



PUBLIC HEARING MINUTES
April 21, 2016

- I. Bruce A. Wahl, Mayor, called the public hearing to order at 7:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Jeffrey J. Krahling, Patrick J. Mahoney, and Eric Reinhardt, Council Members, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, James Berry, Public Works Administrator, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WWTP Superintendent, Connie O'Dell, Utilities Billing Administrator/Community Development Director, and Corporal Phelps. Absent were William Watson, Code Enforcement Officer and Christopher Jakubiak, Planning and Zoning Administrator.

The Mayor opened the public hearing beginning with the reading of Ordinance O-16-1.

Councilman Carpenter addressed the Mayor with a "point of information". Mr. Carpenter stated he understood there will be some amendments to the evenings' agenda to remove or delay a number of items. With that in mind, suggested, recess the public hearing, call the Town Council meeting to order and approve the agenda and if any item is removed or tabled, defer the public hearing to such time when being considered.

There being no objection by the Council the Mayor temporarily recessed the public hearing and called the Town Council meeting to order so as to consider amendments and approve the agenda.

The Town meeting was suspended and the public hearing reconvened on a motion by Mr. Mahoney. Seconded by Mr. Krahling, all in favor.

The Mayor stated that Ordinances O-16-1, O-16-2, O-16-5 and Charter Amendment Resolution CAR-16-2 were removed from the agenda and opened the public hearing on:

Ordinance O-16-3, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2016 to June 30, 2017 and setting rates, charges and fees related to water and sewer service by the Town.

The Mayor stated that the introduced Utility Fund budget is a balanced budget with a .05¢ reduction in both the water rate and sewer rate. The Mayor called for comments.

Dr. Beaudin stated that at the appropriate time she would be offering two amendments; 1) to replace the Exhibit A with the Utility budget worksheets and 2) to add the "Limitations on New Capital Connections" page to the Appendix A.

Mr. Reinhardt stated he too would be offering an amendment to reduce the fixed fee by the appropriate number with the variable fees remaining the same as last year and still keep the budget balanced.

Public comment was received by:

1. Derek Favret of 7523 Grindstone Court commented he would prefer the Town keep the proposed water and sewer rate reduction and put back into the system and doesn't particular agree with changing the fixed fee amount.
2. Greg Morris of 2425 Woodland Court commented that the Utility Fund is underfunded now, and questioned why the rates are being cut.
3. Shirl Hendley of 4019 15th echoed the comments of Mr. Favret and Mr. Morris.

There being no further comments, the hearing was adjourned at 7:20 p.m. on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

Ordinance O-16-4, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Wastewater Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2016 to June 30, 2017.

The Mayor called for comments.

Dr. Beaudin stated she would, at the appropriate time, offer an amendment to replace Exhibit A with the WWTP budget worksheets.

There being no further comments, the hearing was adjourned at 7:22 p.m. on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

Charter Amendment Resolution CAR-16-1, a resolution of the Town Council of Chesapeake Beach, Maryland, amending the Charter of the Town of Chesapeake Beach to provide for the orderly and courteous conduct of Town Council meetings by amending Section C 303 "Meetings", to remove any ambiguity as to the date and time of regular meetings; amending Section C 305 to clarify the roles of the Council President and Vice-President; and amending Section C 307, "Procedure" to provide for specific procedures for the conduct of Council meetings.

The Mayor called for comments.

Mr. Reinhardt stated he would, at the appropriate time, offer an amendment to add a sentence under Section IX Voting to read "A Council member may choose to abstain from voting."

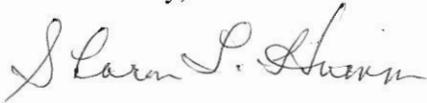
Mr. Carpenter stated he would, at the appropriate time, offer an amendment to Section IX Voting, to delete the sentence "A member of the Town Council must be physically present at the meeting in order to cast a vote."

Public comment was received by:

1. Greg Morris of 2425 Woodland Court commented that in his opinion a Council member should be present at a meeting in order to cast a vote.

There being no further comments, the hearing was adjourned at 7:25 p.m. on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

Submitted by,

A handwritten signature in cursive script, appearing to read "Sharon L. Humm".

Sharon L. Humm
Town Clerk



**MINUTES OF THE
TOWN COUNCIL MEETING
April 21, 2016**

- I.** Bruce A. Wahl, Mayor called the meeting to order at 7:26 p.m. In attendance were: Dr. Valerie Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Jeffrey J. Krahling, Patrick J. Mahoney and Eric Reinhardt, Council Members, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, James Berry, Public Works Administrator, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WWTP Superintendent, Connie O'Dell, Utilities Billing Administrator/Community Development Director, and Corporal Phelps. Absent were William Watson, Code Enforcement Officer, and Christopher Jakubiak, Planning and Zoning Administrator.
- II. Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.
- III. Approve the Agenda.**

MOTION: Mr. Carpenter moved to approve the agenda. Seconded by Mr. Mahoney.

MOTION: Mr. Carpenter moved to amend the agenda to table Ordinance O-16-1 for a period of not more than 60 days. Seconded by Mr. Cumbo, all in favor.

MOTION: Mr. Cumbo moved to amend the agenda to table Ordinance O-16-2 until the June 16, 2016 Town Council meeting. Seconded by Dr. Beaudin. Ayes, Dr. Beaudin, Mr. Cumbo, Mr. Krahling, Mr. Mahoney and Mr. Reinhardt. Opposed Mr. Carpenter. **Motion Passes.**

MOTION: Mr. Cumbo moved to amend the agenda to table Ordinance O-16-5 until the June 16, 2016 Town Council meeting. Seconded by Mr. Krahling. Ayes, Dr. Beaudin, Mr. Cumbo, Mr. Krahling, Mr. Mahoney and Mr. Reinhardt. Opposed, Mr. Carpenter. **Motion Passes.**

MOTION: Mr. Cumbo moved to amend the agenda to table Charter Amendment Resolution CAR-16-2 until the June 16, 2016 Town Council meeting. Seconded by Dr. Beaudin. Ayes, Dr. Beaudin, Mr. Cumbo, Mr. Krahling, Mr. Mahoney and Mr. Reinhardt. Opposed Mr. Carpenter. **Motion Passes.**

MOTION: Dr. Beaudin moved to amend the agenda under New Business, item #2, to remove the words "email vote to approve". Seconded by Mr. Krahling. Ayes, Dr. Beaudin, Mr. Cumbo, Mr. Krahling, Mr. Mahoney and Mr. Reinhardt. Opposed, Mr. Carpenter. **Motion Passes.**

MOTION: Mr. Mahoney moved to amend the agenda to add under New Business, “Mayoral and Town Council Compensation- Ballot Question”. Seconded by Dr. Beaudin, all in favor.

The Council voted on the agenda as amended, all in favor.

Mr. Mahoney moved to temporarily suspend the Town meeting to reconvene the public hearing. Seconded by Mr. Krahling, all in favor.

The Mayor reopened the Town meeting at 7:26 p.m.

IV. Public comment on any item on the agenda.

1. Derek Favret of 7523 Grindstone Court commented he does not support compensation for a Mayor and Town Council.
2. Wes Donovan of 3325 Cox Road commented he is in favor of compensation for a Mayor and Town Council.

The Mayor, due to the length of the evening’s agenda, introduced Michael Stephens of Rubino and Company. Mr. Stephens was present to give a brief overview of his company as the Council will consider later in the evening awarding a contract for the Town’s audit services to Rubino and Company.

V. Approval of the minutes of the March 14, 2016 WWTP & UT Fund Budget Work Session.

MOTION: Mr. Mahoney moved to approve the minutes of the March 14, 2016 WWTP & UT Fund Budget Work Session. Seconded by Mr. Carpenter. Ayes, Dr. Beaudin, Mr. Carpenter, Mr. Mahoney and Mr. Reinhardt. Abstained, Mr. Cumbo and Mr. Krahling.

Approval of the minutes of the March 17, 2016 Town Council Meeting.

MOTION: Mr. Mahoney moved to approve the minutes of the March 17, 2016 Town Council Meeting. Seconded by Dr. Beaudin, all in favor.

