Holes in Stoop decking, missing window pane(s), hole in floor just inside door, Door not weatherproof.</li> </ul>	<ul style="list-style-type: none"> <li>• Memorandum to court describing violations as requested by Judge Riddle</li> <li>• Warning letter citing 3 new violations sent 12/16/15, Delivered 12/22/15</li> </ul>

Foreclosed/Abandoned/Vacant Homes	
Location	Status
<ul style="list-style-type: none"> <li>• 3816 27<sup>th</sup> Street – Dangerous Shed, Missing Windows, Doors, flooring on porch</li> </ul>	<ul style="list-style-type: none"> <li>• Sent 4 Citations 9/21/15 Delivered 9/26/15, Owner has signed agreement to comply 10/10/15 Structure secured. Shed covered (will be torn down), House doors &amp; Windows boarded. New Contractor to start by 12/13/15</li> </ul>
<ul style="list-style-type: none"> <li>• 7340 G Street – Cages of wild birds – general disheveled conditions in rear of lot</li> </ul>	<ul style="list-style-type: none"> <li>• Property Mgmt. Co. handling – Sent Warning Letter 10/20/15 Email – taking bids for clean-up 12/9/15 – Contractor authorized to begin clean-up of exterior of property 12/10/15 and to be completed by 12/12/15 1/14/16 – Lot appears cleaned up</li> </ul>
<ul style="list-style-type: none"> <li>• 7356 G Street – <del>Yard full of Lawnmowers</del> &amp; other bulk trash, vines growing up house, gutters clogged</li> </ul>	<ul style="list-style-type: none"> <li>• Sent 4 Citations 8/20/15. Delivered 8/29/15 Posted 9/24/15, less mowers visible 9/24/15, 11/19/15 – Less mowers 12/9/15 yard cleared Called Long &amp; Foster to see if they ae handling – no response, yet</li> </ul>
<ul style="list-style-type: none"> <li>• 7515 B Street – Missing Siding, Front Stairs missing, no gutters, woodwork needs painting</li> </ul>	<ul style="list-style-type: none"> <li>• Sent 5 Citations 9/29/15 Delivered 10/1/15 Planning on Demo &amp; Re-build. Letter 12/7/15 Attorney response 12/9 – Application to Board of Appeals submitted 12/2/15</li> </ul>

Foreclosed/Abandoned/Vacant Homes	
Location	Status

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>7633 C Street – Grass, Bulk Items</li> </ul> | <ul style="list-style-type: none"> <li>Sent warning letter to Bank &amp; Owner 10/15/15 Delivered 10/21/15 Owner Deceased, Public Works Picked up bulk items 1/14/16 – Grass cut, more bulk items at street</li> </ul> |
|---|--|

In the Works	
Location	Concern

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>7516 Old Bayside Road – Numerous Violations</li> </ul> | <ul style="list-style-type: none"> <li>Will be sending as many as 15 Citations</li> </ul> |
| <ul style="list-style-type: none"> <li></li> </ul>  |   |

Recently Resolved Items	
Location	Status

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>7523 B Street – Vines on stairs to boardwalk</li> </ul>                                 | <ul style="list-style-type: none"> <li>Completed</li> </ul>   |
| <ul style="list-style-type: none"> <li>7625 B Street – Large pile bulk trash</li> </ul>  | <ul style="list-style-type: none"> <li>Called owner, removed</li> </ul>   |
| <ul style="list-style-type: none"> <li>7627 B Street – Possible Multiple Living Units</li> </ul>                               | <ul style="list-style-type: none"> <li>Called owner – Was 3 units, but only she &amp; her brother living there. Documented to file</li> </ul> |
| <ul style="list-style-type: none"> <li>7116 Chesapeake Village Boulevard – Pool discharges onto neighbor’s property</li> </ul> | <ul style="list-style-type: none"> <li>Per Richard – Cannot enforce</li> </ul>  |
| <ul style="list-style-type: none"> <li>4016 15<sup>th</sup> Street – Trash improperly stored</li> </ul>                        | <ul style="list-style-type: none"> <li>Resolved</li> </ul>  |
| <ul style="list-style-type: none"> <li>7636 Bayside Road – Shed in disrepair</li> </ul>  | <ul style="list-style-type: none"> <li>Abated</li> </ul>  |