Approval of the minutes of the April 2, 2016 “Public Ethics” and “Elections” Ordinances work session.

MOTION: Mr. Mahoney moved to approve the minutes of the April 2, 2016 “Public Ethics” and “Elections” Ordinances work session. Seconded by Dr. Beaudin. Ayes, Dr. Beaudin, Mr. Carpenter, Mr. Krahling, Mr. Mahoney and Mr. Reinhardt. Abstained, Mr. Cumbo. **Motion Passes.**

Approval of the minutes of the April 11, 2016 GF, WP, and Mitigation Fund budget work session.

MOTION: Mr. Mahoney moved to approve the minutes of the April 11, 2016 GF, WP, and Mitigation Fund work session. Seconded by Dr. Beaudin, all in favor.

VI. Petitions and Communications

- A. North Beach Volunteer Fire Department-** Mr. Gordy submitted the attached written report but was not present to address the Council.
- B. Deputy's Report** –Corporal Phelps submitted the attached written report and was present to address the Council. Corporal Phelps reported on the call of a suspicious vehicle and the heroin overdoses.
- C. Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council. Mr. Carpenter took the opportunity to thank Mr. Berry, Mrs. O'Dell and Mr. Woodburn for meeting with him to discuss several concerns he had on the draft Water and Sewer Manual and hopes it will be forthcoming to the Council for approval.
- D. Code Enforcement Officer's Report-** Mr. Watson submitted the attached written report but was not present to address the Council.
- E. Town Engineer's Report** – Mr. Woodburn submitted the attached written report and was present to address the Council. Mr. Woodburn gave an update on the dredge spoil removal, with bids out and due back at the end of the month, and gave a brief update on the Route 261 sidewalk.
- F. Water Park Report** – Ms. VanWagner submitted the attached written report and was present to address the Council. Mr. Cumbo added that a teleconference call with LGIT took place to advise of the situation with the bridge project in the event any damages should arise from that project.
- G. Wastewater Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council.
- H. Treasurer's Report** – Mrs. Smith stated the Council has received the 3rd quarter reports.
- I. Community Development Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council. Mrs. O'Dell stated preparations are underway for the 5th annual Stars and Stripes Festival, focusing on the "Civil War" this year.
- J. Mayor's Report-**
 - 1. The Mayor reported he met with the Board of County Commissioners this month to discuss several issues of concern in regards to the Town. Discussion included the Town's desire to build the sidewalk/boardwalk from Beach Elementary School to Chesapeake Village and the tax differential. The County was considering dropping the tax differential by a penny but after discussion with the Mayor was persuaded to leave it as is.
 - 2. The Mayor asked Mrs. O'Dell and Mr. Berry to give an update on the bridge project.

VII. Resolutions & Ordinances:

- A. Vote on Ordinance O-16-1, an ordinance of the Town Council of Chesapeake Beach, Maryland, adding a new chapter, "Public Ethics" to the Chesapeake Beach code as required by Md. Code Ann., General Provisions Article, Title 5, including Conflict of Interest provisions and Financial Disclosure requirements that are at least equivalent to those required of State Officials and employees, and establishing a town ethics commission and matters generally relating to public ethics for officials, appointees, and employees of the Town. This item was tabled for a period of not more than 60 days.**
- B. Vote on Ordinance O-16-2, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending Chapter 22, "Elections", Article IV "Candidates for Office" to enact Division 2 "Campaign Finance Reporting Requirements" establishing campaign finance reporting requirements and enacting regulations regarding campaign finance contributions and disbursements. This item was tabled until the June 16, 2016 Town Council Meeting.**
- C. Vote on Ordinance O-16-3, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2017 to June 30, 2017 and setting rates, charges and fees related to water and sewer service by the Town.**

MOTION: Mr. Carpenter moved to approve Ordinance O-16-3. Seconded by Mr. Mahoney.

MOTION: Dr. Beaudin moved to amend Ordinance O-16-3 to replace Exhibit A with the Utility budget worksheets. Seconded by Mr. Reinhardt. Ayes, Dr. Beaudin, Mr. Krahling, Mr. Mahoney and Mr. Reinhardt. Opposed, Mr. Cumbo and Mr. Carpenter. **Motion Passes.**

MOTION: Dr. Beaudin moved to amend Ordinance O-16-3 to add the "Limitations on New Capital Connections" page, to the Appendix A. Seconded by Mr. Mahoney, all in favor.

MOTION: Mr. Krahling moved to amend Ordinance O-16-3 to remove the first page of the Appendix A. Seconded by Dr. Beaudin. Ayes, Mr. Krahling and Mr. Reinhardt. Opposed Dr. Beaudin, Mr. Carpenter, Mr. Cumbo and Mr. Mahoney. **Motion Fails.**

MOTION: Mr. Reinhardt moved to amend Ordinance O-16-3, Appendix A, 2nd page, Water and Sewer Rates, asking the Treasurer to calculate the exact numbers, with the concept to maintain a balanced budget, lowering overall fees, but that a decrease would come in the fixed rate versus the variable rate as compared to the previous year's budget. Seconded by Dr. Beaudin.

Mr. Carpenter commented the Council could not be expected to vote on this amendment when there is no idea what the numbers will be? Mr. Carpenter stated the amendment is out of order.

The Mayor concurred with Mr. Carpenter stating without having the exact numbers and expecting the Treasurer to calculate at a moments notice would be unrealistic and ruled the motion out of order.

MOTION: Mr. Mahoney moved to amend Ordinance O-16-3, Appendix A, Water and Sewer rates, to change fixed water/sewer charge from \$50.00/EDU to \$50.00/Per Use & Occupancy. Seconded by Mr. Cumbo, all in favor.

MOTION: Mr. Krahling moved to amend Ordinance O-16-3, Appendix A, Capital Contribution Charges, to change water charge to \$5,000 and sewer charge to \$15,000 per EDU. Seconded by Mr. Cumbo, all in favor.

The Council voted on Ordinance O-16-3 as amended. Ayes, Mr. Carpenter, Mr. Cumbo and Mr. Mahoney. Opposed, Dr. Beaudin and Mr. Krahling. Abstained, Mr. Reinhardt. **Motion Failed.**

D. Vote on Ordinance O-16-4, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Wastewater Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2016 to June 30, 2017.

MOTION: Mr. Carpenter moved to approve Ordinance O-16-4. Seconded by Mr. Mahoney.

MOTION: Dr. Beaudin moved to amend Ordinance O-16-4 to replace Exhibit A with the WWTP budget worksheets. Seconded by Mr. Reinhardt. Ayes, Dr. Beaudin, Mr. Krahling, Mr. Mahoney and Mr. Reinhardt. Opposed Mr. Cumbo and Mr. Carpenter. **Motion Passes.**

The Council voted on Ordinance O-16-4 as amended, all in favor.

E. Vote on Charter Amendment Resolution CAR-16-1, a resolution of the Town Council of Chesapeake Beach, Maryland, amending the Charter of the Town of Chesapeake Beach to provide for the orderly and courteous conduct of Town Council meetings by amending Section C 303 "Meetings", to remove any ambiguity as to the date and time of regular meetings; amending Section C 305 to clarify the roles of the Council President and Vice-President; and amending Section C 307, "Procedure" to provide for specific procedures for the conduct of Council meetings.

MOTION: Dr. Beaudin moved to approve Charter Amendment Resolution CAR-16-1. Seconded by Mr. Mahoney.

MOTION: Mr. Mahoney moved to amend CAR-16-1, under VIII. Point of Order, seventh sentence, to remove the words "there is". Seconded by Mr. Carpenter, all in favor.

MOTION: Mr. Reinhardt moved to amend CAR-16-1, under IX. Voting, to add at the end of the paragraph, an additional sentence reading "A Council member may choose to abstain from voting". Seconded by Dr. Beaudin. Ayes, Dr. Beaudin, Mr. Cumbo, Mr. Krahling, Mr. Mahoney and Mr. Reinhardt. Opposed, Mr. Carpenter. **Motion Passed.**

MOTION: Mr. Carpenter moved to amend CAR-16-1 under C 303 Meetings, in the first sentence to add after the word organization, “or any other business that may come before it”. Seconded by Mr. Mahoney, all in favor.

MOTION: Mr. Carpenter moved to amend CAR-16-1, IX. Voting, to delete the sentence “A member of the Town Council must be physically present at the meeting in order to cast a vote”. **The motion died for a lack of a second.**

The Council voted on CAR-16-1 as amended, all in favor.

- F. Vote on Ordinance O-16-5, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending Chapter 22, “Elections,” to amend Article I, “Definitions,” Section 22-1, “Terms Defined,” and Section 22-2, “Time And Deadlines,”; to amend Article III, § 22-11, “Required Information”; to amend Article IV, “Candidates For Office”, § 22-27, “Challenges To Candidacy”; to amend Article V, “Ballots and Voting Devices”, § 22-30, “Ballot Formulation”, § 22-34, “Provisional Ballots”, § 22-36, “Completion of Provisional Ballot Application”, § 22-40, “Canvassing of Provisional Ballots”, § 22-42, “Application For Absentee Ballot”, and § 22-44, Review of Application for Absentee Ballot; Issuance or Rejection”; to amend Article VI, “Conduct Of Elections”, § 22-49 “Illegal Electioneering”, § 22-50, “Campaign Restrictions”, § 22-57, “Official Challenger Designation and Protection”, § 22-60, “Citizen Challenges”, and § 22-62, “Resolution of Challenges”; to amend Article VII, “Recounts and Election Contests”, § 22-69, “Types of Recounts”, § 22-71, “Candidate’s Counter-Petition for second Recount,” and § 2-72, “Recount Procedure”; to add Article X, “Referendum, § 22-85, “Petition”, And § 22-86, “Petition Validation”; and to renumber former Article X, “Appendix,” As Article XI, in order to increase the efficient conduct and administration of Town Elections. This item was tabled until the June 16, 2016 Town Council Meeting.**
- G. Vote on Charter Amendment Resolution CAR-16-2, a resolution of the Town Council of Chesapeake Beach, Maryland amending the Charter of the Town of Chesapeake Beach to promote the most efficient conduct and administration of town elections, and eliminate certain ambiguities in certain provisions with respect to the conduct of elections including referendum elections and to alter the percentage of signatory voters necessary to petition an ordinance or part thereof to referendum and to delete provisions relating to certain vote disqualifications as obsolete. This item was tabled until the June 16, 2016 Town Council Meeting.**
- H. Vote on Resolution R-16-2, a resolution of the Mayor and Town Council of Chesapeake Beach, Maryland urging the Board of County Commissioners for Calvert County to install sidewalks along a portion of Old Bayside Road.**

MOTION: Mr. Carpenter moved to approve Resolution R-16-2. Seconded by Mr. Cumbo.

MOTION: Mr. Carpenter moved to amend Resolution R-16-2 to insert in the resolution title, the word “Maryland” after Chesapeake Beach. Seconded by Dr. Beaudin, all in favor.

The Council voted on Resolution R-16-2 as amended, all in favor.

- I. Introduce Ordinance O-16-6, an ordinance of the Town Council of Chesapeake Beach, adopting the annual budget for the Water Park of the Town of Chesapeake Beach for the fiscal year July 1, 2016 to June 30, 2017.** A public hearing will be held beginning at 7 pm prior to the next regularly scheduled meeting.
- J. Introduce Ordinance O-16-7, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2016 to June 30, 2017 and setting Municipal tax rates.** A public hearing will be held immediately following the public hearing on Ordinance O-16-6.
- K. Introduce Ordinance O-16-8, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2016 to June 30, 2017.** A public hearing will be held immediately following the public hearing on Ordinance O-16-7.

VIII. Report of Officers, Boards and Committees:

- A. Planning & Zoning Commission** – There was no meeting held in April. Mr. Jakubiak was not present to address the Council.
- B. Board of Appeals** – A hearing was held April 19, 2016. Ms. Humm stated a variance was granted to Marcus Farbstein of 7515 B Street to construct a new house.
- C. Water Park Advisory Board** – Mr. Cumbo reported the new maintenance tech is working out well and progress is being made on the maintenance projects at the park.
- D. Chesapeake Beach Oyster Cultivation Society** – Mr. Bacon submitted the attached written report and was present to give the report.
- E. Bayfront Park Committee** – Mr. Mahoney stated a cleanup is scheduled for the Bayfront Park on Saturday, April 30th at 10 a.m.

IX. Unfinished Business:

- 1. Council to consider the appointment of Larry Jaworski to the Planning and Zoning Commission.

MOTION: Mr. Carpenter moved to approve the appointment of Larry Jaworski to the Planning and Zoning Commission. Seconded by Dr. Beaudin, all in favor.

X. New Business:

1. Council to consider the installation of an ECP-20 Yardarm flagpole at the Kellam's Field with a total project cost of \$8,340.

MOTION: Mr. Mahoney moved to approve the installation of an ECP-20 flagpole at the Kellams Field for a total project cost of \$8,340. Seconded by Dr. Beaudin, all in favor.

2. Council to ratify a requested payment plan submitted by Sal & Maria LuBrano of Mamma Lucia by the Bay, for the additional water and sewer tap fees required for their new restaurant.

MOTION: Mr. Carpenter moved to approve a requested payment plan for the additional water and sewer fees required for the Mamma Lucia by the Bay restaurant. Seconded by Mr. Mahoney all in favor.

3. Council to consider awarding a two year contract to Rubino & Company for Audit Services for fiscal years ending June 30, 2016 in the amount of \$24,250 plus \$4,840 for a single audit and June 30, 2017 in the amount of \$25,225 plus \$5,030 for a single audit.

MOTION: Mr. Mahoney moved to approve awarding a two year contract to Rubino & Company for audit services. Seconded by Mr. Cumbo, all in favor.

4. Council to consider awarding a two year agreement to PepsiCo to supply beverages and paper products to the Water Park in an amount not to exceed \$15,010.

MOTION: Mr. Mahoney moved to approve awarding a two year agreement to PepsiCo in an amount not to exceed \$15,010. Seconded by Mr. Cumbo, all in favor.

5. Council to consider awarding a two year agreement to Performance Food Service to provide food for resale to the Water Park in the amount of \$54,400.

MOTION: Mr. Cumbo moved to approve awarding a two year agreement with Performance Food Service in the amount of \$54,400. Seconded by Dr. Beaudin, all in favor.

6. Council to consider awarding a contract to Line-X Plus to apply Line-X XS-100 to six designated areas in the Water Park in the amount of \$54,723.

MOTION: Mr. Cumbo moved to approve awarding a contract to Line-X Plus in the amount of \$54,723. Seconded by Dr. Beaudin, all in favor.

7. Mayoral and Town Council Compensation – Ballot Question

MOTION: Mr. Mahoney moved the Town Council approve adding a non-binding ballot question to the November 8, 2016 Town of Chesapeake Beach municipal ballot. This non-binding question would ask for "Approval

of, for the newly elected Mayor and Town Council, an annual Mayoral compensation of \$18,000 and an annual Town Councilperson compensation of \$3000". Seconded by Mr. Krahling

MOTION: Mr. Cumbo moved to amend the motion by removing the dollar amount from the ballot question. **The Motion died from a lack of a second.**

The Council voted on the motion as original stated. Ayes, Dr. Beaudin, Mr. Carpenter, Mr. Krahling, Mr. Mahoney and Mr. Reinhardt. Opposed, Mr. Cumbo. **Motion Passes.**

XI. Public comment was received by:

1. Wes Donovan of 3325 Cox Road commented, in regards to a ballot question, "Can we ask the citizens if they would like the next Council to have a recall provision put in the Charter?"
2. Tim Reiser of 7951 Stream Walk Way thanked the Public Works crew for a great job on the removal of the snow this season.
3. Greg Morris of 2425 Woodland Court reiterated his concerns on the paving in the back section of Richfield Station.