**TOWN OF CHESAPEAKE BEACH**  
Engineering Report

**NEW BUSINESS**

**‘E’ Street Pump Station Influent Sewer Pipe Repair** – The Town DPW&T staff has located the belly by camera and will perform a test hole over the sewer pipe to determine the extent of the belly in the pipe. The test is complete and the belly has been located. The Town is currently researching land records for an easement over this existing line that would allow them to repair the line. We have performed a field survey location of the pipe and have prepared easement documents over the line to present to the land owners for review and execution. The Town Attorney has prepared the easement document which has been forwarded for execution. In addition, a quit claim deed has been prepared for the paper street portion of Freely Avenue adjacent to this property to clean up a previous quit claim deed action. An agreement has been reached and the final deed has been recorded. We have performed the exploration test pits and prepared the construction bid documents. The contract has been sent to the awarded contractor for execution and coordination of work with Jay Berry. Weather will dictate the start of work.

**Fishing Creek Bridge (MD Route 261)** – The general contractor is Wagman Construction. BGE is currently installing a conduit beneath Fishing Creek to run their lines underground from Mears Avenue to Gordon Stinnett Avenue. MSHA and contractor coordination meetings continue on the existing water and sewer utilities to make sure the utility contractors understand the sequencing of the initial construction events (ongoing). Shop drawing reviews and utility conflict discussions have started and will be ongoing. The SHA construction representative (Mike Philips) came to the Mayors Night Out on July 6, 2015 and informed the group of the project status. It appears they are behind several months behind due to complications with utility relocations. The Papa John’s has been shut down and should be demolished soon. Utility relocations continue with electric, water and sewer leads being installed. BG&E is back at work on the relocation efforts. We have request an updated schedule from SHA. Sewer shop drawings have been reviewed and materials will be ordered next month for an early spring start.

**Fishing Creek Dredging** – A state matching funds grant is available to dredge the spoil site. We will be preparing plans and bid specifications to remove material from the existing spoil facility in preparation of future dredging. We also have requested MDNR perform a Fishing Creek channel bottom survey to determine how much time we may have before the channel needs to be dredged. A geotechnical engineer has performed soil borings to determine the use group and characteristics of the existing spoil material. This information will be used by bidding contractors during the future spoil removal project. We are also searching for viable offsite properties to take the spoils to. We have applied for permits to remove the spoil materials and plan to be out for bid in May. We are awaiting final plan and permit issuance. We met with an adjacent land owner to see if they would be willing to receive the material for the Town. They are very interested and we are working closely with them to determine if the opportunity can be beneficial for both the land owner and the town. We performed acidity test on the material to ensure that it will be useable as an end product. Some lime will need to be mixed in the soil to have the PH of the soil adjusted slightly. The plans were approved by the Soil Conservation District and submitted for permit update approval. The permit has been issued by the County

and we anticipate going out for bid next soon. Bid packages are being prepared and soil testing is ongoing.

**Purple Pipe** – We are developing layouts for installation of the pipe to serve the Route 260 landscaping areas and Kellams Field. Operation of the system will commence with later stages of the ENR project. We have outlined the 4” pipe connection location to tie into the discharge pipe. This pipe will go in after completion of the denitrification filters (no new updates). I attended an MDE meeting regarding installation and use. The new guidelines are issued and the permit is being finalized. A meeting with MDE will be scheduled to go over scope and permitting. The meeting was held and a list of questions has been generated by MDE for us to provide to move this forward. A plan has been refilled with MDE for review. This system is intended to go online after competition of the ENR upgrades.

**MD Route 261 Sidewalk** – Design plans are underway to extend a pedestrian walkway from Beach Elementary School to Chesapeake Village and Bayfront Park. The site survey and environmental plans are complete. Preliminary discussions with the Critical Area Commission and the State Highway Administration have commenced to gain their support of the project and the alignment. A plan has been presented to SHA proposing a crossing from west side of 261 to east side of 261 at brownies beach. We are coordinating with the State “Safe Routes to School” committee on Monday April 14<sup>th</sup>, 2014 to review our proposal. The Town did not receive the grant. A meeting was held with Traffic Systems and Technology to review a crosswalk light system that could work for Bayfront Park. A proposal for the system has been obtained and will be included in the next year’s budget for your consideration. A meeting was held with SHA to discuss a matching grant program to install the sidewalk. The meeting revealed that the SHA funding is available but is based on very conservative layouts and design parameters. We suggested that a more refined layout be done to allow SHA to enter into a funding agreement with the Town that is closer to actual construction cost. SHA agreed to reconsider a refined plan to price out before presenting the agreement back to the Town. Documents are now back to SHA for review and approval. We have been in dialogue with SHA and they are pricing out the most current layout. The plans have also been uploaded to the Town website. A meeting was held with the State Design Review Team to go over the plans and our pricing. We expect a letter of their review soon. Additional information was requested, soil/storm water, to support our findings. We hope to have a new commitment later this fall. Concept layout packages have been assembled to gain support for new grant funding. (No new update).