XII. Council Lightning Round:

1. Dr. Beaudin stated the Dragon Boat has been paid for and is ready for the race!
2. Mr. Cumbo had no comment.
3. Mr. Krahling thanked everyone for coming out and to have a nice evening.
4. Mr. Reinhardt took the opportunity to give a brief explanation of his abstention vote stating he was prepared to vote nay and allow the Mayor to break the tie. However, feels he was disenfranchised when his amendment was not allowed an up or down vote and taking that disenfranchisement to its logical conclusion. With that being said, Mr. Reinhardt stated there is adequate time for the Treasurer to work up the numbers he has requested.
5. Mr. Carpenter welcomed back Papa John's to the Beach and recognized Ms. Humm, Town Clerk, for 20 years of service with the Town.
6. Mr. Mahoney commented he was unable to attend the March 17th Council meeting but wished everyone a belated Happy St. Patrick's Day!"
7. The Mayor stated that what the Council rejected tonight was a balanced Utility budget with a rate reduction. While the Mayor appreciated Mr. Reinhardt's explanation of his abstention, feels what Mr. Reinhardt did and has been done by other Council members in the past, points out a serious defect in the Town's Charter. With needing 4 votes to pass anything, and the Mayor being able to break a tie, the abstention ploy restricts the Mayor

of breaking a tie vote in matters. The Mayor stated he would have the Treasurer do the calculations as requested by Mr. Reinhardt.

XII. Adjournment

There being no further business, the meeting adjourned at 9:05 p.m. on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

Submitted by,

A handwritten signature in cursive script, appearing to read "Sharon L. Humm".

Sharon L. Humm
Town Clerk



March Town Stats,

Fire = 102

AFA = 2

Brush = 1

EMS = 49

Fire's = 17

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 7

Investigation = 1

MVA = 9

Helicopter Landing = 2

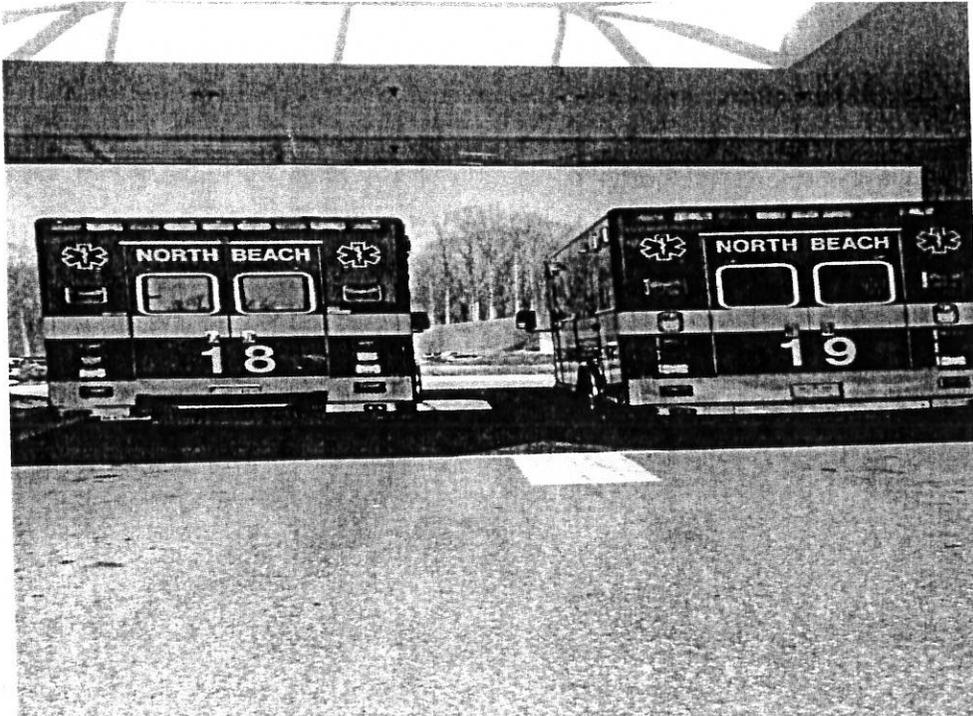
Service = 12

Fire Calls dispatched in the Town of CB = 68

Fire Calls dispatched in the Town of NB = 12

Fire Drill: May Day

Fundraising: Bingo = 3/1 ,3/8 , 3/15, 3/22, 3/29



EMS = 118

Chest Pains = 22

Other Non- Emergent dispatched Calls =37

Diabetic Emergency = 6

Fire Standby = 2

EMS Calls dispatched in the Town of CB = 88

MVC = 9

EMS Calls dispatched in the Town of NB = 11

Overdose = 9

Psychiatric Emerg. = 0

Respiratory Distress = 10

Seizures = 3

EMS DRILL : Swim Test

Stroke (CVA) = 0

Unconscious Subj. = 10

Choking = 1

Syncope = 3

Suicide = 1

Gun Shot = 0

Head Injury = 0

Hypertension = 0

Assault = 0

Hemorrhage- 0

Cardiac Arrest - 3

Altered Mental Status - 1

Allergic Reaction -2

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: April 5, 2016
To: Sharon Humm
From: Corporal Thomas S. Phelps
Re: Sheriff's Office Report-Chesapeake Beach

In March 2016, the Sheriff's Office handled 427 calls for service in Chesapeake Beach. This is up from 341 calls in February 2016.

Call Breakdown for March 2016:

252 calls were self-initiated (patrol checks, follow-up investigations, etc)

175 calls were received by other means (citizens, alarm companies, etc)

Of the 427 calls, we handled:

- 2 CDS Violations
 - Heroin & Cocaine Poss. with Intent to Distribute (Closed by Arrest)
 - Cocaine (Closed by Arrest)
- 7 Thefts
 - Equipment from NBFD (Under Investigation)
 - Fraud/ ID Theft Credit Cards in Victims Name (Under Investigation)
 - Cell Phone from Rod n Reel (Under Investigation)
 - Shoplifting of Beer from Roland's (Closed by Arrest)
 - Kayak from Residence (Closed by Arrest)
 - Items from Multiple UNLOCKED Vehicles (Closed by Arrest)
 - I-Pad from UNLOCKED Vehicle (Under Investigation)
- 2 Destructions of Property
 - Cable Box Outside Residence (Under Investigation)
 - Vehicle Driven on Brownie's Beach (Closed by Arrest)

- 1 Stolen Vehicle
 - Determined to be a False Report. Complainant was Charged with False Report.
- 1 DUI Arrest
- 1 Marijuana Civil Citation
- 5 Heroin Overdoses (4 Non-Fatal/ 1 Fatal)

Breakdown of Dispatched/Self Initiated Calls

911 Hang Up – 3	Eviction – 3	Theft – 8
Abandoned Vehicle – 4	Follow Up – 11	Traffic Complaint – 9
Accident – 13	Found Property – 5	Traffic Enforcement – 12
Alarm – 11	Fraud – 2	Trespassing – 1
Animal Complaint – 2	Intoxicated Person – 2	Warrant Service – 4
Assist Motorist – 4	Missing Person – 1	
Assist Other Department – 7	Notification – 1	
Assist Sick/Injured – 11	Parking Complaint – 6	
Attempt to Locate – 1	Patrol Check – 241	
Burglary – 1	Police Information – 8	
CDS Violation – 1	Protective/ Peace Order – 1	
Check Welfare – 11	Special Assignments – 6	
Conservor of Peace – 3	Stolen Vehicle – 1	
Destruction of Property – 2	Summons Service – 4	
Disorderly – 9	Suspicious Person – 5	
Domestic – 2	Suspicious Vehicle – 11	

Note – The reportable incident totals on page 1 may differ from the dispatched totals on page 2. The breakdown on page 2 represents all calls dispatched/self initiated by the sheriff's office. The totals listed on page 1 may be less due to factors the deputy learns upon arrival to the scene

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: March 5, 2016
To: Sharon Humm
From: Detective R. Cress
Re: Sheriff's Office Report-Chesapeake Beach (Criminal Investigation)

In March 2016, I assisted patrol in answering 54 calls for service.

I conducted an investigation of a suspected heroin overdose, which resulted in a death of the victim.

I conducted 2 investigations of distributions of heroin which resulted in overdoses. Both cases the victim survived.

I made 2 arrests for drinking in public.

I continued the investigation of the Sex Offence from February which resulted in 2 search warrants.



Jay Berry
Public Works Administrator

April 21, 2016

Water leak- We have repaired a water main break at Delores Court in Bayview Hills since our last meeting.

Wet wells- We have completed our PM at the water park/community center wet well.

Water meter/MXU- We have completed many MXU change outs on Delores Court in Bayview Hills. We continue to schedule appointments with home owners to finish this process.

Flushing- We have finished the first round of flushing since our last Council meeting. We will be flushing again in June.

Ball fields- We have prepared and groomed the baseball diamonds. They are already in use and we are working with the coaches to maintain the fields. The Town will be working on repairing the football field when lacrosse and baseball season is over.

Rail Way Trail - We have installed the pollinator barn on the trail close to Bayview Hills. With the help of Larry Ringgold we have constructed the pollinator garden. We will be installing it next when time permits.

Water park - The potable water is now back on at the park. We are currently working on finding and fixing pool plumbing leaks. We are working on installing the mats, palm tree tops and other features that were taken down for the winter.

State Highway Bridge- A contractor will begin the relocation of Town owned water and sewer lines next week. There will be lane closures and night work occurring when this work starts.

E Street sewer project -This project is now complete.



MEMORANDUM

TO: Mayor and Town Council
FROM: Bill Watson, Code Enforcement Officer
DATE: April 21, 2016
SUBJECT: Code Enforcement Status Report

Vehicles	
Location	Status
• 4025 15 th Street – Box Truck parked on Street	• Zoning permit issued 4/8/16 for pad in rear yard to park truck. Truck Photo documented the same day. Citation sent 4/14/16
• 3912 Chesapeake Beach Road – Inoperable Vehicle	• Posted Notice 3/30/16 Notice gone 3/31/2016. Letter received 4/7/16. 4/14/216 – Brush gone
• 7435 Dakota Avenue – Inoperable Motorcycle	• 4/4/2016 – Warning Letter Sent
• 8980 St. Andrews Drive – Boat & Trailer parked in Cul-de-Sac	• 4/6/2016 – Warning Letter sent
• 7326 F Street – 2 inoperable vehicles	• 4/11/2016 – Warning Letter sent
• 3811 E Chesapeake Beach Road - Inoperable Vehicle, Garage needs scraping & painting	• 4/14/2016 – Warning Letter Sent

Other Violations	
Location	Status
• 3908 18 th Street – Siding coming off house, Dangerous Shed, Rear door needs barricade	• Shed Demolished. Debris neatly stacked behind fence out of public view, Siding repaired. Barricade installed. Shed debris & trash to be hauled.
• 7837 C Street – Dangerous Deck, Weeds, Siding Missing/Needs sealing or replacement	• Deck completed. Received Siding work plan. CSHOA reviewing, now 3/21/16 – Letter requesting schedule for completion 3/30/2016 – Owner sent e-mail with update. Siding to be installed very soon.
• 4013 17 th Street – Decks in need of repair/replacement	• Sent warning Letter 9/31/15, Delivered 10/5 Permit to re-build 3 decks, applied for, staged completion - Front Deck – 2/29/16, Side Deck – 3/31/16, Rear Deck 5/31/16. No work visible 1/28/16 Permit re-applied for 2/29/16. 3/31/16 – Permit Issued
• 8734 Bayside Road – No Gutters, Shed needs painting	• Warning Letter sent. Owner has been in contact to set out plan of action. 2/25/16 –

Location	Other Violations	Status
		Bulk trash gone.
• 7516 Old Bayside Road – Inoperable Vehicle, Dangerous House, Shed collapsed, Trash, No gutters, others	• Sent 13 Citations 2/22/16. Some clean-up apparent. 4/4/16 – Sent application for Special Loan Program in an attempt to assist in getting repairs made	
• 3260 Fortier Lookout – Inquiry into status after fire damages	• Demolition Permit applied for. 3/31/2016 – Roll-off boxes on site and some demolition apparent	
• 8319 Bayside Road – House woodwork needs scraping & printing	• Warning Letter Sent 3/8/16	
• 8730 D Street – Pile of Vegetative matter & brush in R/W	• 3/8/2016 – Sent Warning Letter. 4/8/2016 – Still there. 4/11/16 – Citation Sent	
• 3538 Cox Road – Improper Storage	• 3/16/2016 – Warning Letter sent. 4/7/2016 – New letter, affidavit & 2 citations sent	
• 8309 Bayside Road – Gutter non-functional, fence damaged and not repaired or removed	• 3/16/2016 – Warning Letter sent	
• 3614 12 th Street – Vines growing on shed to excessive length	• 4/4/2016 – Warning Letter Sent	
• 3814 26 th Street – Bulk Item & Debris in rear yard, House woodwork needs scraping & painting, garage wall shingles need replacing	• 4/13/2016- Warning Letter Sent	
• 8734 David Lane – Bulk Items in rear yard	• 4/13/2016 – Warning Letter sent	
• 2495 Deerfield Lane – Front porch & steps need railing	• 4/14/2016 – Warning Letter sent	
• 7506 H Street – Bulk Items in yard	• Tenant deceased. Called Property Management Company – will clean up	

Location	Court Cases	Status
• 3910 14 th Street – Grass & Vines, Dangerous Deck, clogged gutters, Broken Window, Roof needs repair	• Sent 6 Citations 9/25/15. Deck repaired, weeds cut, gutters cleaned, glass repaired, 2/18/16 – Roof still not repaired, rear wall no siding, Construction Debris around foundation	
• 8315 Bayside Road – Holes in Stoop decking, missing window pane(s), hole in floor just inside door, Door not weatherproof.	• Memorandum to court describing violations as requested by Judge Riddle • Warning letter citing 3 new violations sent	

Court Cases		
Location		Status
		12/16/15, Delivered 12/22/15 3/9/2016 – Tenant evicted, workers cleaning up. E-mail sent to Inspections & Permits requesting follow-up inspection(s).
<ul style="list-style-type: none"> 4041 1st Street – Boat & trailer parked on South Side of Street 		<ul style="list-style-type: none"> Posted Boat 1/13/16 Came to Town Hall 1/14/16 and stated he wanted to go to court. Sent to District Court 1/21/2016. Court Date 3/7/16 Reissued 2/12/16 per Town Attorney Court 5/9/2016

Foreclosed/Abandoned/Vacant Homes		
Location		Status
<ul style="list-style-type: none"> 7340 G Street – Cages of wild birds – general disheveled conditions in rear of lot 		<ul style="list-style-type: none"> 3/24/16 – New Photos. 3/28/16 – Sent property management firm the new pics and asked to get resolved.
<ul style="list-style-type: none"> 7356 G Street –Bulk trash, vines growing up house, gutters clogged 		<ul style="list-style-type: none"> 3/10/16 – Gutters removed, scattered small trash on lot.
<ul style="list-style-type: none"> 7515 B Street – Missing Siding, Front Stairs missing, no gutters, woodwork needs painting 		<ul style="list-style-type: none"> Sent 5 Citations 9/29/15 Delivered 10/1/15 Planning on Demo & Re-build. Letter 12/7/15 Attorney response 12/9 – Application to Board of Appeals submitted 12/2/15 Board of Appeals – 3/8/2016. Applicant out of Town on Business – Rescheduled to 4/19/2016
<ul style="list-style-type: none"> 2495 Deerfield Lane – No protective handrails on Steps, no on porch 		<ul style="list-style-type: none"> 4/14/2016 – Warning Letter sent

In the Works		
Location		Concern
<ul style="list-style-type: none"> 8230 Golden Leaf – Construction Debris in yard – Check back in a week 		
<ul style="list-style-type: none"> C Street in front of Seagate – RV Trailer on Street 		
<ul style="list-style-type: none"> 3519 Elizabeth Court – Enclosed trailer partly on street 		
<ul style="list-style-type: none"> 3908 18th Street - Grass 		
<ul style="list-style-type: none"> 3610 29th Street – Inoperable Vehicle 		<ul style="list-style-type: none"> Spoke to owner, on site. Will Cover