**Richfield Station** – A request has been made to BGE to relocate two existing poles at the entrance of Harrison and MD Route 260. A follow up inquiry has been made and BGE and a field meeting was held October 13, 2014. Councilman Combo, Krahling and I met with BGE. BGE provided follow up cost of \$101,000 to relocate poles. We have requested SHA right-of-way information, BG&E pole location plans and topographic maps to prepare a sight distance plan to begin discussions with SHA and BG&E over the possibility of moving the poles. We are awaiting the BG&E pole installation plan. The SHA plats are now available and BGE has reached out to us and has provided dates to meet in March. A meeting was held in March to discuss the BG&E proposal further. An updated cost estimate was prepared by BG&E at a cost of \$108,500 (see attached). This does not include Verizon and Comcast relocation. These additional cost have been requested but have not been received yet. A letter has been drafted to go to SHA, BG&E, Verizon and Comcast putting them on notice that the Town does not believe that should be responsible to carry this cost. A letter was sent to the SHA on July 10, 2015, Douglas H. Simmons requesting the State fix this problem. SHA is currently investigating the

situation per letter from Douglas Simmons. We expect a response soon and have reached out to SHA to determine when we might expect their review. A response was provided from SHA (see attached). A letter has been sent to the State requesting an updated traffic study be considered for placement of a signal at the entrance to Richfield Station.

**WWTP** – Bearing installed the 3x3 precast vault for the 4” scum line valves at Secondary Clarifier #1, and completed installation of the 4” scum line and valves both inside this precast vault and connection into the Scum Well. Backfill and compaction in lifts has been ongoing around the new Flow Meter Vault, and work has recommenced on excavating and installing the 4” Non Potable Water Line. Interior pipe assembly within the Pipe Gallery has been ongoing all week. Loads of crusher run has been spread to the south and west of Secondary Clarifier 1 to give plan personnel a wider travel lane.

Bilbrough Electric has been onsite most of the week, again focusing their work at Secondary Clarifier 1. Electricians assembled and poured their duct bank from the Electrical Manhole to Secondary Clarifier 1 and has been pulling wire to controls on the Clarifier and inside the RAS/WAS Pump Station.

- Rags continue to be a problem to plant operations. We are assessing ways to reduce the problem thru public outreach, more aggressive maintenance and possible mechanical means.
- We are moving forward with the blower install RFP.
- We are filing for several water and waste water project grants to upgrade failing facility infrastructure and to provide service for some properties currently served by well and septic.

**Water & Sewer Manual** – We have assembled W & S manual information from several local jurisdictions and will be meeting over the next month to start to assemble and integrate changes and comments into a draft manual. Staff has met and is working through the first several chapters of the new code. Chapters, one, two and the definitions section has a first draft and has been vetted and comments added. Chapter two and three reviews and final clean up are underway. A final draft version has been distributed for review.

## **OLD BUSINESS**

**Kellams Field** – We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades. We hope to install most of the improvements upon approval by MDE. (no new update)

**Trail** – Concept site plans for a Trail extension from the Trestle and thru the Richfield Station Rail bed have been developed and provided to the Critical Area Commission and the State Highway Administration (SHA). We are currently researching critical area woodland mitigation possibilities and property title issues (we spoke to the Title Abstractor Terry Erder on 1/9/13 and more research has been completed – an extensive report has been compiled from Terry which she believes gives title to the town). We are currently seeking guidance from title attorneys and the town attorney to gain title insurance. Preliminary Environmental studies are complete to move forward with the Trail extension plans and the Critical Area Commission has requested a meeting to help move us through the process. The meeting was held and they presented several

mitigation programs. We also marked in the filed the trail alignment for a field review by the C.A.C. The C.A.C. approved the concept plan. A final title report has been delivered which outlines that the Town does have title to the trail bed through Richfield Station. There are a few old development bank liens that need to be cleaned up and the attorney is moving forward getting this done. The attorney has presented closure documents for signature by the lien holders. A meeting with the RSHOA will be scheduled in the coming months. (No new update)