Recently Resolved Items	
Location	Status
• 8400 G Street – Inoperable Vehicle in Public View	• Covered with New Tarp 3/17/2016
• 8326 Bayside Road – Inoperable vehicle	• Gone 3/17/2016
• 3145 Cox Road – Vines growing over unpainted shed	• Shed & vines removed 3/17/216
• 3910 26 th Street – Construction Debris in rear Yard	• 3/17/2016 - Removed
• 8734 David Lane – Yard has many accident hazards	• 3/17/2016 –Cleaned up
• 7327 B Street – Excessive Vines & Fence in poor repair	• Remedied as of 3/24/16
• 3404 Mary Lou Lane – Trailer parked on pave of cul-de-sac	• Removed as of 3/31/2016
• 3617 27 th Street – Inoperable vehicle	• Covered as of 3/24/17
• 3621 27 th Street – Covered Vehicle on Town Street	• Uncovered 3/31/2016
• 3600 27 th Street- Bulk trash in Alley, Inoperable Vehicle on side of G Street	• Trashed removed 3/10/2016, Vehicle Gone 3/31/2016
• 4004 15 th Street – Covered Motorcycle on 15 th Street	• 3/31/2016 - removed
• 3907 16 th Street – Bulk Items on Street	• 3/31/2016 - Removed
• 3718 28 th Street – Bulk Items lying in alley	• Gone 3/31/2016
• 7625 B Street – Bulk Items on Street	• Called owner, removed by 3/31/2016
• 8252 Silverton Court – Bags of trash in rear yard	• 3/31/2016 – Cleaned up
• 8728 D Street – Trash & Debris in front yard, Inoperable Vehicle on Street	• 3/31/16 – cleaned up
• 3911 16 th Street – Car on untagged trailer on street	• Wrong address for owner. Contacted new owner, will move within 10 days
• 8725 D Street – Shed in need of scraping and re-painting or removal	• Painted 4/8/2016
• 4039 1 st Street- trash in yard	• Cleaned up 4/11/2016
• 8305 Bayside Road – 2 untagged vehicles on vacant lot	• 4/14/2016 – One gone, other tarped

Recently Resolved Items	
Location	Status
• 29 th Street – Untagged Van on Street	• Recent wind storm blew limb on vehicle. Towed away
• 3810 12 th Street – Bulk items in yard	• 3/25/2016 – Warning Letter
• 3914 18 th Street – Bulk trash	• 3/25/2016 - Warning Letter Sent. 4/14/2016 – Cleaned up
• 8724 David Lane – Washer/Dryer in side yard, boxes of Bulk Items	• 3/4/16 – Called Property Management Co. – Will tell tenant to remove, immediately 4/14/2016 – Cleaned up 3/17/16- Still there 4/5/16 – Called Property Mgmt. Co., again



April, 2016
J-B03021-4775

TOWN OF CHESAPEAKE BEACH
Engineering Report

NEW BUSINESS

‘E’ Street Pump Station Influent Sewer Pipe Repair – Work is complete.

Fishing Creek Bridge (MD Route 261) – The general contractor is Wagman Construction. BGE is currently installing a conduit beneath Fishing Creek to run their lines underground from Mears Avenue to Gordon Stinnett Avenue. MSHA and contractor coordination meetings continue on the existing water and sewer utilities to make sure the utility contractors understand the sequencing of the initial construction events (ongoing). Shop drawing reviews and utility conflict discussions have started and will be ongoing. The SHA construction representative (Mike Philips) came to the Mayors Night Out on July 6, 2015 and informed the group of the project status. It appears they are behind several months behind due to complications with utility relocations. The Papa John’s has been shut down and should be demolished soon. Utility relocations continue with electric, water and sewer leads being installed. BG&E is back at work on the relocation efforts. We have request an updated schedule from SHA. Sewer shop drawings have been reviewed and materials will be ordered next month for an early spring start. Two sewer utility project State meetings were held this month to release water line and sewer line shop drawings into production. Work is scheduled to start in March and sheet piling in April. Water line and sewer work has begun and is anticipated to go through the end of the summer for the first phase.

Fishing Creek Dredging – A state matching funds grant is available to dredge the spoil site. We will be preparing plans and bid specifications to remove material from the existing spoil facility in preparation of future dredging. We also have requested MDNR perform a Fishing Creek channel bottom survey to determine how much time we may have before the channel needs to be dredged. A geotechnical engineer has performed soil borings to determine the use group and characteristics of the existing spoil material. This information will be used by bidding contractors during the future spoil removal project. We are also searching for viable offsite properties to take the spoils to. We have applied for permits to remove the spoil materials and plan to be out for bid in May. We are awaiting final plan and permit issuance. We met with an adjacent land owner to see if they would be willing to receive the material for the Town. They are very interested and we are working closely with them to determine if the opportunity can be beneficial for both the land owner and the town. We performed acidity test on the material to ensure that it will be useable as an end product. Some lime will need to be mixed in the soil to have the PH of the soil adjusted slightly. The plans were approved by the Soil Conservation District with a permit included. The permit has been issued by the County and we anticipate going out for bid next soon. Bid packages are prepared with current soil testing and placement testing. Bids are out and requested back by the end of April. DNR has agreed to assist with a survey of Fishing Creek. I anticipate having this survey available and reviewed by June.

Purple Pipe – We are developing layouts for installation of the pipe to serve the Route 260 landscaping areas and Kellams Field. Operation of the system will commence with later stages

of the ENR project. We have outlined the 4” pipe connection location to tie into the discharge pipe. This pipe will go in after completion of the denitrification filters (no new updates). I attended an MDE meeting regarding installation and use. The new guidelines are issued and the permit is being finalized. A meeting with MDE will be scheduled to go over scope and permitting. The meeting was held and a list of questions has been generated by MDE for us to provide to move this forward. A plan has been refilled with MDE for review. This system is intended to go online after completion of the ENR upgrades. (No new updates)

MD Route 261 Sidewalk – Design plans are underway to extend a pedestrian walkway from Beach Elementary School to Chesapeake Village and Bayfront Park. The site survey and environmental plans are complete. Preliminary discussions with the Critical Area Commission and the State Highway Administration have commenced to gain their support of the project and the alignment. A plan has been presented to SHA proposing a crossing from west side of 261 to east side of 261 at brownies beach. We are coordinating with the State “Safe Routes to School” committee on Monday April 14th, 2014 to review our proposal. The Town did not receive the grant. A meeting was held with Traffic Systems and Technology to review a crosswalk light system that could work for Bayfront Park. A proposal for the system has been obtained and will be included in the next years budget for your consideration. A meeting was held with SHA to discuss a matching grant program to install the sidewalk. The meeting revealed that the SHA funding is available but is based on very conservative layouts and design parameters. We suggested that a more refined layout be done to allow SHA to enter into a funding agreement with the Town that is closer to actual construction cost. SHA agreed to reconsider a refined plan to price out before presenting the agreement back to the Town. Documents are now back to SHA for review and approval. We have been in dialogue with SHA and they are pricing out the most current layout. The plans have also been uploaded to the Town website. A meeting was held with the State Design Review Team to go over the plans and our pricing. We expect a letter of their review soon. Additional information was requested, soil/stormwater, to support our findings. We hope to have a new commitment later this fall. Concept layout packages have been assembled to gain support for new grant funding. New funding opportunities have been presented to the town by the state thru MDOT and possibly DHCD. SHA came to the Town on March 28, 2016 to review potential sidewalk crossing and placement issues as well as parking issues at Bayfront Park. SHA recommendations will be forthcoming to address these issues.

Richfield Station – A request has been made to BGE to relocate two existing poles at the entrance of Harrison and MD Route 260. A follow up inquiry has been made and BGE and a field meeting was held October 13, 2014. Councilman Combo, Krahling and I met with BGE. BGE provided follow up cost of \$101,000 to relocate poles. We have requested SHA right-of-way information, BG&E pole location plans and topographic maps to prepare a sight distance plan to begin discussions with SHA and BG&E over the possibility of moving the poles. We are awaiting the BG&E pole installation plan. The SHA plats are now available and BGE has reached out to us and has provided dates to meet in March. A meeting was held in March to discuss the BG&E proposal further. An updated cost estimate was prepared by BG&E at a cost of \$108,500 (see attached). This does not include Verizon and Comcast relocation. These additional cost have been requested but have not been received yet. A letter has been drafted to go to SHA, BG&E, Verizon and Comcast putting them on notice that the Town does not believe that should be responsible to carry this cost. A letter was sent to the SHA on July 10, 2015, Douglas H. Simmons requesting the State fix this problem. SHA is currently investigating the situation per letter from Douglas Simmons. We expect a response soon and have reached out to SHA to determine when we might expect their review. A response was provided from SHA (see

attached). A letter has been sent to the State requesting an updated traffic study be considered for placement of a signal at the entrance to Richfield Station. A meeting with SHA district engineers was held on March 28th to discuss this and other pedestrian access issues. They are going to revisit the situation and get back to us with a possible solution(s).

WWTP – The contractor completed the material installation of the Mudwell Pumps and the Electricians will energize the pumps this week. Crews moved on to construct the forms for the Mudwell piping support, continued tightening of nuts and bolts inside the filter gallery and have mostly completed the piping assembly on top of the pump station. Contractor is pressure testing lines and general backfill is ongoing. Electricians were on site this week, focusing on the Chlorine Room area. The exterior fiber conduit raceway was constructed and wiring is being pulled from RAS/WAS Pump Station to the Chlorine Room exterior. Insulation Resistance testing was successfully performed and documented. Electricians are completing electrical work at the Chlorine Room. In the New Admin Room, carpenters installed interior door frames, and the painter primed the walls for painting. Contractor is choosing to hang the ceiling and lights before paint, so the painter will plan on rolling and cutting in his paint afterwards.

Attached are a few pictures.

The blower installation contract is ratified and construction will begin on or about May 1, 2016.

A sludge hauling bid has been posted for FY 2016 – 2017. Results and recommendations will be forthcoming.

Water & Sewer Manual – We have assembled W & S manual information from several local jurisdictions and will be meeting over the next month to start to assemble and integrate changes and comments into a draft manual. Staff has met and is working through the first several chapters of the new code. Chapters, one, two and the definitions section has a first draft and has been vetted and comments added. Chapter two and three reviews and final clean up are underway. A final draft version has been distributed for review. (No new update)

South Sewer Study Grant – The Town has filed for a grant to service the south side of Town with sewer for 146 properties. We anticipate a response from MDE on the grant in early May.

OLD BUSINESS

Kellams Field – We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades. We hope to install most of the improvements upon approval by MDE. (no new update)

Trail – Concept site plans for a Trail extension from the Trestle and thru the Richfield Station Rail bed have been developed and provided to the Critical Area Commission and the State Highway Administration (SHA). We are currently researching critical area woodland mitigation possibilities and property title issues (we spoke to the Title Abstractor Terry Erder on 1/9/13 and more research has been completed – an extensive report has been compiled from Terry which she believes gives title to the town). We are currently seeking guidance from title attorneys and the town attorney to gain title insurance. Preliminary Environmental studies are complete to move forward with the Trail extension plans and the Critical Area Commission has requested a

meeting to help move us through the process. The meeting was held and they presented several mitigation programs. We also marked in the filed the trail alignment for a field review by the C.A.C. The C.A.C. approved the concept plan. A final title report has been delivered which outlines that the Town does have title to the trail bed through Richfield Station. There are a few old development bank liens that need to be cleaned up and the attorney is moving forward getting this done. The attorney has presented closure documents for signature by the lien holders. A meeting with the RSHOA will be scheduled in the coming months. (No new update)

0/TOCB.Engineering.Report.03/09/16.PW



Water Park Report

Marilyn VanWagner, General Manager Water Park

April 21, 2016

Staffing – Orientations and interviews for all positions have been completed. All candidates have been invited to training. Supervisors are preparing for training sessions to be held in their respective departments. After the candidates finish training and pass their exams, all final hiring decisions will be made.

Marketing – Season Passes are currently being offered on line.
<http://chesapeakebeachwaterpark.com>

- All inserts for the marketing brochures have been updated and printed with all changes for the 2016 Season.
- Many of the signs in the park are being updated and freshened. These signs are being completed now and will be finished and ready to be displayed by May 1.
- Each season we put more emphasis on social media. In addition to Facebook we have accounts with Twitter, Pinterest, and Instagram.

Special Events- Many special events will be taking place this season. One of the events we are working on is the Adult Beach Party on Friday June 10. Tickets are available now for purchase on our website. In addition to this event the dates have been set for the World's Largest Swim Lesson, Friday Night Slides, Character Days, and the Employee Appreciation Party. These and all other events are available on our website.

Maintenance/Upgrades- We are currently working on the following maintenance items:

- Blue and white tile repair and grout repair in all pool areas.
- Pool is being acid washed.
- Some of the rope and netting is being repaired.
- Octagon decking is being painted.
- All signs to be hung.
- Cracks being filled in whit coating
- Concrete trip hazards are being corrected from settlement that occurs
- Pool is being tested for leaks.
- The Blue Slide restoration project is almost complete.
- Springfield Mechanical will start the Ventilation System project soon.
- Repair work to replace the fallen pole at Party Place.

Inspections- The following inspections have been set up: the Ansel's in the Beachcomber Grill, Fire Extinguishers, County for Dry Pool Inspection, Dye test and Pool Balancing, State for Large Slide and Lazy River. County for both the Beachcomber Grill and Cool Zone Inspections. Pump room and Chemical Room, and all electrical is being inspected by third party inspectors.



Chesapeake Beach Wastewater Treatment Plant Report
Jon Castro, Superintendent
April 21, 2016

Plant Operation:

Bearing Construction is working hard to make the completion date of June 10, 2016 but it looks like due to a few delays the project may run over. We will know more and how long over after sorting out a few design changes on electrical panels and Methanol Tank changes to pump enclosure. Bearing is continuing work on the ENR Filters, Administration remodeling, purple water pump station, and a few change orders.

The plant will begin running the EPA's DMRQA –Study 36 test at the end of April or the beginning of May. This test is for the lab work we perform at the plant that we report monthly to MDE and the EPA. We are waiting for the second shipment of samples to arrive and then run the tests.

Plant staff employee's Jim Dickerson and Bruce Walker sat for the MDE Certification exam on 3-7-16 to try to acquire the required certifications needed to operate a Wastewater Treatment Plant. Jim and Bruce got their exam results back but both came close to passing. They will continue to take the exam and hope the next time they will pass.

The bid for the installation of the two new blowers was awarded to EMH Environmental Inc. on 3-17-16. Work to proceed will begin on May 1, 2016. These blowers will be tied into the new computer control system to give the operating staff more effective tools to control the plant's process control system to meet the new stricter Effluent Limits in the MDE permit regulations.

The sludge hauling contract RFP was sent out on 4-8-16. This RFP is for an annual contract for hauling CBWWTP bio solids sludge for disposal. Sealed bids will be read on 5-13-16 with a mandatory pre-bid meeting on 4-25-16 at the plant site.

The second new clarifier was put on line on 3-9-16. The first clarifier was drained for cleaning and inspection. The plant staff found that the clarifier had an insurmountable amount of rags built up in clarifier and its suction rake arm. The clarifier was cleaned and a process to remove the rag content entering the plant will be addressed.

A progress meeting was held on 4-4-16 at Town Hall to go over any issues on the ENR construction and give updates on future construction schedules. Bearing Construction, Bilbrough Electric, W & R Engineers, plant staff, the Mayor of Chesapeake Beach Bruce Wahl, Dr. Holler, and Town engineer Paul Woodburn were all in attendance.

The 2017 Plant Budget will be on the April Town meeting agenda for the Town Council to vote on.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Duffield Hauling and Chesapeake Labs. The new press was put on line 9-30-15.