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## Water Park Report

Marilyn VanWagner, General Manager Water Park  
January 21, 2016

**Staffing** – Final selections for all Lifeguard Supervisors have been made for the 2016 Season. Classes for the Jeff Ellis, ILTP™, International Lifeguard Training program have been selected for each Supervisor according to their availability and geographic location of the classes offered. The new supervisors will be enrolled once the Purchase Order Request is submitted and approved.

Final Interviews for Supervisors for the Beachcomber Grill and the Office (Admissions, Cashiers, Store) will be conducted over the next few weeks and final selections will be made soon.

The Water Park website is now accepting requests for employment for the 2016 Season. Anyone interested in working at the Water Park this summer should go to the Water Park website and sign up for orientation for the position of their choice. All interviews will be conducted at orientation.  
<http://www.chesapeakebeachwaterpark.com>

**Season Passes** - The Early Bird Discount for Season Passes is still being offered until January 31st. These Season Passes make great gifts for birthdays and special occasions. Your family member or special friend can enjoy your gift of "fun in the sun" all summer long. Also, back again this season, Season Pass holders will experience a 20% discount on all of our food items for the entire season. New this Season, they will also enjoy a 20% discount on all items in our Store. Also new, when you make your Season Pass Purchase on-line, you will also have your choice of two different Souvenir cups both offering additional savings on beverages in the park. Also, returning again this summer, our season pass holders are able to set up an appointment before the water park opens to get their pictures taken so they can avoid the lines on opening weekend. Season Pass holders also enjoy entry to Night Slides, Character Days, Adult Swim, and all other special events. <http://www.chesapeakebeachwaterpark.com>

**Planning** – Events: A few of the many events that we are currently reviewing and modifying for this season are: The World's Largest Swim Lesson, Night Slides, Character Days, Chesapeake Beach Appreciation Days, Swim Lessons, Adult Swim and the Employee Appreciation Party.

**Store:** Our store is going through many more changes this season. We have purchased many new products and look forward to showing them to you when we open on May 28<sup>th</sup>!

**Outside wait staff:** We are working aggressively on implementing an outdoor wait staff at the water park so that we can offer timelier food service to our guests. We hope to grab some of the revenue that is walking out the door when our guests frequent local food establishments to avoid our long lines.

**Budgeting** – All budget categories for FY 2016, are being analyzed in preparation for the upcoming budget meetings.

**Maintenance/Upgrades**-We are working on getting estimates for many maintenance items. Some of the larger items are:

- Expansion joints in the Lazy River
- Repair of the fiberglass for the interior of the Blue Slide
- Line-x in many areas to prevent further damage and rusting. (i.e. slide tower, panel inside the pump room, a few handrails, the legs on the Main Sand Filter.)



**Chesapeake Beach Wastewater Treatment Plant Report**  
**Jon Castro, Superintendent**  
**January 21, 2016**

**Plant Operation:**

The ENR Upgrade Project is on schedule for its completion date of June 10, 2016. Bearing Construction has continued work on the Purple Water Pump Station along with the De-nitrification Filters. The second new Clarifier should be ready to be brought on line this month. The computer work for the plant will begin on 12-18-15 and we hope to have a few areas on line in a couple of weeks. The rest of the work will be completed in the next couple of months.

The plant is setting up to perform its second year of Bio-monitoring testing. This test will be done in January or February of this year and is a MDE Permit requirement. The testing is done on the plant's discharge Effluent and is a very complex test. This test also covers an intensive chemical analysis of the Effluent. Last year the plant passed all testing and hope to do so this year even with all of the ENR construction still going on.

RK&K Engineers will have the new VFD Blowers Installation Design Prints completed on 12-17-15 and we hope to bid the work out in January of 2016. These blowers will be tied into the new computer control system to give the operating staff more effective tools to control the plant's process control system to meet the new stricter Effluent Limits in the MDE permit regulations.