Plant operations for this monthly report did use the Shell Fish Tank on two occasions. The two times it was put into operation was for a plant by-pass for construction work. All steps are being taken to drain back the SPT to get it ready for its next use.

The plant had one emergency alarm for this report period. It was for a pump failure at the plant. An operator responded to the alarm and reset the pump and checked the rest of the plant's operations.

The Wastewater Treatment Plant had no spills to report for this March report.

Future Projects:

To complete the ENR Upgrade Construction by the completion date of June 10, 2016. The projects noted in the Capital Projects request are also in progress to be completed within the completion date or within two years after the ENR Upgrade. The plant records and SOP will be put into Shore Scan System with the help of Town Employee Fran Addicott to ensure a better system of storing plant data.



Connie S. O'Dell
Utilities Billing Administrator
Community Development Director

April 21, 2016
codell@chesapeakebeachmd.gov

Water & Sewer/Community Development/Special Events

Utilities – Water/Sewer Billing

First quarter 2016 billing has been generated and mailed with a due date of May 19, 2016. I have spent quite a bit of extra time this quarter looking over account details and researching problems. I will continue to scrutinize the accounts in preparation of migrating to the new billing system. I would guess that will happen in early fall. MXU's continue to be replaced as time permits with well over 100 still needed at this writing.

The draft water/sewer manual is available for your perusal. Jay Berry, Public Works Administrator, Town Engineer, Paul Woodburn and I are happy to discuss the draft with the Town Council upon request.

Community Development

- **SHA – Bridge Replacement**

The monthly construction progress meeting was held on Wednesday, March 16, 2016 at the State Highway building in Prince Frederick. PW Administrator Jay Berry and I attended. SHA continues to coordinate work with BGE and Verizon to move existing overhead lines. Tuesday I received an email from Mike Phillip stating the following: "We all are hoping to be done with the outages in CB by the end of April and have all of the underground up and running as planned by then. I am hoping to have all the overhead cables that are to be removed down by then also so Verizon can get started around May 1st." The next meeting will be held on April 20, 2016.

- **Mayor's Night Out**

The April 4, 2016 Mayor's Night Out featured Gary Eitel, Special Agent with the United States Secret Service Field Office out of Baltimore. Mr. Eitel gave a very interesting presentation on counterfeit money as well as had several pieces of counterfeit money on display. The bills ranged from very poor quality to completely unrecognizable except by those trained to find certain things that the public do not know. Mr. Eitel also talked briefly about identity theft and how to spot card readers. He said to be particularly cautious when getting gas at unknown places. The program was very well received.

- **2016 Town of Chesapeake Beach Calendar**

Calendars are available to residents as well as businesses. Stop by Town Hall and pick up yours today. Also, it's not too early to start submitting your photo entries for the 2017 calendar. Email all entries to

codell@chesapeakebeachmd.gov. Please submit in the highest resolution possible. We cannot use low res photos for the calendar publication.

- **Sweat Shirts, Caps, Tee Shirts, Tumblers and Tote Bags for Sale**

Be sure to pick up our new “boatloads of fun logo” merchandise. Purchase items right here in Town Hall. Tumblers are \$8.00 each; caps and tee shirts are \$15.00 and the totes are \$20.00. The new sweatshirts, which are \$22 and \$24 are available in several colors and boast either a small or large logo on the front. The items are displayed in a showcase in the Town Hall Atrium. Payment may be made with cash, check or credit card (no American Express). These make excellent gifts for all Chesapeake Beach lovers!

Special Events

- **Stars and Stripes Festival – 2016**

Preparation is underway for the 5th Annual Stars and Stripes Festival scheduled for May 28, 29 & 30, 2016. The 5th anniversary festival will focus on the “Civil War.” Bradley M. Gottfried, Ph.D., President of College of Southern Maryland has accepted our invitation to present the keynote speech at Saturday’s Opening Ceremony. We have also received confirmation that the United States Naval Academy Band’s Brass Quintet will be performing during the opening ceremony on Saturday.

Professor of Music, Duke Thompson, popular Lincoln impersonator, will be performing on the main stage during the Sunday Family Fun Day as well as Monday at the “Memorial Day” ceremony. Sunday’s event will also feature the Shenandoah Valley Civil War Era Historic Dancers who will conduct dance exercises with audience participation. Civil War Era music will be performed by Maryland group Kaydence. Historians in the crowd will be excited to hear from Michael W. Kauffman, historian and author of American Brutus: John Wilkes Booth and the Lincoln Conspiracies. The American Legion Post 206 will again provide a light picnic lunch for the guests. We strive to have a section dedicated to Civil War historical interpretation. If you are interested in participating, or need further information please contact Stephanie Zanelotti, Stars and Stripes Committee Co-Chair via email at sasz_cbssf@comcast.net or by cell at 301-752-0445. Ms. Zanelotti will direct your inquiries to the proper committee member. Monetary donations are accepted and greatly appreciated.

- **July 1, 2016 Fireworks Display**

BGE has donated \$3,000 to the Town for use at the annual fireworks display. We are planning a celebration at Veterans’ Memorial Park to include the musically choreographed fireworks, a three piece acoustical band from 7 until 9 PM and red, white and blue gifts for all. We will also have the choreographed music/fireworks at the Water Park.



**Chesapeake Beach Oyster Cultivation Society Report
April 21, 2016
Chesapeake Beach Town Council Meeting**

Last Thursday Terry Klazer, Ron Draper and I traveled to Kent Island to attend the Department of Natural Resources (DNR) Maryland Growing Oysters (MGO) meeting along with 25 oyster garden coordinators from the various tributaries around the bay. This meeting was to compare notes on the various programs and get an update from DNR on the restoration efforts on the bay and the future of the program. Although CBOCS is a small part of the overall program our education program is still premier in the state.

On Saturday April 23 at 10 AM the LORAX club at Northern High School will be bringing material they have collected to put into the Pollinator Hotel/Bee Barn located on the trail at Bayview Hills. These materials are used to allow bees to hide and lay eggs while pollinating the plants and flowers.

The Pollinator Garden has been located adjacent to the hotel/barn and will be planted on April 30 or May 1 depending on the weather. The pollinator specimens are being obtained from Bowensville Farm and Nursery in Prince Frederick. You are welcome to come and observe or participate in either of these new activities as we enhance the value and beauty of the trail. Also make sure that during the summer months you take some time to sit on the Pat Carpenter bench and observe the beauty of the flowers in the Mosquito Repellent and Pollinator gardens. It is a perfect place to stop and rest for a few minutes.

The Oysterquarium is back on the trail at the first rest stop after undergoing some modifications made by Larry Ringgold, Ron Draper, Jay Berry, and Billy Varner. Thanks to the Public Works Department for moving the Oysterquarium from winter storage to the trail. . During the next 2 weeks it will be running without oysters to make sure all systems are operating properly. After that the oysters from the larvae to adults will be added for the spring, summer and fall seasons. A new message board located on the front of the Oysterquarium will announce future CBOCS events. Make sure to stop by to read the announcements and talk with Amenda and Dennis Brown as they maintain this valuable asset and talk with trail walkers about the value of the oysters.



CHESAPEAKE BEACH OYSTER CULTIVATION SOCIETY (CBOCS)

The osprey camera installed last month and with its initial testing completed is now available for viewing on the Town of Chesapeake Beach web site. Scroll down on the left side and click on the picture of the osprey looking at you. Follow the directions and enjoy viewing, of the yet to be named ospreys, as they raise their family till mid-August when the adults fly to South America and the young to Florida. They are pretty smart while the rest of us either enjoy or suffer through winter in Chesapeake Beach.

**BREAKING NEWS!!!!!! THE OSPREY
HAS LAID EGGS AND CAN BE SEEN
COVERNING THEM ON THE CAMERA.**

Look for the CBOCS booth at the Stars and Stripes family fun day in late May at Kellems field. Participate in our new bean bag toss and view the oysters cleaning up the creek water.

For a complete CBOCS calendar visit the Town of Chesapeake Beach web site and click on oyster cultivation.