A progress meeting was held on 1-4-16 at Town Hall to go over any issues on the ENR construction and give updates on future construction schedules. Bearing Construction, Bilbrough Electric, W & R Engineers, plant staff, the Mayor of Chesapeake Beach Bruce Wahl, Town Administrator Richard Rose and Town engineer Paul Woodburn were all in attendants.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Duffield Hauling and Chesapeake Labs. The new press was put on line 9-30-15.

Plant operations for this monthly report did use the Shell Fish Tank on three occasions. The last time it was put into operation was on 12-10-15. All steps are being taken to drain back the SPT to get it ready for its next use.

The plant had 1 emergency alarm for this report period and an Operator was called in to check the plant at night due to rain and heavy flows. The alarm was for a power loss at the plant. An operator responded to the alarm and reset plant equipment and monitored the plants generator.

The Wastewater Treatment Plant had no spills to report for this December report.

**Future Projects:**

To complete the ENR Upgrade Construction by the completion date of June 10, 2016. The projects noted in the Capital Projects request are also in progress to be completed within the completion date or within two years after the ENR Upgrade. The plant records and SOP will be put into Shore Scan System with the help of Town Employee Fran Addicott to ensure a better system of storing plant data.



Connie S. O'Dell  
Utilities Billing Administrator  
Community Development Director

January 21, 2106  
codell@chesapeakebeachmd.gov

## Water & Sewer/Community Development/Special Events

### **Utilities – Water/Sewer Billing**

Utility bills are being processed as of this writing, January 15, 2016. They will all be in the mail by January 19, 2016. This quarter the bills are being stuffed into envelopes accompanied by an informative handout produced in-house. The brochure is titled "Preventing Sewage Back-ups – Homeowner's Guide." We are also enclosing a freeze warning reminder. Additional copies are available tonight at the table near the Chamber doors and will always be available in the reception area of Town Hall.

Last quarter (October – December 2015) we replaced approximately 300 meters and/or MXU's. The recent meter reading resulted in the discovery of 131 townhouses that have now gone dead or are greatly weakened as well as many single family dwellings. We are actively replacing units again beginning the week of January 19, 2016. Properties affected include Howlin properties on Harbor Road, Fishing Creek Landings Marina properties, Seagate, Bayview Hills including Delores Court, Silverton Lane and Moffat Run, and Richfield Station including Woodland Lane, Deerfield Lane, Woodland Place, Deer Chase Lane, Green Leaf Terrace, Sparrow Court, Cardinal Way and Silver Fox Way.

Additionally, we sold approximately 24 sub-meters last quarter while homeowners were able to take advantage of the waived Town inspection fees.

### **Trash – Recycling Proposal**

The current trash/recycling contract is up for renewal or exercise of the option to extend another year on June 30, 2016. We have been meeting with Southern Maryland Recycling about the current contract; but also have asked our attorney to work on updating a blanket type request for proposal which could be used in the future for all RFP's by simply inserting the scope of work and any other pertinent details.

### **SHA – Bridge Replacement**

Wednesday, January 20, 2016 is the monthly bridge construction progress meeting with all parties at the State Highway offices in Prince Frederick. We hope to have updated information to share at the Council meeting; especially a new work schedule/timeline. Mayor Wahl and I will be meeting with Hilary Gonzales, State Highway District 5 Community Liaison on January 25. Hilary will be instrumental in developing a SHA newsletter to be distributed to our Town and community citizens and businesses. The newsletter will address the bridge construction project.

### **Mayor's Night Out**

February 1, 2016 – “Then and Now” through Calvert County – presented by Grace Mary Brady. Join us for a look at some fascinating pictures and an informal talk with Grace Mary Brady, longtime resident and historic preservation planner. Refreshments will be served.

### **2016 Town of Chesapeake Beach Calendar**

Calendars are available to residents as well as businesses. Stop by Town Hall and pick up yours today. Also, it's not too early to start submitting your photo entries for the 2017 calendar. Email all entries to [codell@chesapeakebeachmd.gov](mailto:codell@chesapeakebeachmd.gov). Please submit in the highest resolution possible. We cannot use low res photos for the calendar publication.

### **Sweat Shirts, Caps, Tee Shirts, Tumblers and Tote Bags for Sale**

Be sure to pick up our new “boatloads of fun logo” merchandise. Purchase items right here in Town Hall. Tumblers are \$8.00 each; caps and tee shirts are \$15.00 and the totes are \$20.00. The new sweatshirts, which are \$22 and \$24 are available in several colors and boast either a small or large logo on the front. The items are displayed in a showcase in the Town Hall Atrium. Payment may be made with cash, check or credit card (no American Express). These make excellent gifts for all Chesapeake Beach lovers!

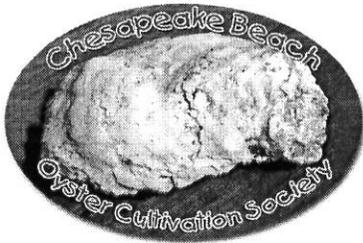
### **Stars and Stripes Festival – 2016**

Preparation is underway for the 5<sup>th</sup> Annual Stars and Stripes Festival scheduled for May 28, 29 & 30, 2016. The 5th anniversary festival will focus on the “Civil War.” Bradley M. Gottfried, Ph.D., President of College of Southern Maryland has accepted our invitation to present the keynote speech at Saturday's Opening Ceremony.

We are looking for speakers, demonstrations, musicians, dancers and collectors. Sunday, May 29, is the family “fun day” portion of the event held at Kellam's Field, where volunteers will share their experiences, collections and expertise. If you are interested in participating, or need further information please contact Stephanie Zanelotti, Stars and Stripes Committee Co-Chair via email at [sasz\\_cbssf@comcast.net](mailto:sasz_cbssf@comcast.net) or by cell at 301-752-0445.

### **July 1, 2016 Fireworks Display**

We are hoping to develop a means by which to project patriotic music that will be played during the fireworks production. The pyrotechnics company is choreographing the music to the production as part of their contract. We need to develop a plan for getting the music to the public. Meetings are ongoing.



**Chesapeake Beach Oyster Cultivation Society Report  
January 21, 2016  
Chesapeake Beach Town Council Meeting**

**January 16, 2016 CBOCS celebrated its 5<sup>th</sup> year anniversary with 29 members and guests in attendance. Several members present remember the cold winter day on January 12, 2011 when Mayor Wahl, Keith Pardieck, Chris Judy from DNR, Len Zuza from SMOCS and John Farrington from Johnny Oysterseed made presentations and started CBOCS.**

**Past year accomplishments and current year goals were discussed by 8 different program coordinators. 2015 highlights were the Oysterquarium, Mosquito repellent gardens, 5<sup>th</sup> grade field trips, and the annual cycling of oysters into Fishing Creek and on to the Old Rock reef. The exciting new project for 2016 will be the pollinator garden and hotel. Their purpose will be to attract hummingbirds, butterflies, and lone bees. Construction will start in February and will be completed by late March when they will be erected on the trail.**

**All of the existing programs will continue or be expanded.**

**The next scheduled outreach program is for the Calvert County Master Gardeners on February 17<sup>th</sup>.**

**Attached is the yearly CBOCS event calendar. Detailed 3 month rolling calendar is available on the Town of Chesapeake Beach web site.**



CHESAPEAKE BEACH OYSTER CULTIVATION SOCIETY (CBOCS)

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# CBOCS 2016 Calendar

**January – Annual Meeting**

**February – Construction of Pollinator Garden/Hotel**

**March – Installation of Pollinator Garden/Hotel**

**Oyster Cage De-winterizing**

**Oysterquarium in Operation till November**

**Trail Clean up on 12<sup>th</sup>**

**April – Reef ball Manufacturing**

**Planting Mosquito and Pollinator Gardens**

**May – Reef Ball Manufacturing**

**Stars and Stripes Booth on 29<sup>th</sup>**

**June – Oyster Transfer from Creek to Bay on 4<sup>th</sup>**

**Reef Survey and Reef Ball Deployment**

**July -**

**August –**

**September – Oyster Transfer to Creek on 16/17<sup>th</sup>**

**5<sup>th</sup> Grade Field Trips**

**October – 5<sup>th</sup> Grade Field Trips**

**November – 5<sup>th</sup> Grade Field Trips**

**Oyster Christmas Tree Town Hall on 19<sup>th</sup>**

**Oysterquarium to Winter Storage**

**December – Oyster Christmas Tree Town Hall till 22<sup>th</sup>**

**Exact dates will be published in the 3 month rolling calendar.**

**Plan to get involved.**